

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE
HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 14TH FEBRUARY 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: L Wood & J I Measor

Messrs: J Hardy, J Alvey, C Austin & C J Metcalfe

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

76. APOLOGIES FOR ABSENCE

Apologies for absence had been received and accepted from Councillor R W Jones, (ill).

77. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated, were approved.

Matters Arising

- (i) Minute Number 60 – Peterlee Annual Charity Walk – Sunday 29th May 2011

Further details were given on the arrangements for this walk which was to start and end at The Pavilion. The Peterlee Alliance had asked for permission to use the Town Council's logo on the publicity information distributed, as supporting the walk. Members were asked to consider if the Sports Development Officer should be on duty to assist with the event on the day.

RECOMMENDED that this be considered further at the Council Meeting.

- (ii) Minute Number 74 – The Royal British Legion “Great Poppy Party Weekend” 10th – 12th June 2011

RECOMMENDED that further investigations be made with the local branch into what was being planned to support this event and this be reported back to Members for their consideration.

78. CONCESSIONARY USE GRANTED AT THE PAVILION

As per authority previously granted to him, the Facilities Manager at the Pavilion had granted the following concessionary uses:-

- Roy Simpson – Cricket Meeting 1 hour HB Room 23/1/11
- Rob Laverick – Peterlee Pumas 1 hour HB Room 19/1/11

RECOMMENDED that the action taken in granting these concessions, be endorsed.

79. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES

The Deputy Town Clerk reported receipt of requests for concessionary use received from the following organizations:-

- (a) Peterlee & District Flower Club – Wednesday 11th May & Wednesday November 9th 2011

RECOMMENDED the Peterlee & District Flower Club be granted free use of the Banqueting Suites for their functions on the 11th May and 9th November 2011.

- (b) The Salvation Army, Northern Division – Wednesday 11th January 2012

RECOMMENDED that free use of the Banqueting Suites be granted for this event.

- (c) Durham Deafened Support – Tuesday 17th May 2011

RECOMMENDED that free use of the Banqueting Suites be granted for this event.

80. REQUESTS FOR CONCESSIONARY USE OF HILL RIGG HOUSE

The Deputy Town Clerk reported on the following requests for concessionary use of Hill Rigg House received:-

- (i) Peterlee Focus Group
- (ii) Community Spirit

Progress was reported on negotiations with the Princes' Trust for a possible long term hire, but it was confirmed that this was still pending due to cuts in AMA causing a reduction in numbers attending.

RECOMMENDED a further month of concessionary use be agreed however a meeting be held with all user Groups of this facility as soon as possible, with the Leader and Deputy Leader.

81. REQUEST FOR FINANCIAL ASSISTANCE

Requests for financial assistance had been received from the following organizations:-

- (i) Great North Air Ambulance Service
RECOMMENDED that a donation of £100.00 be made.

- (ii) East Durham Play & Community Network
RECOMMENDED that no donation be made.

- (iii) Richard Rowe, (Childreach International)
RECOMMENDED that this donation be considered further with the applications made previously in connection with the Power of Well Being.

- (iv) Apollo Pavilion Community Association
RECOMMENDED that no donation be made towards the costs of the "Bridging the Gap" workshop programme.
FURTHER RECOMMENDED that the suggestion of a sponsored dog walk for the Mayor's Charity on 8th May 2011, be considered further at the Mayor's Committee.

- (v) Butterwick House Children's Hospice

RECOMMENDED that no donation be made as a donation had already been made of £500.00 to this organization during this financial year.

82. LETTERS OF THANKS & APPRECIATION – HORIZON SUPPORT & RECOVERY & SPECIAL NEEDS CHILDREN'S CARNIVALS

Members were advised of receipt of letters of thanks for the support from Horizon Support & Recovery and Special Needs Children's Carnivals.

RECOMMENDED that the information given, be noted.

83. CAMPAIGN TO PROTECT RURAL ENGLAND - MEMBERSHIP

Members were advised that this membership had been cancelled last year and the CPRE asked if the Town Council wished to renew it's membership this year.

RECOMMENDED that the membership not be renewed.

84. RETIREMENT OF THE TOWN CLERK

Members were asked to give some consideration to the Town Clerk retiring in March 2011. It was suggested that the reciprocal networking reception for the Larger Local Councils could perhaps be a vehicle for a presentation for the Clerk.

RECOMMENDED that this be considered further and a date be agreed.