



# PETERLEE TOWN COUNCIL

Date of Issue: 8<sup>th</sup> July 2019

**A meeting of the EVENTS WORKING PARTY will be held on WEDNESDAY 17<sup>TH</sup> JULY 2019 IN COUNCIL CHAMBER, SHOTTON HALL, PETERLEE at 10.00AM**

**Mr I Morris PSLCC, M.C.I.H, P.S.L.C.C.**  
**Town Clerk**

## **A G E N D A**

1. **Apologies for Absence**
  
2. **Notes from the last meeting held on 26<sup>th</sup> June 2019**  
To consider and agree the contents as a true and correct record. (attached)
  
3. **Peterlee Show 31 August & 1 September 2019**
  
4. **Events**
  - (a) **HELD Armed Forces Day, 29th June 2019**
  - (b) **HELD Peterlee in Bloom, 15<sup>th</sup> July 2019**
  - (c) **Bogey Derby 14<sup>th</sup> September 2019**
  - (d) **Halloween Event, Shotton Hall, 31<sup>st</sup> October**
  - (e) **Remembrance Sunday Parade, 10th November 2019**
  - (f) **Christmas Tree Lighting, Friday 29th November 2019**
  
5. **Updates on New Ideas**
  
6. **Date and Time of Next Meeting**  
It is suggested the next meeting be held on **Wednesday 7<sup>th</sup> August 2019 at 10.00am,**  
**followed by the Finance Sub Committee**

**THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL  
CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 26 JUNE 2019 AT 10.00AM**

**PRESENT: COUN S MILES (CHAIR)**

**Mesdames:- L Fenwick & M A Cartwright**

**Messr:- R Moore & A Watson**

**1. Apologies for Absence**

Apologies for absence were offered and accepted from Councillor S Simpson, T Duffy, C Watkins, A Long & G Carne.

**2. Notes from the last meeting held on 1<sup>st</sup> May 2019 were considered and agreed as a true and correct record.**

**3. Peterlee Show**

The Corporate Services Manager advised there was nothing to report and everything was in hand.

**4. Community Cinema**

The Pavilion Manager reported that DCC were bringing 500 school children to the Pavilion on 16 July 2019, as part of Pasmore Pavilion's 50<sup>th</sup> Birthday and the cinema would be used to show Apollo 11 themed films as part of their space/moon landing theme. There would also be free popcorn for the children served in cones that they were to design. It was hoped the event may help promote the community cinema with the support of East Durham Creates helping to build a group to run the Cinema.

A local Member queried if there was any progress on purchasing sound panels. The Pavilion Manager reported a quote was received at the beginning of 2019 for around £5,100.00. This quote included the recommended 85 sound panels with delivery, however, installation was not included.

**5. Events**

**(a) HELD Elvis, 21<sup>st</sup> June 2019, Shotton Hall**

The Corporate Services Manager attended the event and reported that it was a great night and the food was beautiful and very well presented. Two local members had also attended separately with their own groups of friends and family and also reported that the evening was a success and the food was brilliant.

**(b) The Pavilion, 10<sup>th</sup> Birthday Celebrations**

The Pavilion Manager explained that due to the number of events scheduled over the summer, this was postponed until later in the year, when free taster classes/sessions will be held along with free tea, coffee and food.

Councillor M A Cartwright joined the meeting at 10.21am.

(c) Armed Forces Day, 29 June 2019

The Corporate Services Manager reported that everything was in hand and that there were no updates. Local member, R Moore queried the arrangements of the veteran's parade and the flying of the flag and it was decided that a vicar's attendance was not needed as this was not a Remembrance Day, but a day of celebration for members of the armed forces. The Corporate Services Manager also confirmed that 11 parachutists would jump at 11.00am (weather permitting).

**AGREED it be noted that no vicar was to be arranged for the flying of the flag ceremony.**

(d) Comedy Hypnotist, 8<sup>th</sup> September 2019

Officers confirmed that the ticket price, which had included entrance and food, had been reduced from £17.95, to just £6.00 with food now being sold separately on the night and as a result ticket sales had increased.

(e) Summer Fun Days in the Park

The Corporate Services Manager reported that everything had been booked and arranged and there were no further updates.

(f) Oktoberfest III, 26 October 2019

Officers confirmed there had been several tickets sold to date.

(g) Halloween Event, Shotton Hall, 31<sup>st</sup> October

Local Member, A Watson suggested there not be singing pumpkins this year and asked if PTC could arrange a ghost trail instead in Shotton Hall or maybe a scary puppet show.

**AGREED it be noted this suggestion be passed on to the Shotton Hall Facilities Team for their attention and consideration.**

(h) Remembrance Sunday Parade, 10<sup>th</sup> November

The Corporate Services Manager confirmed there was nothing to report, however, she had received a suggestion from the Safety Officer that the road outside the church remain closed during the service due to the noise from traffic and the pedestrian traffic lights. A meeting was to be held closer to the date to discuss arrangements on the day in detail. The service arrangements were also discussed, and it was agreed that children would be given places to the front, based on the feedback received from last year's event and Local Members M A Cartwright and L Fenwick had volunteered to manage this on the day.

(i) Christmas Tree Lighting, Friday 29<sup>th</sup> November 2019

The Corporate Services Manager reported the event was booked; however, nothing was in motion for this event yet as it was too soon. Members attending the meeting suggested that Santa be in his grotto again after the success of last year.

(j) Peterlee In Bloom, 15<sup>th</sup> July 2019

The Corporate Services Manager reported that to date only 6 gardens had entered into the Peterlee in Bloom Competition, despite marketing and advertising the event. Due to the fall in

interest, it was suggested this event be reviewed at the next Events Meeting once the event has been held and final numbers were confirmed.

**k) Bogey Derby, 8<sup>th</sup> September 2019**

A Local Member asked for the Bogey Race to be added to the next meeting's agenda, allowing updates to be provided.

**6. Item requested by Councillor R Moore–To arrange a BSL interpreter for the Peterlee Show**  
R Moore gave details of this idea. The Corporate Services Manager reported some years ago she had spoken to the Sensory Support Manager at DCC to enquire about this subject following feedback from a resident. The advice given then under the Equality Act was the request must be reasonable and made by the person with the disability. It was not felt to be feasible as people would not be able to see the interpreter on the stage from the seating area. It was suggested that Officers, Members and Volunteers receive a Deaf Awareness refresher.

**AGREED the Corporate Services Manager organise a Deaf Awareness refresher course.**

**7. New Ideas**

A Local Member, R Moore suggested a 1940's weekend with vintage cars and dancing.

M A Cartwright left the meeting at 11.16am

Members discussed this idea and suggested this may restrict what could be arranged and instead, suggested an Americano themed Peterlee Show in 2020, a separate Americano weekend or another fake festival.

**8. Date and Time of Next Meeting**

It was **AGREED the next meeting held on Wednesday 17<sup>th</sup> July 2019 at 10.00am until 12.00 noon in the Council Chamber at Shotton Hall Banqueting Suites, with meetings from September 2019 moving to an evening as resolved in the Council Meeting held on Monday 24 June 2019.**