



PETERLEE TOWN COUNCIL

Date of Issue: 16th January 2018

A MEETING OF THE **EVENTS WORKING PARTY** WILL BE HELD ON **TUESDAY 23rd JANUARY 2018** IN **THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE** at **10.00am**

Mr I Morris PSLCC, M.C.I.H

Town Clerk

AGENDA

1. Apologies for Absence
2. Notes from the last meeting held on 9th January 2018
To consider and agree the contents as a true and correct record.
(attached)
3. Armed Forces Day 2018
To consider and agree the content of this event

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 9th JANUARY 2018 AT 1.00PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- S Simpson, L Fenwick, K Duffy & A C Long

Messrs:- J Robinson, G Caren & S Miles

55. Apologies for Absence

Apologies had been submitted and accepted from Councillors K Liddell, S Meikle, R Moore, R Kyle, S McGlen and Mr I Morris.

56. The notes from the last meeting held on 19th December 2017, were considered and agreed as a true and correct record.

57. Support for Future Events

The Chairman welcomed Michelle Harland from Creative Opportunities. Ms Harland gave the background to her company which was a not for profit organisation, supporting organisations in arranging events, ranging from performances, characters, props, themes, themed craft activities, lawn games etc, explaining they had worked on events ranging from £350 to £6,000. The possibility of having a vintage type theme and bake off event included in one of the Woodhouse Park Summer Fun Days was discussed. It was agreed that this company be considered to support the Town Council with various events, depending on budget and cost.

58. Events

(i) HELD New Year's Eve Gala Night, Shotton Hall

The Facilities Manger gave feedback on the event which had been very successful with good bar sales. There had been a few issues from customers that were being dealt with.

(ii) Over 60's event, 12th January 2018, Shotton Hall

Tickets were going well and the catering was being done in house, Members were invited to come along and support the event.

(iii) Burns Night – 20th January 2018

Details with regard to any cancellation charges or fees were given. It was agreed the event go ahead and all were encouraged to buy ticket(s).

(iv) NEW Mad Hatters Tea Party – Spring

Agreed the detail of this event be discussed further at the next meeting.

(v) Peterlee in Bloom – June – to consider costs etc

Details of costs to run this event were given. It was agreed this event be ran again this year and a judge be sought.

(vi) Peterlee Armed Forces Day 30th June 2018– progress/update

There was an issue of the car park and access requirements of the Judo class held on a Saturday Morning. In an attempt to overcome this it was asked if the event could be held elsewhere ie Eden Lane, if not could the Council consider changing the date of the event to Sunday 1 July 2018. It was also suggested that perhaps Creative Opportunities could support with theming the event and bringing along entertainment and it was agreed an approach be made to Ms Harland, with a budget of a maximum of £2,500 given.

(vii) Peterlee Show 1st & 2nd September 2018

Following discussion with the Safety Officer, the Show Co Ordinator gave details of the additional expenditure that would be incurred on the provision of a Trance Tent as an addition to this year's Show. It was agreed the detail be discussed further and brought back to the next meeting.

(viii) NEW Teddy Bears Picnic

Agreed that this be considered further at the next meeting.

(ix) NEW Elvis Tribute Night

Agreed contact be made with Mr Perpescu to seek his availability and a report be made back to the next meeting.

(x) Australian Cricket Team, Helford Road – 13 July 2018

It was hoped that this be made into more of an event this year.

(xi) NEW Northern Soul Nights, Shotton Hall Banqueting Suites/The Pavilion

Agreed this be considered further at the next meeting.

59. Date and Time of Next Meeting

It was agreed the next meeting be held on **Tuesday 23rd January 2018** at **10.00am**, Shotton Hall, everyone agreed they would prefer a 10.00am meeting.