



10th May 2022

In accordance with Paragraphs 7 and 10(2)(b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend the **ANNUAL MEETING OF PETERLEE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER**, Shotton Hall, Peterlee SR8 2PH on **MONDAY 16th MAY 2022** at **6.30pm**

The business to be transacted at the meeting is set out in the Agenda below.

Attendance of the Public at the Meeting

Whilst members of the public are welcome to attend our Council meetings, our on-going COVID-19 risk assessment of the meeting venue continues to restrict the number of members of the public that we can admit to observe this meeting. If you would like to come along to observe the meeting you are strongly advised to contact the office to make sure there are facilities to allow you to come and join us safely. Please telephone 0191 5862491 ext 205 or e mail kay.tweddle@peterlee.gov.uk for more details.

Ian Morris P.S.L.C.C

Town Clerk

(Proper Officer of the Council)

AGENDA

1. **To Elect a Chairman for the Ensuing Year**
To receive and consider nominations for the position. By tradition the incoming Chairman usually names their consort once elected.
2. **To Sign & Complete the Declaration of Acceptance of Office**
For the new Chair to sign their acceptance to the role of Chairman of Peterlee Town Council
3. **Apologies for Absence**

4. Presentation to the Former Chair of Peterlee to Mark Her Year of Office

5. Register of Disclosable Pecuniary Interest & other Registerable Interests
For Members to complete their forms if they have not already done so. Members are reminded that they are personally responsible for ensuring that these declaration forms are complete and are kept up to date and that they should be submitted to the Monitoring Officer at Durham County Council. This is a legal requirement.

6. To Elect a Vice Chairman for the Ensuing Year
To receive nominations and agree the Vice Chairman of Peterlee Town Council. By tradition the incoming Vice Chairman usually names their consort once elected.

7. To Announce a Spokesperson for the Majority Party

8. To Announce a Spokesperson for the Minority Party

9. To Approve the Minutes of the Last Meeting
Members are asked to agree the attached minutes as a true and correct record of the meeting.
(Minutes of the meeting held on 25th April 2022 are attached or available on the web site)

10. Notes of the Scrutiny Meeting of the 22nd April 2022
To note the contents of the draft minutes of this meeting (attached)

11. Review and Adoption of The Town Council's Standing Orders and Financial Regulations
Members are asked to review the Council's Standing Orders and Financial Regulations (copy available on the Council's web site, <https://bit.ly/2Q4iSNO> and <https://bit.ly/3FxRamG> or from the Deputy Town Clerk by request)

12. To Confirm the Dates of the Meetings for the Forthcoming Year
Calendar of meetings available of the web site <http://www.peterlee.gov.uk/events/> and is also attached.

13. Review of the Terms of Reference for committees
Members are asked to review and approve the terms of reference for the Town Council's committees (attached)
14. To confirm the arrangements for insurance cover in respect of all insured risks
Members will be asked to note the insurance arrangements with Zurich Municipal for the forthcoming year (verbal report of the Town Clerk)
15. Review of inventory of land and assets including buildings and office equipment
Members are asked to review and approve the inventory of land and assets held by the Town Council (attached)
16. Review of the Council's complaints procedure
Members are asked to review the Council's complaints procedure (copies available on the Council's web site, <https://bit.ly/2Q5lhqz> or from the Deputy Town Clerk by request)
17. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000
Members are asked to review the Council's procedures for handling FOI requests, (procedure available on the Council's web site, <https://bit.ly/2JfOGyM> or from the Deputy Town Clerk by request)
18. Committees, Sub Committees, Working Parties and their Chair and Vice Chair
To appoint representatives to the following committees and elect their Chair and Vice Chair:-
- Council – all 22 members
 - Resources Committee – all 22 members
 - Community & Environment Committee – all 22 members
 - ◆ Human Resources Sub – 14 members
 - Appeals Sub Committee – 5 members
 - Disciplinary Hearings – 7 members

- Town Clerk's Appraisal Sub Committee – 5 members

- ◆ Health & Safety Sub Committee – all 22 members
- ◆ Events Working Party – all 22 members
- ◆ Finance Sub Committee – 8 (volunteers to be included as signatories on the bank account. This will involve credit checks being carried out by the Bank)
- Scrutiny & Progress Working Party – 14 members
- Parks & Play Areas Working Party – all 22 members
- Woodhouse Park Working Party – all 22 members
- Lowhills Road Working Party – all 22 members
- Environmental Park (Pony Fields area) Working Party – 14 members

