

MINUTES OF THE SHOW MEETING OF THE 31<sup>ST</sup> MARCH 2011

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE

ON THURSDAY 31<sup>ST</sup> MARCH 2011

PRESENT: G COWIE (CHAIR)

Mesdames: S McDonnell, L Wood & M Milsom

Messrs: T A Jones, J Alvey, H Bennett MBE, J Hardy,  
R Curtis, D Lnagan, G Cowie, C J Metcalfe,  
C Robbins, & D Milsom

Representatives:

Miss D Coates	Arts & Crafts & Voluntary Org.
Mr S Walton	East Durham Round Table
Mr L Measor	Football Tournament
Mr L Wilkinson	East Durham Archers
Mr O Smith	Peterlee Radio Club
Mr A Pennell	St John Ambulance & Radio Club

**MEMBERS WERE REMINDED OF THE NEED TO  
DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL  
IN ACCORDANCE WITH THE CODE OF CONDUCT.**

In the absence of both the Chairman and Vice Chairman, Councillor G Cowie was nominated to take the Chair.

32. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillors W M Jeffrey and Mrs L Davison, (Jazz Band).

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33. THE MINUTES OF THE LAST SHOW MEETING HELD ON 24<sup>TH</sup> FEBRUARY 2011, a copy of which had been circulated to each Member, were adopted, subject to Councillor S McDonnell being shown as in attendance.

A copy of the Show Working Party Minutes of the 2<sup>nd</sup> March 2011 had been circulated to each Member for their approval. Although described as a “Show Working Party” the membership of this meeting had been established by a show of interest at the Show Meeting and had been called at very short notice to agree the detail for the talent Show.

Apologies were given that there had been a breakdown in communication which lead to Councillor Kyle not attending this meeting.

34. THE REPORT OF THE SHOW CO-ORDINATOR, a copy of which had been circulated to each Member, was considered. Items included were as follows:-

### Invites to Attend

Invitations to attend have been sent to the Army, Navy, Police and Fire Service to make them aware of the dates for 2011, and seeking confirmation of their attendance.

**RECOMMENDED that the information given, be noted.**

### Football Tournament

There had been a meeting organized with John Harding, Les Measor, Sharon Pounder to discuss the football tournament and the arrangements suggested were the same as last year with 6-8 schools being involved.

**RECOMMENDED that the information given, be noted.**

### Road Closure & Overflow Car Park

Letters had been sent to the Safety Advisory Group to ask approval for Road Closure for the duration of the Parade and also the grassed area on Helford Road and Oakerside Drive to use for car parks.

**RECOMMENDED that the information given, be noted and progress be awaited.**

### Peterlee’s Got Talent

A new name had been suggested by Sun FM, “Local Vocal” and Members were asked to give their consideration to their preferred

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choice of name for the event. Following discussion it was agreed that the name of the competition be “Peterlee Show’s the Xtra Factor” and art work be organized for the posters to advertise the event. The auditions had been provisionally booked for Saturday 20<sup>th</sup> August between 11.00am and 4.00pm at Helford Pavilion. SUN FM has organized a prize in a recording studio (The Bunker) to add onto the first cash prize, they will also be one of the judges for the competition. It was suggested and agreed that a further two judges be appointed to make the total 5. Details were also given on the suggested prize monies.

**RECOMMENDED that the competition be branded as Peterlee Show’s the Xtra Factor; a further two judges be engaged and the prize money be as follows:- 1<sup>st</sup> Prize - £200.00 and a day in the studio; 2<sup>nd</sup> & 3<sup>rd</sup> Prize - £50.00 each.**

PRIOR TO CONSIDERATION OF THIS ITEM MR A PENNELL DECLARED AN INTEREST IN THE ITEM AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED.

### First Aid Unit

Contact had been made with Mobile Mini, the company providing the temporary accommodation this year and they could provide units with a 75%/25% split, which could be used at the top of the show field for St Johns and the security to use at an additional cost of £15.00.

**RECOMMENDED a 32ft split unit be ordered at an additional cost of £15.00.**

## 35. INDIVIDUAL ORGANISER’S REPORTS

### (a) Arts & Crafts

The Organiser advised that arrangements were in hand and the forms were now available on the web site.

**RECOMMENDED that the information given, be noted.**

### (b) Archery

The Organiser reported that arrangements were in hand for this year’s event.

**RECOMMENDED that the information given, be noted.**

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(c) Parade

Confirmation was requested from the Mayor as to if transport was required for the Parade, it was confirmed that it was and it was assured that an open topped car could be provided.

**RECOMMENDED that the information given, be noted.**

(d) St John Ambulance

The representative reported that arrangements were in hand for this year's event.

**RECOMMENDED that the information given be noted.**

(e) Radio Club

The representative reported that arrangements were in hand for this year's event.

**RECOMMENDED that the information given be noted.**

(f) Round Table

It was reported that tenders had been returned for the production of the Show Guide.

**RECOMMENDED that the tender received in the sum of £500.00 be accepted.**

(g) Horticulture Marquee

The Organiser advised that he was struggling in obtaining sponsorship and he asked for any suggestions of those that may be interested in taking part.

**RECOMMENDED that the information given, be noted.**

(h) Jazz Bands

There were no representatives present but it had been confirmed that had three bands.

**RECOMMENDED that the information given be noted.**

**In closing the Co-Ordinator requested from all event organisers the appropriate insurance cover and risk assessments for their area of operation.**

36. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC  
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE

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PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

PRIOR TO CONSIDERATION OF THE REPORT MR A PENNELL DECLARED AN INTEREST IN THE ITEM AND TOOK NO PART IN THE DISCUSSION WHICH ENSUED.

37. THE REPORT OF THE SHOW CO-ORDINATOR, a copy of which had been circulated to each Member, was considered. Items included were as follows:-

Bungee Rides

**RECOMMENDED that the quotation from Company A, TS Leisure Services from Sunderland, for the amount of £500.00 excluding Vat be accepted.**

Fencing

Quotations were requested from 8 companies.

**RECOMMENDED that the quotation received from Company A Cover Fencing of Washington, in the sum of £1,420.00, be accepted, subject to the quality of the fencing being acceptable following a site visit.**

St John Ambulance

The quotation had received from St John's Ambulance for the weekend cover at the Show, including First Aider's, Ambulance and crew, the total payable is £594.18 excluding vat.

**RECOMMENDED that this quotation be accepted.**