



Date of Issue: 5th June 2018

A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 11th JUNE 2018 IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

3. Horden & Peterlee Rugby Club

To receive a report from representatives from the Club with various improvement works and plans for the next season

- 4. To Approve the Minutes of the Last Meeting**
Members are asked to agree the attached minutes as a true and correct record of the meeting.
(Minutes of the Meeting held on 16th April 2018 attached)
- 5. Minutes of the Events Working Parties of the 10th, 24th April & 16th May 2018**
Members are asked to note and approve the attached minutes of these working parties.
(Minutes of the Events working party are attached)
- 6. Minutes of the Woodhouse Park Working Party of the 24th April & 23rd May 2018**
Members are asked to note and approve the attached minutes of this working party
(Minutes of the Woodhouse Park working party are attached, 23 May copy to follow)
- 7. Peterlee Show 1 & 2 September 2018**
Referred for the Event Working Party held on 16th May 2018, time of closure of the Fairground on the Saturday evening.
- 8. Update on Sports Development Activities**
The report of the Sports Development Officer providing information for Members about new and existing sports development activities, club development and issues raised by Sports users.
(Report of the SDO attached)
- 9. Christmas Tree – South Denes**
Item referred from the Events Working Party held on 10th April 2018
- 10. Community Gardening in neighbourhoods and roadside grass verges**
Item referred from the Council Meeting held on 30 April 2018
- 11. Woodhouse Park – leylandi planting**
Item requested by Councillor Long (referred from the Woodhouse Park Working Party)
- 12. Planting on the Main Roundabouts in the Town**
Item requested by Councillor Kyle, following approaches made to him by residents

13. Emergency works – Eden Lane Shutter door

To note the action taken in authorizing works at a cost of £717.00 for repairs to the shutter door at Eden Lane. A full report on works required to all shutter doors shall be submitted in due course.

14. Opening and Closing of the Play Areas, the Park and Cemetery – progress

(verbal report of Town Clerk)

15. Thorntree Gill Leisure Gardens – proposed building - progress

To inform Members of progress with the provision of the new shelter and store at Thorntree Gill Leisure Gardens site.

(verbal report of the Town Clerk)

16. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1961 & the Local Government (Access to Information) Act, Part 1, paragraph 14.

17. Lowhills Leisure Gardens

Referred from the Council Meeting held on 30 April 2018. A copy of the rules relating to plot tenancy attached.

(Attached)

**THE MINUTES OF THE MEETING OF THE
COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON MONDAY 16TH APRIL 2018 AT 6.30PM**

PRESENT: COUN M A CARTWRIGHT (CHAIR)

**Mesdames:- K Liddell, L Fenwick, S Simpson, K J Duffy, K Hawley,
V Watson & A C Long**

**Messrs:- A Watson, R Moore, T Duffy, G L Carne, A S H Meikle, S Miles,
R Kyle, C Watkins, S Kirkup, S McGlen & S P Franklin**

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

92. Apologies for Absence

Apologies had been submitted and accepted from Councillors S McDonnell, A Wilkinson & J Robinson. Councillor A Watson asked for approval to agree to accept Councillor McDonnell's absence and a dispensation be granted for this absence which may be over six months, (under Section 85 of the Local Government Act 1972, sub section 3. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded. FURTHER RESOLVED Councillor McDonnell's apologies for absence be accepted indefinitely.**

93. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillors T & K Duffy declared an interest in item No. 13 – Thorntree Gill Leisure Gardens and Councillor Meikle in item No. 15 - Helford Road Fencing.

94. The Minutes of the last Meeting held on 12 March 2018, a copy of which had been circulated, were approved and signed as a true and correct record.

95. Minutes of the Events Working Parties of the 6th & 27th March 2018

The Minutes from these working parties, a copy of which had been previously circulated to each Member, were considered. **RESOLVED the contents of these minutes be noted and approved.**

96. Minutes of the Woodhouse Park Working Party of the 19th March 2018

The Minutes from this working party, a copy of which had been previously circulated to each Member, were considered. **RESOLVED the contents of these minutes be noted and approved.**

97. The Notes of the Play Area Strategy Working Party held on 12th March 2018

The Minutes from this working party, a copy of which had been previously circulated to each Member, were considered. **RESOLVED the contents of these minutes be noted and approved, subject to Councillor K Duffy's apologies being recorded.**

