

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW  
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE

ON THURSDAY 29<sup>TH</sup> JUNE 2006

PRESENT: COUN. D COATES (CHAIR)

Mesdames: M Milsom, M Cartwright & J I Measor

Messrs: W M Jeffrey, H Bennett MBE, G Cowie,  
D Milsom, R Kyle, E W Hall, B Scott &  
G Calvert

Representatives:

S Walton	Peterlee Round Table
W Wilson	Peterlee Camcorder Club
E Williams	St. John Ambulance
A Williams	Peterlee Radio Club
L Davison	Peterlee Jazz Bands
A Robinson	Peterlee Jazz Bands
V Price	Dog Show

**MEMBERS WERE REMINDED OF THE NEED TO  
DISCLOSE ANY INTEREST PREDJUDICIAL OR  
PERSONAL IN ACCORDANCE WITH THE CODE OF  
CONDUCT.**

23. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of  
Councillors:- C J Metcalfe, A Lowden, A Laing, T Jones  
and representative Mr A Pennell.

24. THE MINUTES OF THE LAST MEETING, a copy of  
which had been circulated to each Member, were adopted.

25. THE SHOW CO-ORDINATOR'S PROGRESS REPORT a copy of which had been circulated to Members, details of which included:-

a) Main Arena

Stan Smiles submitted a breakdown of his fee, as requested:-

P.A.System	£475.00
Compere	£900.00

Compere price included:-

organising the acts itineraries  
being point of contact for acts running up to the Show  
and arranging contracts  
organising the main arena reporting area and  
requirements needed for acts

Birds of Prey were free, as they belonged to Stan Smiles (various Falconry shows cost from £800 upwards, plus travel and advertising, in Daubney and Tony Yorke brochures.

The Committee were advised of a request by the Band "21 Down" to play free at the Show .

**RECOMMENDED that this offer be taken up and the Band be offered a slot at 4.00pm approximately.**

b) Parade Traffic Management

The Co-Ordinator confirmed he had requested cancellation policy from Parade Traffic Management.

**RECOMMENDED that this be awaited.**

c) Fairground

The Co-Ordinator advised he had requested a list of fairground operators, their public liability insurance, safety

certificates, ride prices and layout plan of rides from Colin Noble.

A copy of the ride prices had been circulated to Members, for their information.

Police had been informed of the opening, which had been verbally agreed. The Police expressed concerns regarding the funnelling affect of the fairground last year.

**RECOMMENDED that the Show Co-Ordinator obtain the agreement of the opening times in writing, so as the Police, Colin Noble and the Town Council all retained a copy for reference.**

d) Leisure Centre Request

A report had been received from Peterlee Leisure Centre, asking for consideration in providing a space in the Community marquee, free of charge. In view of the Leisure Centre permitting the Council to use their car park annually for the Parade.

**RECOMMENDED that this request be granted.**

e) Security Requirements

The Co-Ordinator advised that Crawford Green Security, whose tender had already been accepted, were now not able to provide security for this years Show. This was due to not having sufficient qualified security staff for the Show.

Members expressed their concerns at this late stage.

**RECOMMENDED that the Show Co-Ordinator refer back to the original tenders received and contact the companies and report back to the next meeting with outcome.**

f) Fairground Security

The Members were advised of the security services proposed to be used by Colin Noble.

**RECOMMENDED that:-**

- i) an additional clause be included in this contract for next year ensuring that Colin Noble works in partnership with the Town Council's security.**
- ii) the Co-Ordinator arrange a meeting with Colin Noble to discuss the legal requirements of the security provision for the Show.**

g) Helium Balloons

A payment had been received from Celebration Balloons for a 10ft x 10ft trade space.

**RECOMMENDED that the information given, be noted.**

h) Parade

The Co-Ordinator advised the following had confirmed participation in the Parade:-

Peterlee Methodist Church  
St. Cuthbert's Church  
Walkers Snack Foods Ltd  
Sure Start  
Out of School Hours (O.S.H.)  
Peterlee Christian Mission  
R.N.L.I. (also required space to site life boat after Parade)

The Mayor advised that he had received an offer of a chauffeur driven car for the Mayor, Mayoress and any German guests, at no cost to the Council.

