



Date of Issue: 3rd July 2018

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 9TH JULY 2018** IN THE **COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH** at **6.30pm**

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

3. Youth Provision in Peterlee

To welcome Joanne Holloway, Youth Performance Lead, Groundwork NE & Cumbria and to seek Member's approval to funding The Project at a cost of £17,800 up to 31st March 2019 .

4. To Approve the Minutes of the Last Meeting & Special Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the Meeting held on 11th June 2018 and Special Meeting of the 18th June 2018 attached)

5. Minutes of the Events Working Parties of the 6th June, 13th June 2018 & 26th June 2018

Members are asked to note and approve the attached minutes of these working parties.

(Minutes of the Events working party are attached)

6. Minutes of the Woodhouse Park Working Party of the 27th June 2018

Members are asked to note and approve the attached minutes of this working party

(Minutes of the Woodhouse Park working party are attached)

7. Minutes of the Sports & Wellbeing Sub Committee held on 18th June 2018

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the Sports & Wellbeing Sub Committee held on 18th June 2018 are attached)

8. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about new and existing sports development activities, club development and issues raised by Sports users.

(Verbal Report of the Sports & Wellbeing Manager)

9. Former bowls Pavilion, Lowhills Road

Use by community group(s) – to receive a verbal update report

10. Woodhouse Park

(a) leylandi planting

Item requested by Councillor Long (referred from the Woodhouse Park Working Party)

(b) Noticeboards in the Park

To approve in principle, the purchase of new noticeboards in the park. A full report shall be presented to the next meeting for approval.

(c) Use of the temporary demountable building by the Community

Request from residents to use the space alongside the current users for a camera club, community garden meetings, shared use of the greenhouse space, a toddlers play area, bingo area for seniors, use by groundworks for training young gardeners.

Items requested by Councillor Long

(d) Opening & Closing of the toilets

Referred from the Woodhouse Park Working Party - for the Council to consider the opening and closing of the toilets.

THE MINUTES OF THE MEETING OF THE
COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON MONDAY 11TH JUNE 2018 AT 6.30PM

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdames:- K Liddell, L Fenwick, S Simpson, K J Duffy, K Hawley &

V Watson

Messrs:- A Watson, R Moore, T Duffy, G L Carne, A S H Meikle, S Miles,

R Kyle, C Watkins, S McGlen & A T Wilkinson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

1. Apologies for Absence

Apologies had been submitted and accepted from Councillors S McDonnell, A C Long, J Robinson, S Kirkup & S Franklin. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillors T & K Duffy declared an interest in item No. 15 – Thorntree Gill Leisure Gardens and Councillor Meikle in item No. 17 – Lowhills Road Leisure Gardens.

3. Horden & Peterlee Rugby Club

The Chair welcomed Paul Greener, Director of Rugby and Ian McClean, Secretary, Horden and Peterlee Rugby Club, who gave a report regarding the various improvement works and development of the Club and plans for the next season, (details of which were appended to the Sport & Wellbeing Manager's report). Members congratulated the Club on their achievements so far and assured the representatives of the Town Council's total support. There were several comments and questions to the representatives and the representatives were thanked for the update and their attendance.

4. The Minutes of the Last Meeting held on 16th April 2018 a copy of which had been circulated, were approved and signed as a true and correct record.

Matters Arising

- (i) Minute Number 101 – Lowhills Road Bowling Club

It was reported there had been several community organisations that were showing an interest in the building and a further report would be made in due course. **RESOLVED this matter be considered further at the next meeting.**

- (ii) Minute Number 102 – Youth Provision

The Town Clerk gave an update for Members and it was asked if it would be possible for a representative of Groundwork NE and Cumbria to come along to a future meeting to speak to Members on the proposal. **RESOLVED an invitation to attend a future meeting be extended to a representative of Groundwork NE & Cumbria, as suggested.**

5. Minutes of the Events Working Parties of the 10th, 24th April & 16th May 2018

The Minutes from these working parties, copies of which had been previously circulated to each Member, were considered. **RESOLVED the contents of these minutes be noted and approved.**