19. Delegates to Other Bodies

To appoint representatives of the Town Council to serve on the following bodies:-

1. County Durham Association of Local Councils (3 Reps - 3 elected Members or 2 and the Town Clerk)
2. East Durham Association of Parish & Town Councils (3 Reps)
3. Castle Eden Dene Joint Management Committee (3 Reps)
4. Passmore Pavilion Local Steering Group (1 Rep)
5. Healthworks, Easington (1 rep)
6. Peterlee Cricket Club (1 Rep)

20. General Power of Competence

For the Council to resolve its ongoing eligibility to use of the General Power of Competence as per the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and Localism Act 2011, on the basis that both the Clerk and Deputy Clerk hold the mandatory Certificate in Local Council Administration (CiLCA) qualification and that more than 2/3 of the Council stood for election in May 2021.

21. Spokesperson for the North East Party Member's Report

22. Spokesperson of the Labour Member's Report

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE BRANDLING SUITE, SHOTTON HALL, PETERLEE

ON MONDAY 25th APRIL 2022 at 6.30PM

PRESENT: - COUN M A CARTWRIGHT (CHAIR)

Mesdames: S Simpson, J Black, M McCue, K Hawley & K Duffy

Messrs: R Moore, S Franklin, B Fishwick, M Sanderson, T Duffy & R Burnip

162. Apologies for Absence

Apologies for absence were offered from Councillors E Watson, G Johnson, D Howarth, S McDonnell, D Hawley and D Quinn.

163. Public Participation Session

A local resident attended the meeting and addressed the Council on issues relating to the planting of spring bulbs in public open spaces and woodland.

164. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were offered.

165. To Approve the Minutes of the last meeting of the 28th March 2022

The minutes of the previous meeting were moved for consideration and approval as a true and correct record. **RESOLVED the minutes be accepted and signed as a true and correct record.**

166. Big Jubilee Lunch & Bike Event, Woodhouse Park – Saturday 4th June 2022
Members were requested to consider and approve an increase in the budget allocated for this event by £3,500.00. **RESOLVED members agreed to increase the budget for the Big Jubilee Lunch event by an additional £3,500.00.**
167. Items from Councillor Karen Duffy
(i) For Council to consider writing a letter to Believe Housing requesting an urgent review into the ‘trades entry’ timings at all flats in Peterlee
RESOLVED that the Town Clerk continue his contact with Believe Housing about this issue and report back to Council in due course.

(ii) For Council to consider writing to the owners of Peterlee Town Centre to highlight the dangers around the pedestrian crossing situated on the access road to McDonald’s and Asda and to discuss possible solutions
RESOLVED that the Town Clerk raise this issue with senior representatives of the Town Centre Management company and seek a resolution to the matter.
168. Peterlee Music Fest 18th & 19th June 2022
The Town Clerk provided a verbal update about the event and urged Council Members to support the event by sharing social media posts as well as buying tickets to come to the event and encouraging others to do so. **RESOLVED the information given be noted.**
169. Spokesperson of the North East Party’s Report
No report was given.
170. Spokesperson of the Labour Political Party’s Report
Councillor McCue stated that she was pleased to see Virgin Media 02’s new broadband service being introduced across the town.

She also described how she had seen and heard an increase in poverty-related issues in the town and that there was a big demand for help and support from local residents. She suggested that there was an increasing need for community venues in the town and that this was something that the Town Council could help with.

Councillor K Hawley suggested a working party be created to investigate available venues and buildings, as well as projects and people offering this kind of help. **RESOLVED communication will be sent out to confirm best date to arrange the first meeting.**

171. Additional Items Not On The Agenda

(i) Councillor R Moore suggested that Woodhouse Park be locked on the night of the annual 'Leavers Day' festivities. **ACTION: the Town Clerk confirmed that he would arrange a meeting with local Police to discuss the issue raised and then invite them to a future meeting to discuss the outcome and their plans.**

(ii) Councillor K Duffy asked if the Peterlee Magazine could be utilised to issue information and education on scams and scammers both online and door-to-door. **ACTION: the Town Clerk confirmed that he would look into the next issue of the magazine including information from local, regional or national campaigns in this regard.**

(iii) Councillor Franklin asked to see the residents of Peterlee better informed of decisions made by the Council.

