

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 14TH NOVEMBER 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: S McDonnell, M Milsom, J I Measor
& L Wood

Messrs: J Alvey, D Milsom, R Curtis & J Hardy

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

40. APOLOGIES FOR ABSENCE

No apologies for absence had been received.

41. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of
which had been previously circulated, were approved.

Matters Arising

(i) Minute Number 32 – Lions Club International – Request to use
Logo to note that permission was not granted for them to use the logo.

(ii) Minute Number 35 – Concessionary Use of the Pavilion, Trust
Lodge RAOB, Sunday Evenings to note the Council decision that free
use had been agreed for three months for this use.

(iii) Minute Number 36 – Breakfast with Santa, Shotton Hall
Banqueting Suites to note the Council decision that due to the short
notice, this event not be organized for this year, however this be re
considered in time for next year.

COUNCILLOR R CURTIS DECLARED AN INTEREST IN THE ITEM RELATING TO THE PETERLEE RADIO CLUB AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED.

42. REQUEST FOR FINANCIAL ASSISTANCE

Consideration was given to these requests for financial assistance. The Town Clerk circulated for Members a financial update on this budget and explained that there was also a further 3 months concessionary use to be allocated for Hill Rigg House.

- (a) Peterlee Radio Club
- (b) Harbour – Fundraising for the Refuge
- (c) Salvation Army Horden & Easington Colliery

RECOMMENDED that no assistance be granted on this occasion as there were no funds available in the donation budget for 2011/12.

43. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS

(i) The Pavilion

- (a) Charity Event, Firewalk, auction and raffle – 4th February 2012 – raising funds for Help the Heroes
- (b) Charity Fund raising for Cancer – 3rd March 2012
- (c) The Horizon Pool Group

RECOMMENDED due to financial constraints the offer of free coffee be withdrawn, but the pool table still be offered free of charge, and the organizers be advised of this at a meeting between the Club and Councillors Alvey and Jeffrey.

(ii) Shotton Hall Banqueting Suites & Meeting Rooms

- (a) Football Club Annual Presentation, Banqueting Suites – 20th June 2012
- (b) Larger Local Councils Forum, Council Chamber – 17th February 2012
- (c) East Durham Association of Parish & Town Councils Meeting – 13th March 2011

(iii) Hill Rigg House

Cast Offs, Community Spirit & Ladies Focus Group

RECOMMENDED that all of these requests for concessionary use be referred to the Council Meeting for further consideration.

44. LETTER OF THANKS & APPRECIATION

- (i) Special Needs Children's Carnivals – following a donation
- (ii) East Durham Camcorder Club

RECOMMENDED that the letters be received.

45. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

46. PAYMENT OF PROFESSIONAL FEES, CMI FELLOWSHIP RENEWAL – TOWN CLERK

Consideration was given to the payment of these fees and the access to information and the benefits associated with it.

RECOMMENDED that these professional fees be paid by the Town Council.