98. Update on Sports Development Activities

The report of the Sports Development Officer providing information for Members about new and existing sports development activities, club development and issues raised by Sports users, was considered. The Sports Development Officer reported that works were due to start at the Rugby Club, Eden Lane. Members were concerned with regard to the situation with the drainage at the site and wished to see the detail of the plans for the proposed works as landlords of the building. **RESOLVED the information contained in the report be noted. FURTHER RESOLVED the plans for the proposed work at the Rugby Club be requested and provided for Members as soon as possible; with no further work being carried out at the site until they were considered and approved by the Council.**

99. Update on the Parks & Cemetery Department

The report of the Horticultural Supervisor giving an update on works within the Department was circulated for the information of Members. Members asked that their appreciation be passed on to the Team for their hard work and efforts in relation to the grounds maintenance of the bowling greens and sports playing fields. **RESOLVED the information contained in the report, be noted and thanks and appreciation be passed on to the Team.**

100. Litter Respect Campaign

This item had been requested by Councillor A C Long requesting an update on progress with the initiative. The Town Clerk gave a verbal update to Council, he also stressed that any individual was able to contact DCC and carry out, with their support, voluntary litter picking. **RESOLVED a working party be established to take this item forward.**

101. Lowhills Road Bowling Club

Members were informed that a letter had been received advising the Club would no longer be playing at the site as from Monday 16th April 2018. A copy of the letter had been, as requested, given to the Mayor and relevant Officers. **RESOLVED the notice to leave the site received from Chairman of Lowhills Bowls Club, be accepted and the keys be collected and the site secured. FURTHER RESOLVED work begin immediately on the potential future use of the site.**

102. Youth Provision in Peterlee Town Centre

At the Council meeting it had been agreed in principle the Town Council financially support youth provision in the town. The Town Clerk was continuing to work with Groundwork on costings and he intended making a further report as soon as he had these. Councillor A Watson reported on issues with anti social behavior and the need for appropriate provision of activities for the youth of the Town. **RESOLVED the report be awaited.**

103. Opening and Closing of the Play Areas, the Park and Cemetery – progress

There was considerable discussion on the opening and closing of the Town Councils play areas in particular Woodhouse Park.

RESOLVED Woodhouse Park remain open and the extension to the fencing at the top play area be approved. This trial be until October 2018 when it would be reviewed.

Hampshire Place Play Area

This item had been requested by Councillors G Carne and K Liddell following them attending a meeting with local residents on issues relating to this play area. Again there was considerable discussion and debate on the issue. **RESOLVED the gates be kept open to this play area and this be for a trial until October 2018 when it would be reviewed.**

104. Thorntree Gill Leisure Gardens – proposed building - progress

Members were advised of progress with the provision of the new shelter and store at Thorntree Gill Leisure Gardens site with the second set of drawings now being awaited from the Architect. **RESOLVED progress be awaited.**

105. Lowhills Road Fencing - progress

The Town Clerk gave a verbal update on this matter advising that he was awaiting feedback from DCC Highways and Planning Departments. **RESOLVED further progress be awaited.**

106. Helford Road Fencing - Procurement

Members considered the report of the Town Clerk advising on the outcome of the recent procurement exercise for the proposed fencing to the cricket oval at Helford Road. There was considerable discussion on the matter and a vote was taken. **RESOLVED approval be given to the proposal to install a 2.4m perimeter fencing and gates at Helford Road cricket oval. Councillor C Watkins and L Fenwick asked that it be recorded that they had voted against this proposal and Councillor S McGlen abstained from voting. FURTHER RESOLVED the contract for the fencing works be awarded to Rennyco Ltd at an approximate value of £19,590. +vat. A vote was taken again and Councillors Fenwick, Watkins & McGlen abstained from voting.**

107. Concessionary Use of the Pavilion, Charity Event, 13 May 2018

This item had been referred from the Resources Committee held on 9 April 2018. Members were asked to note the members of the Events Working Party recommended that free use be granted for this event. **RESOLVED that free use of the facilities be granted for this event.**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 10th APRIL 2018 AT 10.00AM

PRESENT: COUN A S H MEIKLE (CHAIR)

Mesdames:- S Simpson, K J Duffy & L Fenwick

Messrs:- G L Carne, R Moore, S Miles & A Watson

85. Apologies for Absence

Apologies had been submitted and accepted from Councillor K Liddell, K Hawley, T Duffy & A C Long.

86. The notes from the last meeting held on 27th March 2018, were considered and agreed as a true and correct record.

87. Events

(a) Dementia Awareness Event, Wednesday 23rd May 2018, The Pavilion, 11.00am – 3.00pm

- Being held as part of Dementia week, stalls, information stands, taster sessions, information sharing, Bistro open
- Suggested training be organised for staff and Members.

