

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE CLERK'S

ADVISORY COMMITTEE

HELD IN THE HERITAGE CENTRE, SHOTTON HALL, PETERLEE

ON MONDAY 11TH SEPTEMBER 2006

PRESENT:- COUN W M JEFFREY (CHAIR)

Messrs: D Coates & G Calvert

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.

20. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors C J Metcalfe, H Bennett, M A Cartwright and T Jones.

21. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were accepted.

Matters Arising

Minute Number 106 (i) - Council Meeting - Holidays At Home Playcare Scheme had been granted concessionary use of Helford Road Pavilion on the 25th August 2006. Unfortunately, this event had been postponed and Mrs Bailey asked if it would be possible to combine the Summer event with their Christmas Party to be held on the 1st December 2006.

Members were agreeable to this change and **RECOMMENDED concessionary use of Helford Road Pavilion on the 1st December 2006 be agreed, in replacement of the 25th August 2006.**

22. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL

- (i) Wedding Exhibition, 21st September 2006, John Love Photography **RECOMMENDED** that free use of the **Banqueting Suites** be granted to **John Love Photography** for a **Wedding Exhibition** to be held on the **21st September 2006**.
- (ii) Sportsmans Dinner, 6th October 2006, Blackhall Cricket Club, Junior Section **RECOMMENDED** that concessionary use of the **Banqueting Suites** be granted at **50% the normal rate of hire for this event**.
- (iii) Ladies Night, Charity Evening, 12th October 2006, "Rescue Me", formerly Fireman Fullstop (NSPCC) **RECOMMENDED** that free use of the **Banqueting Suites** be granted for this event.
- (iv) Annual Tenant's Conference, 1st November 2006, East Durham Homes **RECOMMENDED** that it be agreed in principle that free use of the **Banqueting Suites** be granted, but investigations be made with **East Durham Homes** regarding their sponsorship/involvement of this Conference.

23. NATIONAL ASSOCIATION OF COUNCILLORS, ANNUAL CONFERENCE & AGM, 27TH – 29TH OCTOBER 2006, CARDIFF

RECOMMENDED that this invitation be accepted and authority be granted for one Member from the Conference Rota along with Councillor Measor, be given authority to attend on the Town Council's behalf.

24. NATIONAL ASSOCIATION OF COUNCILLORS, ENGLISH REGION AGM & ONE DAY CONFERENCE, 7TH OCTOBER 2006, CARLISLE

RECOMMENDED that Councillor Measor be given authority to attend, if necessary.

25. MEMBERS LEARNING & DEVELOPMENT, HALF DAY EVENTS (AM) TO BE HELD AT COUNTY HALL, DURHAM

- (a) Speaking in Public, Saturday 7th October 2006
- (b) Code of Conduct for Members, Saturday 28th October 2006
or Saturday 2nd December 2006
- (c) Member/Officer Relationships, Saturday 11th November
2006
- (d) The Member and the Media, Saturday 9th December 2006

RECOMMENDED that attendance at the seminars listed (a) and (d) above be considered at the Council Meeting.

FURTHER RECOMMENDED that attendance at courses (b), and (c) not be taken up at this time.

26. REPRESENTATION ON THE NEIGHBOURHOOD
MANAGEMENT PATHFINDER PARTNERSHIP BOARD

The Town Clerk circulated for Members a copy of correspondence received regarding Member representation on the impending Neighbourhood Management Pathfinder Partnership Board. The request was for one Member from the Town Council who would serve as a Volunteer Board Member, and be fully representative of the target area of Acre Rigg, Denehouse, Passfield and Edenhill.

RECOMMENDED that the nomination of a Member to this Board be further considered at the Council Meeting.

27. EAST DURHAM PLAY & COMMUNITY NETWORK AGM,
THURSDAY 5TH OCTOBER 2006, CROSSWAYS HOTEL,
THORNLEY

Members were given details of an open invitation received to attend the above event.

RECOMMENDED that the information given, be noted.

28. POPPY APPEAL

The Town Clerk requested endorsement of action taken in ordering a wreath along with ribbons from the Royal British Legion at a cost of £52.25 for use at Remembrance Day Parade.

RECOMMENDED that the action taken, be endorsed.

29. ST CUTHBERTS CHURCH 50TH ANNIVERSARY 2007 – JULY EVENTS

The Town Clerk advised that St Cuthberts Church were to celebrate their 50th Anniversary in 2007 and planned to hold a series of main events during June and July 2007. These included a Family Service on the 10th June 2007 and a service with the Bishop of Durham in attendance on the 17th June 2007. Other activities under consideration by the Churches' Anniversary Committee included floral displays in the church over ten days, archive information from the Peterlee Past & Present Exhibition and getting industry involved, and raising charity funds.

RECOMMENDED that the information given be noted and concessionary use be offered for the social event on the 8th June 2007 to be held at Shotton Hall.

30. ADVERTISING

- (i) NECC Regional Business Directory 2007
- (ii) Yellow Pages Advertising

Consideration was given to advertising in the above publications.

RECOMMENDED that approval be given for (a) an insert in the NECC Regional Business Directory 2007 at a cost of £180.00 +vat and (b) four listings be taken out in the Yellow Pages 2007 edition at a cost of £387.75.

31. PLAY SCHEMES/PARK ACTIVITIES & EVENTS

The Town Clerk circulated for Members details of play schemes organised by Horden Parish Council taking place in their Welfare Park. The re-introduction of play schemes was an item discussed just recently by Members and the Town Clerk felt that there was an ideal opportunity to develop this through Woodhouse Park. He suggested that he look into this further and mentioned recent

correspondence which suggested a grant may be available towards these activities.

RECOMMENDED that a further report be prepared regarding the provision of play schemes/park activities and events.

32. LETTER OF THANKS & APPRECIATION

- (i) Midnight League Competition – Sheffield
(Circulated)
- (ii) Peterlee Bowling Club
- (iii) Easington & District CAB
- (iv) St Benedict's Hospice, Sunderland (donation in lieu of flowers – Cllr A Fenwick)
- (v) County Durham Society for the Blind & Partially Sighted

RECOMMENDED that the letters be received.