The Town Clerk asked for Members consideration after receiving a request from Out of School Hours for children to walk in the Parade. It was understood these children would be aged eight years old and Out of School Hours Insurer's would cover this activity.

Walkers Snack Foods, Peterlee, had requested clarification about the distribution of crisps from their float.

**RECOMMENDED that:-**

- i) **Out of School Hours be permitted to participate in the Parade with the children walking, subject to adequate marshalling by Out of School Hours.**
- ii) **the Parade Marshal and Co-Ordinator discuss the distribution of crisps with Walkers Snack Foods.**

i) Entertainment Licence

A meeting had been held with the Town Clerk, Show Co-Ordinator and Carol Ridley from the District of Easington. The entertainment licence had been applied for.

j) Sponsorship

Letters had been sent out to the Plumb Centre, Horns Garden Centre, and Howdens.

Howdens had agreed to make a donation towards the Show.

Caterpillar, Peterlee, were in the process of considering sponsorship, however, they were keen to provide a Cat truck on the Showfield for display purposes.

Nissan Motors were considering possible sponsorship.

**RECOMMENDED that the Co-Ordinator report the outcome at the next meeting.**

k) Army Cadets

The Army Cadets had offered their services with the car park and litter picking duties over the Show weekend.

The stipulations were as follows:-

- \* Age range of cadets – 12 to 16 years

- \* The cadets to be supervised at all times, by the older, experienced cadets
- \* The Council could put an age limit on who could help with the Show

**RECOMMENDED that this be agreed.**

l) Radio Cleveland

Radio Cleveland had been sent a 2006 information pack and had agreed to give free coverage.

**RECOMMENDED that the information given, be noted.**

m) Individual Organiser's Requirements

Letters had been sent requesting requirements from individual Organiser's.

**RECOMMENDED that the requirements be given to the Show Co-Ordinator as soon as possible.**

n) Easington Colliery Primary School Boom Dang Drummers

A letter had been received from the above School requesting to perform at the Show. The group of children were aged 10 to 12 years who met weekly after school to play funky drum rhythms on boom dang drums.

Boom Dang drums were based on Brazilian samba drums but played sideways and specially designed for young people by musicians from The Sage, Gateshead.

The Group would be able to perform a static performance of approximately 15 minutes.

**RECOMMENDED that the Boom dang Drummers perform at the Show.**

o) Tenders -  
Bungee Facilities

The Co-Ordinator reported to Committee the present position regarding rides for a bungee jump facility. Tenders were still awaited for the following:- bucking bronco and chocolate fountain companies.

**RECOMMENDED that the tenders requested, be awaited, and the information regarding the bungee jump facilities, be noted.**

26. INDIVIDUAL ORGANISER'S REPORTS

a) Peterlee Round Table

The Representative advised that he was in the process of obtaining tenders for the printing of the programme from 4 no. companies.

Members agreed to place an advert for Shotton Hall in this years programme, at a cost of £350.00.

**RECOMMENDED that the information given, be noted.**

b) Jazz Bands

The Organiser advised that there were no problems at this time. A Member asked for consideration in purchasing medals for each child participating in the Show.

**RECOMMENDED that the Co-ordinator ascertain a costing for the supply of medals and report back to the next meeting.**

c) Peterlee Camcorder Club

The Representative advised that there were no problems at this time.

**RECOMMENDED that the information given, be noted.**

d) Peterlee Radio Club

The Organiser advised there were no problems and requested that they be sited on the show field at the same location as last year. The Radio Club asked for car parking adjacent their tent.

**RECOMMENDED the Show Co-Ordinator make a note of this request.**

e) St. John Ambulance

The Organisers advised that there were no problems, they requested the same requirements as last year.

**RECOMMENDED that the Show Co-Ordinator make a note of this request.**

f) Dog Show

The Organiser advised the licence had been received, the necessary arrangements were in hand.

**RECOMMENDED that the information given, be noted.**