(b) Elvis Tribute Night 22nd June 2018

86 tickets sold to date, themed food and drinks on offer, rock and roll disco.

(c) Flying the Flag for Armed Forces, Monday 25th June 2018

Invitations to be sent out and arrangements to be made as per previous years

(d) Peterlee Armed Forces Day 30th June 2018

The programme was now finalized, there was a parachute jump taking place, (agreed in return for the jump afternoon tea be provided), the field kitchen had been booked, a singer had been booked. Further discussion on offering afternoon tea and at what price, agreed £11.95 or £19.95 for two, tickets via ticket source.

Staff and Member emergency response training for events had been organised for 22 May 2018, am or pm. Members to advise if they could attend and which session (am or pm) would be preferred.

(e) Bradley Lowery Foundation Charity Rounders event, May 2018

Confirmed it was an outside rounders match and then an event inside the Pavilion with a bouncy castle etc. The Working Party recommended to Council this event be granted concessionary use of the Pavilion for the event.

- (f) The Mornington Peninsula touring party, Australian Cricket Team, Helford Road – 6TH July 2018 – noted, check times and bar b que.
- (g) Mad Hatters Tea Party – for a future year
- (h) Teddy Bears Picnic – for a future year with a modern theme
- (i) Summer Fun Days – 3rd August, (Denehouse), 10 August, (Woodhouse Park), 17th August, (Edenhill) and 24th August, Acre Rigg, Lowhills Road 2018

Confirmed Acre Rigg schools had granted permission to use their school field for the event in the Acre Rigg Ward, thanks to Councillor Carne.

- (j) Peterlee Show 1st & 2nd September 2018

All in hand, ticket price for the Trance tent to be agreed at the next meeting.

Suggest music to go with the fireworks.

- (k) Oktoberfest, 20th October 2018

Tickets now on sale; contract needed for the band. Ban required a contract for all events, even if performing free of charge.

- (l) Halloween Events, Shotton Hall, adults and children to consider content of the events and book entertainment. Suggested the adults night be themed for example Rocky Horror. Children's be the same as the previous year as it had worked well.

Agreed to book the same children's entertainer for the Fun Day in August, children's Halloween Event, Fireworks entertainment and the Christmas lunch with Santa, Mr Summerill.

- (m) Fireworks, Monday 5th November 2018 – extra speakers now received and tested, music to be finalized and gone through with the pyrotechnic operator.
- (n) Remembrance Day Parade, Sunday 11th November 2018

The Parade Marshall details had changed. The Guides would like to come along. It was asked that all Groups wanting to take part contact the Event Organiser.

- (o) Headline Act/Concert – future meeting
- (p) Food Festival – future meeting
- (q) Christmas Tree Lighting Event, 1st & 2nd December 2018

As previously agreed Events2GoGo had been booked to provide stalls.

Confirmed a cut tree from the same supplier be obtained. Suggested there be a star on the top. Asked if a further tree(s) could be lit in the Dene Parks area, all agreed after viewing the tree(s) this would be a good idea.

- (r) Christmas Party Nights 8th, 14th & 15th December 2018 – to note the dates

- (s) Lunch with Santa, December 2018
- (t) New Years Eve Gala Night
- (u) Burns Night, January 2019 – proper haggis be used for the address
- (v) St Patricks Day, Friday 15th or Saturday 16th March 2019 speaking to a band and a report shall be made back to a future meeting
- (w) NEW Easter Egg Hunt, The Pavilion, aimed at younger children with an egg hunt etc
- (x) St Georges Day, Friday 19th April 2019 – agreed not to go any further at this time, maybe for a future year
- (y) Cuppa with a Copper and a Councillor, various dates - 22nd March, 18th April, 17th May, 13th June, 12th July, 8th August, 6th September, 3rd October, 1st November & 25th November 2018 , feedback from the Police was these meetings were going well
- (z) Sausage and Cider Event suggested – maybe the Sunday of the Show
- (aa)Sunday lunches consider at a future meeting
- (bb)NEW Charity Classic Car Show, Shotton Hall
- (cc)NEW Bikers, Sunday mornings, Shotton Hall, 8.30 gates open and 12 noon closed.

88. Music Festival, Eden Lane, 2019

Members were advised of receipt of a request to hold a music festival with an 80's & 90's theme on Town Council owned land. It was agreed this be given positive consideration and Officers be granted authority to negotiate a suitable fee for this use.