6. Minutes of the Woodhouse Park Working Parties of the 24th April & 23rd May 2018

The Minutes from these working parties, a copy of which had been previously circulated to each Member, were considered. Councillor Watson asked for it to be recorded he had suggested some type of art installation be considered for the Park, tying in with the Apollo Pavilion and NASA dates of note, with a planetary theme. It was reported the hanging baskets were now in place in the Community Garden. **RESOLVED the contents of these minutes be noted and approved and the Arts and Development Officer at DCC be contacted with regard to an art installation in the Park, themed as suggested.**

7. Peterlee Show 1 & 2 September 2018

This item had been referred for the Events Working Party held on 16th May 2018, to consider further the time of closure of the Fairground on the Saturday evening of the Show. **RESOLVED the request received from Durham Constabulary that the fairground rides finish at 9.45 and the fair close at 10.00pm, be agreed to.**

8. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about new and existing sports development activities, club development and issues raised by sports users. Members asked that where the benches next to the teqball facility were placed, be re considered. **RESOLVED the information contained in the report, be noted.**

9. Christmas Tree – South Denes

This item had been referred from the Events Working Party held on 10th April 2018.
RESOLVED a costing and project plan be produced for Council's consideration.

10. Community Gardening in neighbourhoods and roadside grass verges This item had been referred from the Council Meeting held on 30 April 2018. A Local Member reported on progress made with this suggestion with residents with a leaflet drop, planned fund raising events and positive feedback on the proposal. **RESOLVED progress be noted.**

11. Woodhouse Park – leylandi planting

This item had been requested by Councillor Long, following it being discussed at the Woodhouse Park Working Party. Unfortunately she was unable to attend this meeting and it was **RESOLVED consideration of this item be deferred.**

12. Planting on the Main Roundabouts in the Town

This item had been requested by Councillor Kyle, following approaches made to him by residents. It was confirmed the summer bedding plants were on order and the Town Clerk assured members he would keep them updated on the planned planting schedule. Members did accept the weather conditions had meant planting was delayed, and this was the case all over the county. Comment was also made about the deliberate vandalism with a motor bike going over the middle of the main roundabout. It was suggested that improved communications with the public about such matters via social media may result in less complaints/negative feedback. **RESOLVED the information given, be noted.**

13. Emergency works – Eden Lane Shutter door

RESOLVED the action taken in authorizing works at a cost of £717.00 for repairs to the shutter door at Eden Lane, following consultation with the Chair and Vice Chair, be noted. FURTHER RESOLVED a full report on works required to all shutter doors on the Town Council's building stock, be submitted in due course.

14. Opening and Closing of the Play Areas, the Park and Cemetery – progress

It was confirmed the repairs to vandalized play equipment at Hampshire Place Play area had now been completed and the play area opened again on 6 June 2018. A Ward Member reported she was continuing to receive representations from residents, as reported previously, asking if the play area could be locked on an evening. It was confirmed, other than an anonymous letter received, no further feedback had been

received via the Office. **RESOLVED the information given, be noted and the Town Clerk consider the most appropriate way to publicise this matter.**

15. Thorntree Gill Leisure Gardens – proposed building - progress

The Town Clerk informed Members of progress with the provision of the new shelter and store at Thorntree Gill Leisure Gardens site. The plans had been received and now were with the Association for feedback and approval. They would then be given to a number of builders to obtain a price for the build for approval by Council. **RESOLVED progress be noted.**

16. Lowhills Leisure Gardens

This item had been referred from the Council Meeting held on 30 April 2018. There was considerable discussion and it was **RESOLVED that a new updated set of rules be produced for use at the Leisure Gardens, the plot holders be consulted on them and then they be confirmed by Council. FURTHER RESOLVED this matter be considered further at the next Scrutiny & Progress Meeting.**

THE MINUTES OF THE SPECIAL MEETING OF THE
COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE BURDON SUITE, SHOTTON HALL,
PETERLEE ON MONDAY 14TH JUNE 2018 AT 6.00PM

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdames:- K Hawley & V Watson

Messrs:- A Watson, R Moore, A S H Meikle, S Franklin & J Robinson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

The Chair welcomed members of the public to the meeting, along with Neighbourhood Inspector Sarah Baxter and PCSO Kelly Hyde, Colin Mason, Neighbourhood Warden and Jack Duffy.

