

MINUTES OF THE ANNUAL PARISH MEETING OF THE LOCAL  
GOVERNMENT ELECTORS OF THE PARISH OF PETERLEE OF THE 19<sup>TH</sup>  
MAY 2014

PETERLEE TOWN COUNCIL

THE REPORT OF THE ANNUAL PARISH MEETING

OF THE LOCAL GOVERNMENT ELECTORS  
OF THE PARISH OF PETERLEE

HELD IN THE BURDON SUITE, SHOTTON HALL, PETERLEE

ON MONDAY 19<sup>TH</sup> MAY 2014

PRESENT: COUN D MILSOM (CHAIR)

Mesdames: J I Measor, S Simpson, C Baty,  
L Wood, M Milsom, M J Thompson &  
V Watson

Messrs: S Miles, D Sillito, W M Jeffrey, C Watkins,  
L Cook, R Kyle, J Alvey, G Cowie, C J Metcalfe,  
C Robbins & A Watson

**There were also 21 members of the public present at the meeting.**

The Deputy Mayor, Councillor D Mislom, welcomed Members of the public and residents to the meeting and handed over to Miss Kay Tweddle, Deputy Town Clerk.

The Deputy Town Clerk welcomed those present to the meeting and advised that she would like to bring residents up to date with the Town Councils activities over the previous year.

Details had been given in the report on the budget and explaining why the level of precept had been set at £135,605.00, (which included the LCTSS grant). It was reported that the Council had received a qualified report from District Audit on its financial affairs and corporate governance. This was due to an appropriate risk assessment not being recorded in the minutes during the year, contrary to Regulation 4(2) of the Audit and Accounts Regulations 2011. This was rectified immediately with a report made to the meeting in September 2013.

A series of Internal Audits had also been carried out during the year and the Town Council were financially sound and well run.

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1. AGREEMENTS AND TRANSACTIONS

The following agreements were made during the year:-

- The in house catering contract for the next three years with Oldfields;
- The Licence to occupy work station space with the Sports Council Trust Company, the English Sports Council and the Town Council;
- ITEC Centre, Deed of Grant & Release with North Blunts No.1 Ltd.

2. MAYOR'S CHARITY APPEAL

The Mayor's Charity Appeal Fund in 2013/14 had raised in the order of £10,650.00 with over 18 organisations benefiting from the Appeal.

3. LISTS OF PROJECTS CARRIED OUT

It was reported works and achievements included the following projects:-

- Flag Flying Day – The Pavilion was once again host to the annual 'Flag Flying Event' on 24<sup>th</sup> June 2013 in honour of 'Armed Forces Day'. The event was attended by local Veterans, Cadets, Members and Dignitaries.
- Securing further Grant Funding for the PACES Project based at the Pavilion, a community exercise programme aimed at 40 – 70 year olds, and a Project Worker employed to support this programme;
- The Town Council provided new events for families at its facilities including Breakfast with Santa, popular Patomimes for local primary schools with over 1,400 children attending, Halloween Parties and Family Fun Days at Woodhouse Park and The Pavilion.
- Organisation of community events such as the Sports Relief Mile, the Annual Fireworks Display, Peterlee Show, Peterlee in Bloom, Mayoress at Home, New Years Party for Senior Citizens to name but a few;

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- The Council secured a three year catering contract with regionally renowned catering and restaurant business for Shotton Hall Banqueting Suites;
- The Town Council successfully negotiated the release of a covenant on the remaining part of the ITEC site to secure its future for residential development;
- The Town Council additionally successfully negotiated a licence with the developer for the provision of services on the site;
- The Council continued to invest in public facilities with building improvements at Eden Lane Community Facility.

The Deputy Town Clerk then asked members of the public for any questions or comments on the information given. None of the members of the public had any questions or comments for the Council. In closing she thanked the public for their interest in the Town Council and its business.