The Town Clerk and the Democratic Services Assistant explained this topic was already in discussion, with the possibility of utilising social media to provide details on upcoming items to be discussed, how residents can participate and the outcomes of those items. **ACTION: the Town Clerk to look at ways to make more use of social media to promote Council meetings and decisions in the new Civic Year from May 2022.**

THE MINUTES OF THE MEETING OF THE SCRUTINY COMMITTEE
HELD IN THE BRANDLING SUITE, SHOTTON HALL, PETERLEE
ON FRIDAY 22ND APRIL 2022

PRESENT: COUN K HAWLEY (CHAIR)

Mesdames: - M A Cartwright & J Black

Messrs:- M Sanderson, R Moore, D Hawley & B Fishwick

1. Apologies for Absence

Apologies for absence were submitted and accepted on behalf of Councillors D Quinn, G Johnson, K Liddell, M McCue and D Howarth. **RESOLVED the apologies for absence be recorded.**

2. The Minutes of the Last Meeting of the 28th September 2021 were approved and accepted as a true and correct record.

3. Shotton Hall

The Facilities Manager gave an update on operations since Shotton Hall re opened its doors in May 2021 for the first function following COVID 19. He confirmed that Shotton Hall was currently accepting bookings up to and including December 2022 and he was receiving enquiries for 2022, 2023 and 2024 demonstrating there was still a demand for hire, albeit as a different operating model than previously as there was no chef and limited catering provision. Income up to the end of March 2022 was approximately £56,000. The Town Clerk advised he had included a zero income figure in the 2022/23 budget and so this was a positive position.

Members asked for an update on the repairs required to the building and the Town Clerk confirmed that he was working with DCC Procurement Team to appoint a lead architect/consultant for the options & design work and in the meantime he would continue to look for grant funding opportunities.

4. The Pavilion Improvement Plan – Draft

Members considered the draft Pavilion Improvement Plan presented by the Pavilion Manager. He encouraged Members to visit and use the Pavilion and the FunkaDeli Bistro and provide him with feedback and asked that they share marketing for the facilities through their social media feeds. Various suggestions were offered for the types of groups that might be attracted into the Pavilion ie dog walkers, war games, e-sports.

The Clerk asked if there were any areas of particular interest with Shotton Hall or the Pavilion they may wish to have the group consider. No areas were provided at the meeting.

It was suggested the Council needed to consider what services they wished to provide and then what staff did the Council need to deliver this.

5. Member engagement & Meeting Attendance

The Town Clerk reported the average attendance at the Council Meeting from May 2021 was 66%. For the Resources and Community Environment Committee it was 34% and 38%. For the newly established Members briefing there were 5 out of the 22 Councillors that joined the session.

Anonymized individual attendance figures were also provided.

The Group were asked for feedback and it was suggested that training be held for such issues as budget setting. It was also suggested the dashboard with the attendance information should be circulated to all Members and they be asked why they were not attending meetings. It was questioned what were the barriers to attending; was it the time, the content, the location of the meetings? And what could be done to

Dates of Meetings 2022/2023

Annual Meeting of Council	16th May 2022
Resources Meeting	13th June
Council Meeting	27th June
Community & Environment Meeting	11th July
Council Meeting	25th July
Council Meeting	15th August
Resources Meeting	12th September
Council Meeting	26th September
Community & Environment Meeting	10th October
Council Meeting	24th October
Resources Meeting	14th November
Council Meeting	28th November
Community & Environment Meeting	5th December
Council Meeting	19th December
2023	
Resources Meeting	16th January 2023
Council Meeting	30th January (subject to change – council tax details for DCC)

Community & Environment Meeting	13th February
Council Meeting	27th February
Resources Meeting	13th March
Council Meeting	27th March
Community & Environment Meeting	11th April (Tuesday – Easter Monday 10th)
Council Meeting	24th April
Annual Council Meeting	15th May 2023

Report to: Peterlee Town Council

Date of Meeting: 16th May 2022

Subject: Peterlee Town Council – Review of Committee Structures & Terms of Reference

Report of: Deputy Town Clerk/Democratic Services Officer

Report Purpose: To review the current committee structure (in place since May 2017) and the terms of reference.