17. Apologies for Absence

Apologies had been submitted and accepted from Councillors S McDonnell, K Duffy, T Duffy, L Fenwick, K Liddell, G Carne, S Miles. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

18. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

19. To discuss the recent spate of animal cruelty, (mainly cats), being killed by gangs of youths with dogs

The Chair invited members of the public to raise their concerns and make the Police aware of them. One person reported he had three cats, and whilst he had not witnessed any cruelty, his cats were outdoor cats and he was worried about them. Another lady said she had four cats that went outdoors and she was awake all night worrying about them and up during the night trying to shout them in; her friend's cat had been ripped to bits by dogs. One person moved to Peterlee less than a year ago and had lost his cat in February which had been distressing.

One of the issues was there was no evidence or proof although there were multiple posts all over social media.

The Police explained measures they were taking in tackling the issues and how the public, the council and the police could work together to deal with this anger and upset. She reported unfortunately this issue was common across the county with hunting dogs and she explained the various pieces of legislation that could be used ie Dangerous Dogs Act, Animal Welfare Act. Details were given on the actions taken including visits made to households where dogs had been reported. The Police stressed they needed intelligence and reports could be made anonymously.

It was stressed the need to manage expectations was important, the Police should be allowed to investigate with realistic outcomes, finally, evidence was essential.

The Chair thanked the Police and the public for coming along to the meeting,

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON WEDNESDAY 6th JUNE 2018 AT 10.00AM

PRESENT: COUN K DUFFY (CHAIR)

Mesdames:- A C Long, S Simpson & L Fenwick

Messrs:- R Moore, G Carne, T Duffy, S Miles & A Watson

1. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, J Robinson, K Liddell.

2. Notes from the last meeting held on 16th May 2018 were considered and agreed as a true record.

3. North East Markets Limited

The Chair welcomed Dawn Hogkins from North East Markets Limited to the meeting. Ms Hogkins explained she did 12 local events throughout the year and she asked Members for what their ideas and aspirations were so that she could have a better understanding of how she might be able to help and support the Council. Members advised Ms Hogkins they were keen to host a winter event at Shotton Hall, maybe at Christmas and they asked if she could make a proposal to the council. It was also suggested that NE Markets may like to have stalls in the marquee on the Sunday of the Show. Ms Hodgkins advised she could also supply a Farmer's market. Members felt there was potential for NE Markets to support the Town Council for new and existing events. The Chair thanked Ms Hodgkins for coming along to the meeting and asked that she keep in touch with Officers and provide a proposal for the council to consider.

4. Peterlee Show 1 & 2 September 2018

It was reported arrangements were in hand, a judge was to be confirmed for the Dog Show.

5. Events

(a) HELD Dementia Awareness Event, Wednesday 23rd May 2018, The Pavilion - £92.00 raised from the raffle

(b) Elvis Tribute Night, 22nd June 2018 – tickets still selling now at the full price of £8.00

(c) Flying the Flag for Armed Forces, Monday 25th June 2018 – invites sent out, all in hand

(d) Peterlee Armed Forces Day, Saturday 30th June 2018 – all in hand, needs to be promoted more. Mayor to announce times etc on the day.

(e) Oktoberfest, 20th October 2018 – everything was in hand

(f) Christmas Tree Lighting Event, 30th November 2018 – a Local Member offered to help when the lights were being strung to have a better effect

(g) New Year's Day

Bands were proving to be expensive and in short supply. It was agreed a disco be booked and perhaps a Club Tropicana theme be used. Agreed the Facilities Manager cost up the event and suggest the price for tickets.

(h) Halloween – adults – suggested a theme “Day of the Dead”

Maybe have a mardi gras night in March/April 2019.

