

MINUTES OF THE MEETING OF THE CLERK'S ADVISORY COMMITTEE OF
THE 21ST JUNE 2010

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 21ST JUNE 2010

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: J I Measor, M Milsom & L Wood

Messrs: J Alvey, D Milsom, J Hardy & C Austin

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

1. APPOINTMENT OF CHAIRMAN

**RECOMMENDED that Councillor W M Jeffrey be appointed as
Chairman for the ensuing year.**

2. ELECTION OF VICE CHAIRMAN

**RECOMMENDED that Councillor C Austin be elected as Vice
Chairman for the ensuing year.**

3. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of
Councillor R W Jones, (family engagement).

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4. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated, were approved.

Matters Arising

For Member's information the following items that had been agreed at the Council Meeting,

Minute Number 108 – Request for Financial Assistance – Butterwick House Children's Hospice

RESOLVED that a donation of £500.00 be made towards this organization.

- (i) Minute Number 113 – Cultural & Heritage Week - Twelfth Night – Apollo Pavilion, Sunday 4th July – Concessionary Use and Donation towards the costs of the event

Further consideration was given to this request. It was agreed at the Show Meeting that concessionary use of the rooms at The Pavilion be agreed, but no donation.

- (ii) Minute Number 114 - Frank Turnbull Memorial Award & Young Citizen Award

On behalf of Unite Councillor Austin thanked the Mayor's Secretary for all of her hard work in promoting this award.

RESOLVED:-

- (i) **Mr Martin Green, nominated by Steve Lamb, be awarded the Frank Turnbull Young Citizens Award;**
(ii) **Mr Eddie Watson, nominated by Dawn Miller, be awarded the Frank Turnbull Award.**

- (iii) Minute Number 109 – Request for Concessionary Use of the Pavilion & Cricket Pitch, 2nd June 2010

RESOLVED that it made sure that there was no conflict with the date of this event with the cricket teams.

Minute Number 115 – Armed Forces Day – to note change of day and venue

Members reported on the morning's event and how well it had been received. There was a comment made that perhaps consideration should be given to having the event in Peterlee Town Centre to make it more accessible to those without transport. It was noted that Councillor A Laing had given her support to getting a flag pole in the Town Centre.

RECOMMENDED that this matter be considered further prior to next year's event.

5. REQUESTS FOR FINANCIAL ASSISTANCE

(i) Shotton Hall School – Year 7, Residential Visits, Northumberland

RECOMMENDED that further information be obtained on how many young people from Peterlee were involved in the residential visit and this request be re-considered at the Council Meeting.

(ii) Haswell FC Fundraising

RECOMMENDED that a donation of £40.00 be granted to this organization.

(iii) Old Shotton, Black Bull FC

RECOMMENDED that consideration of this item be deferred.

7. CONCESSIONARY USE OF HILL RIGG HOUSE – COMMUNITY SPIRIT

The Deputy Town Clerk reported receipt of a request for concessionary use of Hill Rigg House from Community Spirit.

RECOMMENDED that further information be requested from this Group.

8. LETTERS OF THANKS & APPRECIATION

(a) Ladies Aglow International Christian Fellowship in Peterlee

(b) Special Needs Children's Carnivals

(c) Butterwick House Children's Hospice

(d) Peterlee Blind & Visually Handicapped Club

The Deputy Town Clerk was pleased to report receipt of letters of thanks from the above organizations following donations/concessionary use being granted by the Town Council.

RECOMMENDED that the letters be received.

9. NALC MEMBERS NETWORKING LUNCH 10 SEPTEMBER 2010,
DURHAM

Members were advised that as agreed two places had been reserved for this lunch and the Deputy Town Clerk asked for the names of who would be attending.

RECOMMENDED that Councillor W M Jeffrey and Councillor D Milsom attend this event on the Town Council's behalf.

10. ADVERTISING – DURHAM SCOUTS ANNUAL REPORT &
YEARBOOK

Consideration was requested of placing an advert within this publication. The Town Council had supported this yearbook in the past.

RECOMMENDED that the Town Council place 1 ¼ page advert in the Annual Report & Yearbook for the Durham County Scouts at a cost of £97.00.

11. CULTURAL & HERITAGE WEEK 5TH, 6TH & 7TH JULY 2010

The Deputy Town Clerk gave Members a progress report on arrangements for this event.

RECOMMENDED that the action taken in ordering the marquee and 400 chairs for this event, be endorsed.

12. REQUEST FOR REDUCTION IN COSTS – TWINNING TRIP,
NORDENHAM 2010

Further consideration was given to this request for a reduction in the cost of taking part in the Twinning Trip.

RECOMMENDED that no subsidy be granted towards the cost of the two adults and two over 21 dancers from the Northern Lights Dance Troupe.

13. OFFICIAL INVITATIONS TO PETERLEE SHOW 2010

Members were asked to clarify in whose name the invitations should be sent out for functions over the Show weekend.

RECOMMENDED that the invitations for the Saturday be sent “on behalf of the Town Council”.

FURTHER RECOMMENDED that the Sunday Evening invitations to the “Thankyou Reception” be sent out on behalf of the Chairman of the Show.