

# Peterlee Town Council

Application Form to Volunteer



## Personal details:

Title: Mr  Mrs  Miss  Ms  Other

Name:..... Date of Birth: ...../...../.....

Address:.....

Postcode: ..... Contact Number:.....

Email address: .....

## Emergency Contact Details:

Name:

Relationship to volunteer:

Address:

Contact number:

## Employment status:

Employed  Unemployed  Retired  Student

**PTC is committed to keeping you safe. Do you think consider yourself to have a disability or medical condition that you think we should be aware of?**

Yes  No

If yes, please let us know what we should be aware of:-

.....

We are positive about promoting equality of opportunity for everyone; this includes making reasonable adjustments to encourage disabled people who wish to take part in volunteering activities. If you require any assistance, please can you state below what type of assistance we can give you:

.....

.....

.....

.....

**Are you currently taking medication that you would like to make us aware of?:** Yes  No

Please specify

.....

**Reason for volunteering:**

It is useful for us to know a bit more about what reason(s) you have for volunteering. Please tick one or more of the boxes below:

- Paid Employment  Skills/Experience  Qualifications  Make good use of time  Social Wellbeing
- Give something back to the community  Mental Wellbeing  Physical Wellbeing
- Other (Please specify below)

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**Data Protection and Fair Processing Form**

The information that you have provided in this application form will be held in a ‘Volunteer Database’. This is a database of all volunteers in Peterlee who have consented to their inclusion.

The information will not be used by PTC for any purpose not listed below.

Information will not be disclosed to other third parties by PTC, except where required by law, by any order made by the Secretary of State or by a Court Order. Some of the information that you have provided on this questionnaire is deemed to be ‘Sensitive Personal Information’ under the Data Protection Act. Please sign the declaration below indicating that you give consent for the processing of your information, that you have freely given, for the purposes stated within this application.

At PTC, we only use your personal information to administer your account and to provide products and services you have requested from us.

However, from time to time we would like to contact you with details of other volunteering opportunities, volunteer development/training we provide.

**Purpose 1-** To produce anonymised reports for statistical and work programming purposes.

**Purpose 2-** To provide you with information that may be directly related to your volunteering role.

**Purpose 3-** To contact, and to consult you, regarding wider volunteering activities/opportunities with PTC.

**We require your consent to contact you for purpose Number 3 above. If you are happy to be contacted for this purpose, please tick this box**

My preferred method of contact is (please tick all that apply).

- Post
- Email
- Telephone
- Text message

**Print Name**..... **Signature** .....

**Date**.....

**Parental consent is required for all persons under the age of 16 years of age engaging in volunteer opportunities within PTC. Please sign if applicable:**

**Parent/Guardian:** Print name..... Signature.....

Relationship to under 16 volunteer .....

Email Address: ..... phone number:.....

**#wearePTC**

**Data Protection Act 2018**

Data Controller: Peterlee Town Council. All issues relating to the Data Protection Act 2018 should be addressed to: Town Clerk, Peterlee Town Council, Shotton Hall, Peterlee Co Durham SR8 2PH