(i) Burns Night, January 2019 – still seeking a suitable band

(j) St Patricks Day, Friday 15th March 2019 – to find a suitable band

(k) Easter Egg Hunt Spring 2019, The Pavilion – nothing to report as yet

(l) Cuppa with a Copper and a Councillor, various dates - 13th June, 12th July, 8th August, 6th September, 3rd October, 1st November & 25th November 2018 – it was asked where this week’s cuppa was to be held.

(m) Sunday lunches – a chef was needed before this could be driven forward. Members asked it be recorded how much the Council appreciated the new Facilities Assistant’s efforts, Miss L Armstrong.

(n) Sausage and cider Festival – suggested contact be made and arrange a date for such an event at Eden Lane in June/July 2019, with a rent charge levied.

(o) Bikers, Sunday Morning, Shotton Hall – this had now re located to the bistro and seemed to be going well. It was suggested a bike rally with camping should be considered.

(p) World Cup it was asked what promotions were to be offered and it was stressed this needed to be advertised via social media.

(q) Remembrance Day – all was in hand.

6. Date and Time of Next Meeting

It was agreed the next meeting be held on Tuesday **26th June 2018** at 10.00am, Council Chamber, Shotton Hall, with a **Special Meeting on 13 June 2018 for the Food Festival only.**

THE NOTES OF THE SPECIAL MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON WEDNESDAY 13th JUNE 2018 AT 10.00AM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdames:- A C Long, M A Cartwright, K Hawley, K Duffy & L Fenwick

Messrs:- R Moore, G Carne, T Duffy & A Watson

1. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, J Robinson, K Liddell.

2. Food Festival

The Chair welcomed Michelle Gorman, DCC Officer, to the meeting. Ms Gorman had been invited along to advise the Town Council on how to organise a food festival in Peterlee, she was involved in organising the food festival held in Bishop Auckland every April. She asked if the Town Council had an existing annual event in their calendar, and if so this could be used as a base for the event. Members reported they hoped to have a separate event. It was advised the summer was preferred as the visitor numbers were higher then and visitors to the coast had increased by 5%. Michelle suggested an event be aimed at the family market and to trial it as a one day event, not to expect too much for the first couple of years until it was established in the calendar, perhaps include music, buskers, cooking workshops for adults and children, cookery demonstrations. She said the more local you can make it, the more authentic it is, the more popular it would be to visitors and to involve ie micro breweries in the Durham area. She referred to the Taste Durham scheme where DCC could help with promotion, which was vital.

Michelle said if we could provide a date then DCC could put this out to the various vendors to seek interest. DCC would help with advertising the event. It was agreed a possible date be Saturday 17 August 2019.

Michelle advised that residents should be involved first as they were the ones affected by the event.

It was suggested Shotton Hall be the venue, with one day, build it up slowly, grow visitor numbers. Michelle made suggestions such as having buskers a celebrity chef, a chef from a local restaurant, links with East Durham College, local bands.

They would market anything where a visitor can come along, local and national promotion, (their web site is thisisdurham.com).

The Chair thanked Michelle for coming along and giving her expertise in organising a food festival and events. It was suggested this be added to the next events agenda.

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 26th JUNE 2018 AT 10.00AM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdames:- K Hawley, K Duffy & L Fenwick

Messrs:- R Moore, G Carne, T Duffy, S Miles & A Watson

9. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, J Robinson, K Liddell.

10. Notes from the last meetings held on 6th Jun & 13th June 2018 were considered and agreed as a true record.

11. Peterlee Show 1 & 2 September 2018

A judge was needed for the Dog Show and it was asked how many categories there were for prizes. Instead of goody bags it was suggested that perhaps a free ice cream would be given. Volunteers for litter picking were requested. The Corporate Services Manager advised she had received interest from the Armed Forces Bikers Charity Riders to come along to the show with a display of their bikes and to raise funds selling wristbands and badges. Members agreed this be granted, free of charge. Details were given of a charge received from DCC for using their land as a car park, (used in previous years free of charge).

12. Events

(a) HELD Elvis Tribute Night, 22nd June 2018

It was reported this event had been a success with bar takings of £1,723 and 144 tickets sold and £150 on food sales.