89. Date and Time of Next Meeting

It was agreed the next meeting be held on **Tuesday 24TH April 2018** at 10.00am until 12 noon, Shotton Hall.

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 24th APRIL 2018 AT 10.00AM

PRESENT: COUN A S H MEIKLE (CHAIR)

Mesdames:- S Simpson, K J Duffy & L Fenwick

Messrs:- G L Carne, R Moore, S Miles & A Watson

90. Apologies for Absence

Apologies had been submitted and accepted from Councillor K Liddell, K Hawley, T Duffy & A C Long.

91. The notes from the last meeting held on 10th April 2018, were considered and agreed as a true and correct record.

92. Events

(a) Dementia Awareness Event, Wednesday 23rd May 2018, The Pavilion, 11.00am – 3.00pm

Training organised for staff and Members on 25th April 2018 afternoon and evening.

(b) Elvis Tribute Night 22nd June 2018

98 tickets sold to date, themed food and drinks on offer, rock and roll disco.

(c) Flying the Flag for Armed Forces, Monday 25th June 2018

Invitations to be sent out and arrangements to be made as per previous years, the contact for the cadets was needed along with veterans etc.

(d) Peterlee Armed Forces Day 30th June 2018

Arrangements were coming together and the required safety documents were being collated.

(e) Bradley Lowery Foundation Charity Rounders event, 13 May 2018

Concessionary use agreed by Council for this event. Other events applying for use – charity football match on 7 July 2018.

(f) The Mornington Peninsula touring party, Australian Cricket Team, Helford Road – 6th July 2018 – noted, check times and bar b que.

(g) Summer Fun Days – 3rd August, (Denehouse), 10 August, (Woodhouse Park), 17th August, (Edenhill) and 24th August, Acre Rigg, Lowhills Road 2018

The Co Ordinator reported she had met with Michelle Harland to plan these events with her. It was suggested Councillor Franklin could bring along his creatures to future events.

At this point the item requested by Councillor Fenwick was raised. Contact had been made by Family Initiative Supporting Children's Health, Councillor Fenwick advised that she had come into contact with this group before and she gave details of events that she had attended. She felt this would be a good opportunity for this group to come along and engage at Town Council events the working party agreed they were happy for this group to be involved with the Family Fun Days wherever they could.

(h) T20 Cricket Events, Helford Road, provisional date 26 August

(i) Peterlee Show 1st & 2nd September 2018

Support for the trance tent element of the Show had been withdrawn and so it was agreed this event not be held this year.

(j) Oktoberfest, 20th October 2018

23 tickets now sold, suggested a small working group meet to discuss the finer details of the event.

(k) Halloween Events, Shotton Hall, adults and children

Suggested the children's event be provided free of charge. Facilities Manager to provide a costing for the event to consider further. The Facilities Manager was currently working with an agency promoter and he said he would get some ideas from them on the adult event.

(l) Fireworks, Monday 5th November 2018 all in hand

(m) Remembrance Day Parade, Sunday 11th November 2018

The Parade Marshall details had changed and contact details were to be provided. The Town Council's wreath needed to be ordered and the town council vehicles have poppy livery again.

(n) Headline Act/Concert – future meeting

(o) Food Festival – further details awaited.

(p) Christmas Tree Lighting Event, 1st & 2nd December 2018

As previously agreed Events2GoGo had been booked to provide stalls. There was discussion on alternative providers and it was asked that North East Markets be invited to come along to a future meeting to explain to the working party what they could offer.

(q) Christmas Party Nights 8th & 15th December 2018

The Facilities Manager reported he had booked tribute nights to fill the Friday nights in December, there would be Christmas Fayre and would be priced at £30.00 a ticket. Zen had been booked for the two Saturday nights.

(r) Lunch with Santa, December 2018

It was asked if different ideas could be considered for this event and this be discussed further at a future meeting.

(s) New Years Eve Gala Night

Current ticket price is £35.00.

(t) New Years Day

It was asked if a price for a band could be obtained.

(u) Burns Night, January 2019 – speakers being arranged

(v) St Patricks Day, Friday 15th or Saturday 16th March 2019 speaking to a band and a report shall be made back to a future meeting

(w) NEW Easter Egg Hunt, The Pavilion, aimed at younger children with an egg hunt etc

(x) Cuppa with a Copper and a Councillor, various dates - 18th April, 17th May, 13th June, 12th July, 8th August, 6th September, 3rd October, 1st November & 25th November 2018
Feedback from the Police was these meetings were going well

(y) Sausage and Cider Event – report back

(z) Sunday lunches

This would need the investment of carvery units it was asked if a costing could be prepared

(aa) Charity Classic Car Show, Shotton Hall – Councillor A Watson to report back

(bb) Bikers, Sunday mornings, Shotton Hall, 8.30 gates open and 12 noon closed, 40/50 or so bikers there this weekend, very positive.

