

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 13TH JUNE 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: J I Measor, L Wood, M Milsom &
S McDonnell

Messrs: J Hardy & R Curtis

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

1. APPOINTMENT OF CHAIR

RECOMMENDED that Councillor W M Jeffrey be appointed to the chair for the ensuing year.

2. APPOINTMENT OF VICE CHAIR

RECOMMENDED that Councillor J Alvey be appointed as Vice Chair for the ensuing year.

3. APOLOGIES FOR ABSENCE

Apologies for absence had been received and accepted from Councillors J Alvey, C J Metcalfe & C Austin.

4. THE MINUTES OF THE LAST MEETING & SPECIAL MEETING OF THE 14TH APRIL 2011 copies of which had been previously circulated, were approved.

5. INVITATION TO STADT NORDENHAM

This item had been referred from the Show Committee held on 26th May 2011.

RECOMMENDED that an invitation be sent to Nordenham to attend the Show weekend.

6. REQUESTS FOR FINANCIAL ASSISTANCE

Referred from the last meeting:-

- (i) Helford Road (Carpet) Bowls Club

RECOMMENDED a no donation be made towards Helford Road (Carpet) Bowls Club.

- (ii) Easington District Carers

RECOMMENDED that a donation of £100.00 be made to the Easington District Carers.

- (iii) Durham Army Cadet Force – Horden Detachment

RECOMMENDED that further information be requested from the Cadet Force on this application.

- (iv) F.S.I.D. Giving Babies the chance of a lifetime

RECOMMENDED further information be requested from this organization relating to the date of the event and a copy of their balance sheet.

- (v) Friend of Helford Road Community – Helford Road Youth Project

RECOMMENDED further information be requested from the Sports Development Officer and consideration be given to this request at the Council Meeting.

(vi) Peterlee Helford United

RECOMMENDED consideration of this request be deferred and further information be obtained on recent events.

7. REQUESTS FOR CONCESSIONARY USE OF

The Town Clerk reported receipt of requests for concessionary use received from the following organisations:-

(i) Shotton Hall Banqueting Suites –

(a) John Love Photography – Wedding Exhibitions

RECOMMENDED that Mr Love be requested to continue to submit a request for each occasion of use and a balance sheet be submitted alongside each application.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM COUNCILLOR W M JEFFREY DECLARED AN INTEREST AND TOOK NO FURTHER PART IN THE DISCUSSION WHICH ENSUED.

(b) EDPIP – Charity Ball, 18th November 2011

RECOMMENDED that free use of the Banqueting Suites be granted for this event.

(c) Byron College – Prom – 29th June 2012

RECOMMENDED it be suggested that the “free use that it is granted to each school in the Town”, be offered for this event.

(d) The Academy, Shotton Hall – Wednesday 13th July 2011

RECOMMENDED it be suggested that the “free use that it is granted to each school in the Town”, be offered for this event.

(ii) Lowhills Road Football Fields – East Durham Archers – one day archery competition – September 2012

RECOMMENDED this request be agreed in principle and the Horticultural Superintendent liaise with the Group on the date etc of the event to ensure that this did not interrupt any football fixtures.

(iii) The Pavilion – Helford Road – Communication Support Group, (after a stroke), every other Wednesday

RECOMMENDED that a concession of 50% of the normal hourly rate be agreed for this use.

(iv) **Hill Rigg House**

(a) Cast Offs, Thursday evenings

RECOMMENDED a further three months free use be granted for this Group.

(b) The House Youth Club, Friday night

RECOMMENDED that consideration of this item be referred to the Council Meeting.

(c) Peterlee Ladies Focus Group

RECOMMENDED that consideration of this item be referred to the Council Meeting.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM
COUNCILLOR J I MEASOR DECLARED AN INTEREST AND
TOOK NO FURTHER PART IN THE DISCUSSION WHICH
ENSUED.

8. OLD SHOTTON BLACK BULL FC – SEASONAL FEES 2011-12

Consideration was given was given to the request received to play on the main field at Peterlee Newtown FC at a reduced rate.

RECOMMENDED that this request be refused.

PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM
COUNCILLOR J I MEASOR DECLARED AN INTEREST AND
TOOK NO FURTHER PART IN THE DISCUSSION WHICH
ENSUED

9. INVOICE RECEIVED FROM PETERLEE TOWN FC –
REPOSITIONING OF THE FLOOD LIGHTS EDEN LANE

RECOMMENDED that this invoice not be paid pending clarification on the timing of the works carried out and impact on future guarantees.

10. DURHAM COAST CRICKET LEAGUE – 2011 HANDBOOK – REQUEST TO FUND THE ADVERT PLACED AT A COST OF £30.00

RECOMMENDED that this request be refused due to no provision or agreement being made with the Town Council for this advert.

11. CHAIRING SKILLS FOR ELECTED MEMBERS – 12TH JULY 2011, SHOTTON HALL, PETERLEE

RECOMMENDED that endorsement of action taken in reserving two places for Councillor S McDonnell & C Watkins be given.

12. LCAS ANNUAL SEMINAR 2011 – 13TH JULY 2011, SHOTTON HALL, PETERLEE

It was reported an invitation to attend this event one free place

RECOMMENDED that the place be accepted and this be considered at the Council Meeting as to who should attend on the Town Council's behalf.

13. LETTERS OF THANKS

RECOMMENDED that the following letters of thanks be received:-

- (i) Great North Air Ambulance
- (ii) Peterlee Cricket Club
- (iii) Finchale Training College
- (iv) Haswell & District Mencap