

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 23<sup>rd</sup> JANUARY 2018 AT 10.00AM

PRESENT: COUN R MOORE (CHAIR)

Mesdames:- S Simpson & L Fenwick

Messrs:- A Watson, C Watkins & S Miles

60. Apologies for Absence

Apologies had been submitted and accepted from Councillors A S H Meikle, A C Long, J Robinson, K Duffy, T Duffy, S Kirkup & G Carne.

61. The notes from the last meeting held on 9<sup>th</sup> January 2018, were considered and agreed as a true and correct record, subject to Councillor T Duffy as being shown as in the Chair and Councillor Carne's names being corrected.

It was agreed that a Burn's night be booked in the diary for 2019 for either Saturday 19<sup>th</sup> or 26<sup>th</sup> January 2019. Following a discussion about Valentine's Day 2019 it was agreed that Shotton Hall is currently not well suited to "couple" events, and this matter should be reviewed at a later date. It was asked if 3 more Fun Days could be arranged, making a total of 5, one in each ward and it was suggested that perhaps Future Opportunities might be able to organize these on the Town Council's behalf. The Town Clerk said he would arrange to meet with Miss Harland about partnership work with the Town Council and he would also carry out a price comparison in line with the Council's Financial Regulations.

62. Armed Forces Day 2018

Members were asked to consider and agree the content of this event. The purpose was to celebrate the current serving personnel in the Armed Forces. The audience was everyone, including families and children. The anticipated numbers

Members were asked to consider and agree the content of this event. Following considerable discussion it was agreed:-

- The event be held on Sunday 1 July 2018 between 11 – 4pm;
- The purpose of the event is to celebrate the current Armed Forces personnel;
- A family event with around 1,000 people attending
- Various groups such as the scouts, brownies, schools etc be invited to take part in some way;
- PTC Parks equipment and staff be on display if possible

- The WW2 enactment group be confirmed
- Dawn of Chivalry enactment group be confirmed
- The blue light services be invited to provide display vehicles
- The Armed Forces be invited to provide a display/ vehicles etc
- Nobles fairground be asked to provide some rides
- Vintage armoured vehicle be invited, subject to relevant insurance etc
- The GT Group Band be invited to take part
- Suitable medical cover, toilets, security, health & safety, advertising, traffic and parking along with advanced signage be hired.

Prior to the close of the meeting there was discussion about promoting and advertising events and whilst accepting social media captured a very wide audience it was felt that perhaps a brief newsletter that could be produced in house and circulated by local members could be explored. Also opportunities with the college and media students and the new local radio were discussed.