93. Date and Time of Next Meeting

It was agreed the next meeting be held on **Wednesday 16th May 2018** at 10.00am until 12 noon, Shotton Hall.

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON WEDNESDAY 16TH MAY 2018 AT 10.00AM

PRESENT: COUN A S H MEIKLE (CHAIR)

Mesdames:- A C Long, M A Cartwright, S Simpson, K J Duffy & K Hawley

Messrs:- S Franklin, R Moore, S Miles & A Watson

Prior to the start of the meeting there was a minute's silence in recognition of it being the 75th Anniversary of the Dam Busters Raid.

94. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, T Duffy & G Carne.

95. The notes from the last meeting held on 24TH April 2018, were considered and agreed as a true and correct record.

96. North East Markets Limited

Ms Hogkins had been unable to attend the meeting however hoped to get to the next meeting.

97. Events

(a) Dementia Awareness Event, Wednesday 23rd May 2018, The Pavilion

Walks, classes, stalls, official opening of the Bistro as a Dementia Friendly café.

(b) Elvis Tribute Night, 22nd June 2018

117 tickets sold, agreed the early bird cut off be 125 ticket sales, the Facilities Manager to determine the full price for tickets.

(c) Flying the Flag for Armed Forces, Monday 25th June 2018 – all in order, programme for the next meeting

(d) Peterlee Armed Forces Day, Saturday 30th June 2018 – all in order, priority on social media and promotion material.

(e) The Mornington Peninsula touring party, Australian Cricket Team, Helford Road – 6TH July 2018

Agreed a bar b que be purchased for Town Council use.

- (f) Summer Fun Days – 3rd August, (Denehouse), 10 August, (Woodhouse Park), 17th August, (Edenhill) and 24th August 2018, Acre Rigg, Acre Rigg School Playing Fields – all in order
- (g) T15 Cricket Events, Helford Road Oval, prov 26 August 2018 – awaiting further information
- (h) Peterlee Show 1st & 2nd September 2018

There had been a joint meeting with the Safety Advisory Group partners to discuss issues from the previous year's event and details were outlined, one of which was to close the fun fair at 9.45 rather than 10.00pm. **After debate it was agreed this matter be considered further at the next Community and Environment meeting.**

- (i) Oktoberfest, 20th October 2018 – tickets now on sale
- (j) Halloween, 27th October 2018, adults event, Shotton Hall – entertainment booked, Madonna v Cher, and a disco £6.00 a ticket.
- (k) Halloween, 31st October 2018, children's event, Shotton Hall – same as last year, ticket price to remain at £3.00
- (l) Fireworks, Monday 5th November 2018 – agreed the Resources Meeting be moved to Tuesday 6th November 2018
- (m) Remembrance Day Parade, 11th November 2018 – the wreath for Peterlee Town Council to be ordered now, agreed at £50.00.
- (n) Headline Act/Concert – for a future meeting
- (o) Food Festival – Officer from DCC invited to come along to a future meeting
- (p) Christmas Tree Lighting Event, agreed this event be held on Friday 30th November 2018
- (q) Christmas Party Nights, 7,8,14,15 & 21st December 2018 – the Facilities Manager gave details of the entertainment booked and the menu to be offered with tickets being priced at £30.00 each. A Turkey and Tinsel afternoon was also to be offered on 3 December 2018, with Christmas Fayre and Bingo on an afternoon with tickets at £17.95
- (r) New Year's Eve Gala Night ticket price agreed at £35.00
- (s) New Year's Day – ideas for this event were requested, report back to the next meeting with prices for a band and disco.
- (t) Burns Night, January 2019 – prices still being obtained for a suitable band
- (u) St Patricks Day, Friday 15th March 2019, proving difficult to find a suitable band
- (v) Easter Egg Hunt Spring 2019, The Pavilion – to consider at a future meeting
- (w) Cuppa with a Copper and a Councillor, various dates - 17th May, 13th June, 12th July, 8th August, 6th September, 3rd October, 1st November & 25th November 2018 going well
- (x) Sunday lunches – all keen to operate such an activity, a Business Plan with costs etc needed to be prepared for Council to approve.

