



# PETERLEE TOWN COUNCIL

Date of Issue: 23<sup>rd</sup> April 2019

A meeting of the **EVENTS WORKING PARTY** will be held on **WEDNESDAY 1<sup>ST</sup> MAY 2019 IN COUNCIL CHAMBER, SHOTTON HALL, PETERLEE** at **10.00AM**

Mr I Morris PSLCC, M.C.I.H, P.S.L.C.C.  
Town Clerk

## **A G E N D A**

1. Apologies for Absence
  
2. Notes from the last meeting held on 27th March 2019  
To consider and agree the contents as a true and correct record. (attached)

At the Community & Environment Committee held on 8<sup>th</sup> April Members raised the following items under the minutes:-

(i) Fun Days

Members discussed concerns relating to the two fun days at Woodhouse Park, as it had been agreed only one larger fun day was to be held. Members local to the Acre Rigg ward explained the fun day held on Acre Rigg School field did not go well in 2018 as the field was too big and using the field also meant that fairground rides could not be booked. It was agreed that further discussions be held between the Corporate Support Manager and Acre Rigg Members.

(ii) Horticulture Event

Councillor A Watson raised concerns over the Horticulture Show and asked if this should be continued in future years as feels the interest has dwindled. The Horticultural Show Organiser, Councillor T Duffy, confirmed people had to be turned away last year due to bringing too many entries. Also, due to the heat, it was too hot for flowers inside The Pavilion and so fewer people entered this category. Councillor K Hawley recommended if

there was little interest this year, the future of the Horticulture Show needed to be discussed.

(iii) Awards

Councillor R Moore suggested PTC enter the 'Britain in Bloom' competition in 2020 and that this could be community orientated. The Town Clerk confirmed that he had already discussed Britain in Bloom and Green Flag Status with the Parks Manager, however, other projects were currently taking precedence.

(iv) Christmas Trees

Councillor A Watson asked about the progress of arranging a Christmas Tree in the South Dene and The Town Clerk reported DCC had denied the Town Council's request to use an electricity supply to accommodate this and suggested PTC contact NEDL to see if they would allow PTC to tap into the substation nearby. Members then discussed this option and considered having a Christmas Tree on each of the two larger roundabouts in the Town Centre, situated near the Post Office and McDonalds. **RESOLVED The Town Clerk was to investigate the electricity supply to both of the roundabouts and report back to Members.**

3. Peterlee Show 31 August & 1 September 2019

4. Community Cinema

5. Events

(a) Elvis Night, 21 June 2019, Shotton Hall

(b) The Pavilion, 10th Birthday Celebrations

(c) Armed Forces Day, 29th June 2019

(d) Pizza and Prosecco Night, Friday 12th July 2019

(e) Summer Fun Days in the Park

(f) Oktoberfest, 26th October 2019

(g) Remembrance Sunday Parade, 10th November 2019

(h) Christmas Tree Lighting, Friday 29th November 2019

(i) Christmas Trees on the main roundabouts (as above referred from the Community & Environment Meeting)

To receive update reports and to note and consider future events.

6. Updates on New Ideas

Anna Reay

Councillor S Miles has spoken to Anna's Agent and would provide an update to the meeting. It is suggested that this be a Gala Event with a meal.

7. Date and Time of Next Meeting

It is suggested the next meeting be held on **Wednesday 19<sup>th</sup> June 2019 at 10.00am, followed by the Finance Sub Committee.**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 27<sup>th</sup> MARCH 2019 AT 10.00AM

PRESENT: COUN S MEIKLE (CHAIR)  
Mesdames:- S Simpson & L Fenwick

Messrs:- J Robinson, G Carne & S Miles

65. Apologies for Absence

Apologies for absence were offered and accepted from Councillor R Moore.

66. Notes from the last meeting held on 20<sup>th</sup> February 2019 were considered and agreed as a true and correct record.

Matters Arising

Pantomimes, December 2019

The Corporate Services Manager reported on prices for tickets at local events. **AGREED it be suggested the tickets be priced at £5.00 per adult, £3.00 for children and a family ticket 2+2 at £15.00.**

67. Peterlee Show

The Corporate Services Manager reported on progress made regrading the outside bar arrangements and access and egress arrangements to the Pavilion. The community cinema was to be shown in the main hall and it was **AGREED the Horticulture Event be held in a Marquee on the rugby field.**

68. Community Cinema

This was a standard agenda item and would be updated at the next meeting.

69. Charles Chipperfield Circus, Eden Lane

**AGREED permission be granted for this circus to site at Eden Lane in May/June 2020 for a week at a fee to be negotiated but no less than £500.00.**

70. Events

(a) Ladies Day

This event had gone well and it was hoped it could be built on for future years.

(b) Motown Event

Ticket sales were currently 143 and a de brief would be given at the next meeting.

(c) Armed Forces Day

It was confirmed a funding application had been submitted for this event and it was hoped the outcome would be known by the end of April 2019.

A Local Member had suggested and given the details of a horse and Medieval Knight and to perform all they for was a small fee and their travel expenses. AGREED they be invited to perform at this event.

It was agreed afternoon tea be offered once again and the catering offer for the event be provided from the Pavilion.

(d) Pizza & Prosecco night

Promotion was going well.

(e) Summer Fun Days in the Park

It was **AGREED a further Fun Day be added in Woodhouse Park of 23<sup>rd</sup> August 2019 and Local members works with the Corporate Services Manager to agree the activities to be provided at their event.**

(f) Remembrance Sunday Parade

Arrangements were in hand for this event.

(g) Christmas Tree Lighting Event

Arrangements were in hand for this event.

(h) Oktoberfest – to agree a date

It was reported the date had been provisionally booked in the diary as 26<sup>th</sup> October 2019, other dates were provided, and it was agreed the date be held for the 26<sup>th</sup>.

(i) Elvis Tribute Night

Tickets were on sale for this event and it was suggested that perhaps Mr Popescu be asked to include Aloha into the evening of entertainment.

71. Events held in partnership

(a) Holistic Health day, Well Being Event, Sunday 12<sup>th</sup> May 2019,

It was reported the Organiser had cancelled the event.

(b) County Durham & Darlington NHW Force Association – monthly meetings, Shotton Hall, use of a meeting room – day time

**AGREED free use be granted for this group to use a meeting room at Shotton Hall once a month and tea and coffee be provided.**

72. New ideas

The Chair asked the working party for ideas for new events, that, as had been previously agreed then needed to be worked up into a proposal with costs and suggested ticket prices for the working party:-

- Monta Musica – rave event
- Danny Tetley from X Factor
- Anne Reay (and a Gala dinner)

- Emma Fisk – Jazz Violinst
- Bongo Bingo (done in house)
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**AGREED further details be awaited from those that had suggested the events.**

73. Date and Time of Next Meeting

It was **AGREED the next meeting held on Wednesday 24<sup>th</sup> April 2019 at 10.00am until 12.00 noon in the Council Chamber at Shotton Hall Banqueting Suites.**