

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE

HEALTH & SAFETY CONSULTATIVE COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 25TH SEPTEMBER 2017 AT 6.30PM

PRESENT:- A WATSON (CHAIR)

Mesdame:- K Duffy

Messrs:- T Duffy, J Robinson & S McGlen

Councillors K Hawley & R Moore (Observers)

Representatives:- Mrs J Hugill, Mrs K McMenam & Mr J P Hunt

1. APOLOGIES FOR ABSENCE

Apologies had been submitted and accepted from Councillors A C Long, (on holiday), S Meikle, A Wilkinson and A Maddison.

RECOMMENDED the Council approve the absences received and the apologies for absence be recorded.

2. THE MINUTES OF THE LAST MEETING held on 30th January 2017, a copy of which had been circulated, were approved.

3. HEALTH & SAFETY REPORTS/INCIDENT REPORTS

The Committee were given details of accidents and reports made since the last meeting of this committee:-

- (a) Member of staff jammed finger in a door, The Pavilion
- (b) Pavilion customer tripped whilst walking upstairs, bruised front of the shin
- (c) Member of staff, Woodhouse Park, cleaning the toilets, banged her head
- (d) Member of staff, Shotton Hall, loading items onto a vehicle, cut lip

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- (e) Member of staff, Woodhouse Park, carrying out pruning and chipping duties, twisted his back
- (f) A minor, The Pavilion, walked into the corner of a toilet door bumping his head
- (g) A minor, The Pavilion, jammed their finger in the door
- (h) Class member, performing a takedown in taekwondo, bruised ribs
- (i) Part of the running club, tripped and fell over in Castle Eden Dene
- (j) Part of the health walk, slipped on a wet path, injured her knee
- (k) Member of staff, grazed his leg and bumped his forehead when getting the roller out of the scorebox
- (l) A minor, cut their foot while playing, path leading to the MUGA

Members asked for further detail on some of the reports made and this was given by the relevant Managers. **RECOMMENDED the information given, be noted.**

4. DATE & TIME OF NEXT MEETING

RECOMMENDED the next meeting be held on Monday 19th March 2018 at 6.30pm.