- (y) Sausage and cider Festival – to consider
- (z) Charity Classic Car Show, Shotton Hall – defer for the time being
- (aa) Bikers, Sunday Morning, Shotton Hall – issues with burger van/food provision

Suggested new item for a future meeting to host a bike event in Shotton Hall with camping offered

98. Date and Time of Next Meeting

It is suggested the next meeting be held on **Wednesday 6th June 2018 at 10.00am, Council Chamber, Shotton Hall, with a special meeting on the food festival on 13 June 2018.**

THE MINUTES OF THE MEETING OF THE
WOODHOUSE PARK WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON WEDNESDAY 18TH APRIL 2018 AT 10.30AM

PRESENT: COUN A C LONG (CHAIR)

Mesdame:- M A Cartwright

Messrs:- C Watkins, S Meikle, S Franklin & R Moore

Mrs U Wilding & Mr J Warne - Howletch Resident's Association

Maureen Conway & A Green, (Groundwork NE & Cumbria)

PCSO's M Burr & A Jepson

24. Apologies for Absence

Apologies had been submitted and accepted from Councillors L Fenwick, K J Duffy, T Duffy, S Miles, A Wilkinson & K Liddell. **AGREED the Council the apologies for absence be recorded.**

25. Notes from the Woodhouse Park Working Party held on 19th March 2018, a copy of which had been previously circulated were considered and agreed.

26. Community Garden, Woodhouse Park

The works on site had started and there were to be seven beds in total. There was discussion on how the beds would be allocated and Groundwork offered to help in bringing this to the groups they were currently working with. The Residents Association said they would like to take a plot on. There was also discussion about joint working with groups that were already on site with regard to using the greenhouses etc. There was discussion on opening and closing the community garden and it was suggested that perhaps a key safe device could be installed. Plants and equipment donations were discussed and it was suggested that perhaps the leisure garden plot holders may be able to help.

Having a mural in the garden was also discussed.

27. Repairs/Refurbishment of the toilets – progress

It was reported the repairs had been approved by council and the works were due to start on site on 14th May 2018.

28. Community Building - Current usage and potential for the future

It was suggested that the current community building should be used as far as it could now and then the aim be to see a purpose built community building in the future for the park.

Mrs Conway offered Groundwork's help and support in bringing the community into the Park.

It was asked if the Resident's Association could promote their group at the Event to be held on 10th August in the Park and this was agreed.

29. Outdoor fitness equipment

There was steady progress being made with grant applications.

30. Artist in Residence – progress

There was no further progress reported on this matter, however Councillor Meikle had met with Maggie Parker to consider a bandstand and they felt a 'Seville Bandstand' would be fantastic for the park. It was suggested graffiti on the fences in the park may be an idea to take forward.

31. Sponsorship Opportunities – plants, bins, equipment for groups etc

Councillor Meikle explained the Bertie Bin concept to the meeting. The Residents Association said they may be able to sponsor a bin in the Park.

32. Date and Time of the Next Meeting

Agreed the next meeting be held on 23 May and 27 June 2018 at 10.30am, Council Chamber, Shotton Hall.

Report To: Community & Environment Committee, Peterlee Town Council

Date of Meeting: Monday 11th June 2018

Subject: Update on Sports Development Activities

Report of: Sharon Pounder, Sports Development Officer

Purpose of Report:

To provide information for Members about new and existing Sport Development Activities, club development and issues raised by Sports Users.

1. Horden and Peterlee Rugby Club update

Please see **Appendix 1** for an update from Graham Fletcher, Horden and Peterlee Rugby Club member.

2. Football Pitch Update

The 2017/18 season ran over into the middle of May this year. Maintenance has now started on the pitches at both sites; Low Hills and Helford Road. Seasonal Pitch Hire forms have been distributed to existing clubs/teams, and new teams enquiring about pitch use have received forms. The deadline for submission of forms is Sunday 10th June, and pitch allocation will be carried out by Gary McCourt and myself on Monday 11th June.

3. PACES

PACES recruited 14 new members in March, and 7 new members in April. We now have a total of 552 members. The new membership is now in place and price increases were effective from 1st June.

