

PETERLEE SHOW 2019.

Saturday 31st August & Sunday 1st September 2019
At Helford Road Playing Fields, Peterlee. SR8 1ER



Application Form for Outside Trade Space

COMPANY/ORGANISATION NAME					
ADDRESS					
		POSTCODE			
YOUR DETAILS	TITLE	INITIAL	SURNAME		
TEL NO (DAYTIME)				MOBILE	
EMAIL ADDRESS					
TYPE OF TRADE					
ITEMS TO BE SOLD/DISPLAYED					

Stall Requirements

CODE	SPACE SIZE	COSTS	PAYMENT
A	3 x 3 m	£58.30/£53.00	£
B	3 x 6 m	£87.45/£79.50	£
C	3 x 9 m	£116.60/106.00	£
	LARGER SPACE	CAN BE ARRANGED	£
		TOTAL AMOUNT	£

PLEASE CIRCLE APPROPRIATE LETTER. FEES APPLY TO BOTH DAYS OF THE SHOW - NO ONE DAY FEES

TO RECEIVE A 10% DISCOUNT ALL COMPLETED APPLICATION FORMS AND CHEQUES MUST BE RECEIVED BEFORE 28th JUNE 2019. (DISCOUNT PRICES SHOWN IN RED)

<input type="checkbox"/>	Please Tick here if you would like to be included in any future events arranged by Peterlee Town Council		
I AGREE TO ABIDE BY THE TERMS AND CONDITIONS I HAVE RECEIVED. THE ORGANISATION FOR WHOM I HAVE APPLIED FOR THIS STALL IS A REGISTERED CHARITY OR A 'NOT FOR PROFIT' ORGANISATION.			
SIGNED		POSITION IN COMPANT/ORGANISATION	
PRINT NAME		DATE	

WHEN COMPLETED, SEND THIS FORM WITH THE RELEVANT DOCUMENTS AND PAYMENT TO:

THE ADMIN TEAM
PETERLEE TOWN COUNCIL,
SHOTTON HALL BANQUETING SUITES,
OLD SHOTTON, PETERLEE.
CO DURHAM. SR8 2PH TEL 0191 5862491 EMAIL council@peterlee.gov.uk
CLOSING DATE FOR ALL APPLICATION FORMS IS FRIDAY 9TH AUGUST 2019.

For Office use only				
Space size		Payment received		Receipt number

TERMS & CONDITIONS

1. Stall holders must apply for sufficient space for their requirements
2. Cheques should be made payable to Peterlee Town Council or alternatively cash payments can be made in person to Shotton Hall Banqueting Suites and Card payments either by phone or in person at Shotton Hall Banqueting Suites.
3. By signing the application, the stall holder indemnifies Peterlee Town Council against any liability, cost, claim or other demand rising out of the exercise by the exhibitor of his rights under this agreement. All stall holders must provide and enclose a copy of **Public Liability** Insurance with the application form. If the insurance is due for renewal prior to the Show, a copy of the renewed certificate must be sent to the Show Co-ordinator before the Show. Stallholders who do not comply will not be admitted onto the Show field
4. The siting of all stalls will be at the absolute discretion of the Show Organiser.
5. Stalls may be set up from 8.00am on Saturday and 9.00am Sunday. Stall holders must be set up & ready for trading by 10.00am on each day.
6. Stalls should be cleared each day at 5.10pm; the stall holder will be responsible for removing all waste material of whatever nature from the allocated site.
7. Vehicles **Must** be removed to the main car park **Immediately** after unloading.
8. Peterlee Town Council reserves the right to refuse any stall application or refuse admission without explanation of any person to the Show and evict from the site any person who causes any kind of disorder or does not comply with the conditions laid down by Peterlee Town Council.
9. Please ensure the following is enclosed when returning your form
 - Completed & signed application form**
 - Payment in full**
 - Copy of your public Liability Insurance Certificate**

PLEASE NOTE:

The organisers are unable to accept responsibility for any losses.

No responsibility is accepted by the Peterlee Town Council Show Committee neither for the weather, loss or damage of any kind whatsoever, arising from the use by the stallholders of the space occupied, equipment hired nor for any claim by any persons arising from such.

A confirmation letter and car park passes will be sent to all applicants 2 weeks prior to the event.

