

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE TOWN CLERK'S OFFICE, SHOTTON HALL, PETERLEE

ON MONDAY 16TH JANUARY 2012

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: L Wood, S McDonnell

Messrs: J Hardy & J Alvey

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

52. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and accepted from
Councillors J I Measor, (ill), R Curtis, (ill) and M Milsom, (ill).

53. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of
which had been previously circulated, were approved.

Matters Arising

Shotton Hall Banqueting Suites & Meeting Rooms

(a) Larger Local Councils Forum, Council Chamber – 17th
February 2012

It had been agreed that free use be granted for these events.
Consideration was requested on the provision of catering and
refreshments.

RECOMMENDED the Town Council supply the buffet and teas and coffees for the meeting of the Larger Local Councils Forum Meeting.

54. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS/FACILITIES

(i) **The Pavilion**

(a) Slimming World, Brian Joyce Room, Saturday mornings (off peak times), for a year

& Request to pilot a mini gym, Saturday mornings

RECOMMENDED that the Clerk along with Officers meet and discuss these requests with the applicants to clarify requirements. Consideration would need to take into account other activities such as the football and rugby calendar and the Show weekend. A report be submitted to the next meeting.

(b) Charity Night for Macmillan Cancer, 28th January 2012

RECOMMENDED that free use be granted for this event.

(c) Peterlee Pumas, Fundraiser, Saturday 31st March 2012

RECOMMENDED that free use be granted for this event.

(d) Harry Earle Lodge 10067 R.A.O.B. use of a meeting room, Sunday 12 noon until 2.00pm

RECOMMENDED that the two requests received from the RAOB Branches be considered further once information had been received from the Facilities Assistant the impact of such usage on other bookings and staffing requirements.

(ii) **MUGA, Helford Road**

(a) Football Tournament, Tuesday 10th April 2012

RECOMMENDED that support be given in principle but more information be obtained on this event.

(b) Helford United Under 8's Football Team, Sundays, two hours

RECOMMENDED that free use of the MUGA be granted to this Team until the end of the season only. The situation to be reviewed after this time.

55. LETTER OF THANKS & APPRECIATION

- (i) Special Needs Children's Carnivals
- (ii) Great North Air Ambulance

Letters of thanks and appreciation had been received following donations made to these organizations.

RECOMMENDED the letters be received.

56. PETERLEE ARMY CADETS

A request had been received from the Cadets to use the Community Facilities at Eden Lane two nights per week from 7pm-9pm. They had originally been based in Shotton Hall School and had been meeting at Horden since the rebuild.

RECOMMENDED that a meeting be arranged with the Sports Development Officer and the Cadets about this potential use of Eden Lane and a further report be made back to Council on this request.