	Previous	New
Non-member	£3.00	£4.00
Member	£2.50	£3.00
Member after 6-months engagement on the scheme	£2.00	N/A
Joining fee	0.00	£5.00

4. Events

4.1 Dementia Awareness Event

Dementia awareness week took place from 20th- 27th May 2018 and Sports Development got involved by holding an Awareness day on Wednesday 23rd May at The Pavilion. The event involved the official opening of the Bistro as a Dementia friendly facility. Guest speakers included Cynthia Simpson in her role as a Carer for her husband, Gill, a lady with Dementia from the area, and our very own newly appointed Mayor, Scott Meikle. The two speeches from Gill and Cynthia were very heart-warming and highlighted the affects the disease has on everyday life.

Thank you to the Mayor for his involvement with the event, and to the Deputy Mayor and Mayoress for attending and supporting this very worthy cause. We raised just under £100 from cake sales in the Bistro, this will be donated to the Alzheimer's Society.

4.2 Fitness Event

Sports Development are planning a Fitness event to take place at The Pavilion on Tuesday 4th September this year. The event offers taster sessions in various popular exercise classes, with the aim of increasing attendances to PACES sessions and increasing awareness of what's on offer at the Pavilion. The event will be open to everyone aged 18+ (16 if they are with an adult), tickets will be £2.00 and the event will be promoted during the Peterlee Show and on social media leading up to the date.

4.3 5k Trail Run

A 5k trail race is taking place on Wednesday 20th June 6.00 – 8.00 p.m. from the Dene lodge. The route will be challenging as trail races are, and there will be a t-shirt for all participants and a prize for the winner. This is not a PTC event and very little consultation has taken place with Sports Development about this event.

4.4 Eden Hill Peoples Centre event fun day event

Sports Development have been approached about the possibility of Eden Hill People Centre holding a community fun day event on 2nd August on the area where the Fake Festival takes place. A meeting will be take place to discuss what the event will entail, health and safety and management of the event. Members shall be kept informed.

4.5 Pizza Run

Members of East Durham Football Club have approached Sports Development about holding a 10k pizza run in Peterlee. The run will be open to families and will involve

running to various check points where pizza will be available. PTC officers have reservations about this event and have asked EDFC representatives to complete a SAG form and a PTC Event form.

4.6 Football Competition

A parent from one of the Peterlee Helford Teams met with PTC Managers at The Pavilion to discuss holding a football competition in memory of her husband who sadly passed away in November last year. Funds raised from the event will go to the u8s Helford Team. Managers advised the event organiser on health and safety concerns around certain elements of the event. Sports Development will keep Members up-to-date on this event. (Concessionary use of the Brian Joyce Room for this event was agreed at Resources Committee Meeting held on 4th June 2018).

4. Funding Applications

5.1 Awards for All

Sports Development has been assisting Wood House Park residents Association to submit a bid for outdoor fitness equipment and a specific swing designed for wheelchair users. Sports Development has helped to submit the application to Awards for All for a sum just less than £10k.

Sports Development will keep Members up-to-date on the outcome of the funding application.

5.2 Teqball

The Teqball table is now installed at The Pavilion and has already been used by members of the community and football teams using the MUGA. There is a notice board next to the table which explains how to use the piece of equipment, and a video link can be found on the Pavilion Facebook page with further instructions and demonstrations.

For members wanting to learn more about this equipment, please use the link below.

<https://www.youtube.com/watch?v=lkLS8Ou50jc>

Rules - <https://www.youtube.com/watch?v=RD9d5VAUgYQ>

5.3 Couch to 5k

Peterlee Ladies running club have been asked to support the organisation of a Couch to 5K. Sports Development have access to a small pot of money from a project managed by East Durham Trust, and would like the funding to go to the running club. Participants will train over a 10-week period and their goal will be to take part in the 5k fun run at the Peterlee Show this year. The Running club will receive funding based on specific targets set by funders.

Appendix 1

Horden and Peterlee RFC Update

NEWS UPDATE

1. CHANGING ROOMS

The building project is progressing very quickly, the builders have finished the external work, and we will have 2 more excellent changing rooms for the beginning of the season. This means teams will not have to travel up to Low Hills Road to get changed.

2. FLOODLIGHTS

The floodlights have been installed on the outside pitch. This will allow us to train at the ground rather than struggle for an alternative venue during the winter months.

3. MINIS AND JUNIOR SECTION

We now have teams for each age group up to the under 15 squad. All teams have dedicated coaches who are building the future of the club, supported by enthusiastic parents.

4. GIRLS SECTION

Next season we will have teams at under 13 level, under 15 level and under 18 level. The girls section has grown very quickly this season driven by the commitment of the coaches, and enthusiastic parents, this has resulted in County honours for several of the girls.