(b) HELD Flying the Flag for Armed Forces, Monday 25th June 2018

Feedback was that this had been the best flag flying yet. It was suggested this event be incorporated into the Armed Forces Day if it was held again next year.

Councillor A Watson came into the meeting at 10.15am.

(c) Peterlee Armed Forces Day, Saturday 30th June 2018

Everything was in hand for this event, the parachute jump was scheduled for 11.30am.

(d) NEW Service of Thanks, Shotton Hall, Sunday 15th July 2018, (Mayor's event)

Details were given of this Mayor's event where the focus was to be the community.

(e) NEW – Big Brass concert, Shotton Hall, Monday 16th July 2018

Durham County Council was to use Shotton Hall as part of the Durham Brass Event held between 13 – 22nd July 2018. This was a free event and everyone was invited to come along.

(f) NEW Picnic and Proms, Shotton Hall, Friday 7th September 2018, (Mayor's event)

Proposed outline details of this event were given. The Town Band had been booked and it was suggested an orchestra should be booked too. There was discussion about picnics etc. Tickets would be on sale as soon as the details of the event were finalized.

(g) Oktoberfest, 20th October 2018

A compare was still needed for this event.

(h) Christmas Tree Lighting Event, 30th November 2018

It was asked if North East Markets had come back about this event. The Facilities Manager was speaking to a company about adding to the lighting for Shotton Hall and he would report on prices and progress to a future meeting.

(i) New Year's Day

This event be considered further at the next meeting.

(j) Burns Night, January 2019

A band or entertainment was still needed.

(k) NEW Valentines Ball, Friday 15th February 2018, (Mayor's event)

Suggested this be an 80's extravaganza rather than Valentine's Ball, further bands be looked into.

(l) St Patricks Day, Friday 15th March 2019 agreed to delete this event from the calendar

(m) Easter Egg Hunt Spring 2019, The Pavilion – details awaited

(n) Cuppa with a Copper and a Councillor, various dates - 12th July, 8th August, 6th September, 3rd October, 1st November & 25th November 2018

(o) NEW Food Festival, Saturday 17th August 2019, Shotton Hall – details awaited

(p) Sunday lunches – update – a chef was needed

(q) Sausage and cider Festival – update – to come along to the next meeting

(r) Mardi Gras – Spring 2019 – date suggested as 9 March 2019

13. Date and Time of Next Meeting

Agreed the next meeting be held on **Wednesday 11TH July 2018** at 10.00am, Council Chamber, Shotton Hall

THE MINUTES OF THE MEETING OF THE
WOODHOUSE PARK WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON WEDNESDAY 27th JUNE 2018 AT 10.30AM

PRESENT: COUN R MOORE (CHAIR)

Mesdame:- K Duffy

Messrs:- A Watson

Mrs U Wilding, G Pratt & Mr J Warne - Howlatch Resident's Association

PCSO's M Burr & J Duffy

John Murphy & Julie Bearpark, AAP, DCC

M Conway and A Green, (Groundwork NE & Cumbria)

P Innis & M Pearson, Durham & Darlington Fire & Rescue Service

39. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, A C Long, C Watkins, J Smith Direct Steps. **AGREED the Council the apologies for absence be recorded.**

40. Notes from the Woodhouse Park Working Party held on 23rd May 2018, a copy of which had been previously circulated were considered and agreed.

41. To welcome visitors to the meeting

The Chair welcomed Mr John Murphy and Mrs Julie Bearpark, East Durham Area Action Partnership, Durham County Council who had come along to the meeting to advise on making a grant application to the AAP. The Residents Association gave details of the proposal they were seeking funding for. The Officers suggested consultation be carried out in the park with for example post codes being taken and to get a letter(s) of support from disabled groups in the area. They would also speak to the Residents after the close of the meeting to give more detailed advice on funding for a disabled swing for Woodhouse Park.