5. THIRD TEAM LEAGUE

Next season we will be competing in a league with clubs from the north of the county who have squad depth. So hopefully these teams will be able to fulfil their fixtures unlike this season when the third team were often left without a game because the other team were unable to field a side.

6. WE ARE A COMMUNITY CLUB.

As a club we recognise the need to be part of the community, the premises are being utilised by several community groups. These include a youth club for 7-12 year olds and 12-16 year olds on a Tuesday evening and an afternoon club on a Tuesday for older residents. The ladies of the British Legion meet on a Wednesday evening. We

also host a local darts team on a Friday night. The club is used for meetings by an ex-servicemen's association and as a base for the Eden Hill Peoples Centre Group.

7.SOCIAL SIDE

The club is available for functions for free with a £40 refundable deposit providing the club is not left in a mess. We have hosted weddings, engagement parties, birthdays, baby showers, christenings and wakes.

Sunday Night is the highlight of the week with a Bingo Extravaganza hosted by Britain's number one Bingo Caller, the one and only "DAVO "

We have one of the best rugby facilities in the county and a growing number of players at all ages, the future looks extremely bright for the club. This is due to the hard work of the committees in the club, the commitment of the coaches and the support of parents and supporters.

Please give the club your continued support during the close season as we build up for what will be an exciting new season for 2018/2019.

Graham Fletcher

Appendix 2 – Teqball Table





Peterlee Leisure
Gardeners

Association Rules

(2012)

1. Any Person wishing to rent a garden must reside in Peterlee and be 18 years or older.
2. A garden holder who changes his residence to a location other than Peterlee shall forfeit his garden on 31/12 of that year.
3. The person named in the 'Register of Garden Holders' must be the principle keeper of the respective garden. No person shall hold a garden with the purpose of allowing another person to work it.
4. Gardens are to be kept in a clean and tidy condition and maintained in keeping with the time of year.
5. Gardeners should ensure the soil, manure, sand and other material delivered to their garden does not obstruct, or otherwise detract from the quality of roads or paths. Any such obstruction should be removed within 7 days.
6. It is the responsibility of the garden holders to dispose of rubbish and any other unwanted material No such items are to be dumped on any part of the site or thrown over the fence.
7. The communal site huts are to be kept in a clean and tidy condition. No items are to be kept stored in huts.
8. Dogs must be kept under control, on a leash or secured within a vehicle. Dog fouling must be cleaned up immediately.
9. The use of threatening abusive or other disorderly conduct within the site will not be tolerated.
10. Any person found unlawfully destroying property or taking without authority any property from the site shall forfeit their garden forthwith.
11. Gardeners who are the victims of vandalism or theft should, in addition to informing the police, inform a committee member so a record can be kept.
12. No vehicle or trailer of any kind is to be parked on a plot.
13. The last person to leave the site, at any time of the day, should lock the main gates behind them.
14. All rents must be paid promptly between 1st and 31st January.
15. Any person surrendering their garden shall not be entitled to a refund or rent.
16. A waiting list of those wishing to rent a garden shall be kept by the committee. Gardens will be allocated in strict rotation on the basis of age and residency, provided that the applicant is approved by the committee. However in the case of a vacant half plot this shall be offered firstly to the occupant of the other half plot before being offered to the waiting list. No member will be offered more than two half plots.
17. The committee will carry out site inspections as and when they deem necessary. Any garden found to be of an unacceptable standard, will result in

- the Occupant receiving a written warning. The plot holder will be given one calendar month to reach an acceptable standard, failing which they will forfeit their garden.
18. Fires are not allowed at the Thorntree Gill site, however at Lowhills Road site they are allowed, depending on the wind direction..
 19. Plot holders are responsible for the conduct of persons assisting them on their plots. Immediate family are allowed to tend the site on the plot holders behalf.
 20. Members wishing to erect a poly tunnel or green house must notify the committee and apply in writing to Peterlee Town Council. The maximum area allowed for such a structure is 24ft by 14ft. Either a poly tunnel or a greenhouse is allowed, not both, the greenhouse must be of polycarbonate construction only, no glass is permitted.
 21. No internal fencing is allowed, windbreaks are permitted but must be removed by the end of October
 22. No family member or helper of a plot has the right to inherit the plot should the plot holder decide to give up the plot or become deceased.

The Committee of Peterlee Leisure Gardens Association reserve the right to warn, caution or require the forfeiture of plots for serious or repeated breaches of the rules enclosed within this publication.

All Peterlee Leisure Garden Association members have the right of appeal for any of the aforementioned rules within this publication. All appeals must be made to the committee and be in writing.