The Chair thanked Mr Murphy and Mrs Bearpark for coming along to the meeting, he then welcomed Mr Innis and Mr Pearson from the Durham & Darlington Fire & rescue Service, working in East Durham. They reported on deliberate fire setting which was an issue and one which had a significant impact on the community with a 137% increase in incidents over a four year period. Their focus was to build relationships with Parish and Town Councils in an effort to tackle issues together. They were to trial a "firestoppers" reporting line and there would also be an on line form. They stressed

there was a lot going on, working with various partners and how the community can help the Fire Service stop these fires and incidents. Groundwork reported there was to be an Emergency Fund Day held at Edenhill on 2nd August 2018. The Fire Service also hoped to come along to the Town Council Summer Fun Days.

42. Community Garden, Woodhouse Park - Official Opening

The new sign for the Garden was on display at the meeting and all felt it was perfect. Suggestions for the content of the official opening was agreed.

Mention was made of the difficulty in obtaining brown on white signage for the park and the Officers from DCC asked for the contact details of who had dealt with the request.

Michelle Burr reported the schools had been making some mosaics however they needed to be put in place and she asked PTC's help to do this.

43. Repairs & refurbishment of the toilets

It was reported the disabled toilet was open for use however there were a couple of snagging items that were required before the male and female toilets could be opened. Mr Arnell advised the toilets had been very well received and would be well used, they were being closed at 4pm every night and residents supported this and felt they should be locked every night. This needed to be considered further ie arrangements for weekends and it was suggested this be placed on the next meeting of the Community & Environment Agenda for consideration by the Council

44. A statue/art installation in the Park

This had been discussed at a recent meeting and Councillor A Watson explained the proposal to have the solar system casted in concrete. It was agreed this project would need to be fully drawn up and costed.

45. Items requested by Councillor Long

(i) Anti social behavior – there had been a lot of activity on Leaver's Night; it was suggested this Friday night should be put in the diary to plan for the future.

(ii) skatepark – bikes using it, that didn't seem to be a problem. It was asked that the bins be emptied more regularly.

(iii) installing a flag pole.

(iv) a bike track be developed.

46. Date and Time of the Next Meeting

Agreed the next meetings be held on 25 July 2018 at 10.30am, in the former classroom at Woodhouse Park, if it was available. It was recess in August and there would be no meeting.

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE SPORTS & WELLBEING SUB COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,

PETERLEE

ON MONDAY 18TH JUNE 2018 AT 5.30pm

PRESENT: COUN M A CARTWRIGHTT (CHAIR)

Mesdame: A C Long

Messrs: T Duffy, S Franklin, S Meikle, S Kirkup, A Watson, S Miles & G Carne

Observers: K Duffy, K Liddell & S McGlen

1. Apologies for Absence
Apologies had been submitted from Councillor S McDonnell, S Simpson, L Fenwick, K Hawley & J Robinson. **AGREED the Council the apologies for absence be recorded.**

2. To receive declarations of interest
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise, none were offered.

3. The Minutes of the last Meeting held on 16th October 2017, a copy of which had been circulated to each Member, were considered and agreed as a true record.

4. Presentation by the Sports Development Team
The Sports & Wellbeing Manager reported on progress made with items from the last meeting. The Committee agreed that the marketing and communication for the activities needed to be improved; it was reported that GP referrals were an essential part of the services that could be offered however there were difficulties with this access and it was suggested that perhaps contact could be made with the hospitals directly to support health referrals to the Pavilion. Progress was given with this work which included new classes, the PATHH project and making contact with Doctors Surgeries and local Hospitals. The various marketing and publicity activities carried out over the previous six months was summarized, along with details of events and

other activities promoted by the Team, which included a Dementia Awareness event and training, a fitness event, Tie your Laces for Paces, a wellbeing event, Big Pink Event, Go tri event, walk event, mind fullness 6 week course, Tai Chi, couch to 5k and football activities. The Sports & Wellbeing Manager then outlined the various funding streams that were being investigated.

In summary the Team's aim was to introduce more activities to improve mental health and utilise the Pavilion facilities during off peak periods, support the PTHH Project, support Clubs and groups to apply for funding to help with sustainability and increasing participation and finally improving marketing and publicity of activities, services and facilities.

RESOLVED the update and progress be noted.