Background: As per the Local Government Act 1972, s101 (1)(2) 102, a local authority may arrange for the discharge of any of their functions (a) by a committee, a sub committee or an officer of the authority: or (b) by any other local authority.

Since the revised committee structure in 2017 has developed, it uses the three main meetings to conduct its main business and continues to use 'working parties' as task and finish groups of Officers, Councillors, members of the public and external experts to help with specific projects or problems ie Events. Regular Scrutiny Meetings are also held. This would appear to be working well allowing council business to be conducted in a timely and efficient manner.

Recommendations: Members are recommended to note the content of the report and approve the terms of reference as given.

Committee Name:	Peterlee Town Council
Reports to:	n/a
Membership:	All 22 elected members of the Council (quorum = 8)
Chair & Vice Chair:	M A Cartwright & R Moore
Responsibilities:	All business of the Council, including all statutory powers and duties of the Council. Specifically including: <ul style="list-style-type: none"> - Setting the final annual budget and the precept - Approving the annual return and accounting statements - Approving the annual governance statement - borrowing - declaring eligibility for the power of well-being - approve any grant, contract or single financial commitment of £30,000 or more
Delegated authority:	n/a as the Council has authority for all council decisions
Budgets:	All budgets
Meeting Frequency:	Annual Meeting in May 2020 and then 4 th Monday of the month thereafter, with the exception of August and Bank holidays when it will be the third Monday
Public and Press access to meeting:	Yes, with specific public questions item on agenda. 10 minute open session at the start of the meeting
Council Officers advising the Committee:	Town Clerk and all senior Managers of the Council

Committee Name:	Resources Committee
Reports to:	Council
Membership:	All 22 elected members of the Council (quorum = 8)
Chair & Vice Chair:	K Hawley & K Liddell
Responsibilities:	<p>Responsible for the overall control and management of the Council's money, people, building and land resources including:</p> <p><u>Finance</u></p> <ol style="list-style-type: none"> 1.Oversight of capital and revenue expenditure, budget process and financial performance (excluding agreement of final annual budget, accounts and governance statement); 2.payment of accounts; 3. arrangements for the collections of revenues and accounts due to the Council and to recommend necessary directions for their recovery; 4. receipt of quarterly budget reports; 5.consideration of applications for financial assistance and grants from outside bodies; 6. receiving reports and recommendations from both the Council's internal and external Auditors and monitoring the implementation of approved action plans; <p><u>Corporate</u></p> <ol style="list-style-type: none"> 8. response to consultation documents where other Committees do not take the lead; 9.advising the Council in the formulation of the Council Plan; 10. oversight of the development and delivery of the Council's performance management framework; 11. oversight of insurance in respect of the Council's property, Members and employees; 12. oversight of strategic and operational issues for the acquisition and development of Information Technology for the Council; 13.oversight of the Council's Risk Management Strategy; 14. reviewing standing orders and financial regulations as required and at least every 3 years; 15. to authorise Members attendance at conferences, courses and meetings; 16. to make appointments to outside bodies between Annual Meetings of the Council <p><u>Asset Management</u></p> <ol style="list-style-type: none"> 17.To recommend on the acquisition and renewal of council vehicles, plant and machinery and the discharge of all statutory duties relating to their maintenance and condition; 2.To determine overall strategic asset management priorities on a medium term basis by maintaining the asset plan.

TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

RESOURCES cont.....)	-
Specific delegated authority:	<ul style="list-style-type: none"> - approval of expenditure of less than £30,000 provided that this is met from within approved budgets - virement between budgets of more than 15% of budget value (virement of 15% or less is delegated to the RFO) - reviewing and approving Council policies with the exception of standing orders, financial regulations and code of conduct
Delegated Budgets:	<p>Civic & Central Costs Democratic Costs Corporate Management Town Activities (including s137) Capital Projects</p>
Meeting Frequency:	1 st Monday in every month except May and August.
Public and Press access to meeting:	Yes.
Council Officers advising the Committee:	Town Clerk and all senior Managers of the Council

Committee Name:	Community & Environment Committee
Reports to:	Council
Membership:	All 22 elected members of the Council (quorum = 8)
Chair & Vice Chair:	M A Cartwright & G Johnson
Responsibilities:	<p>Responsible for the overall control and management of the Council's community and environment services including parks, play areas, recreation, sports and well-being, and community engagement activities, including:</p> <p><u>Public space, Parks & Play Areas:</u></p> <ol style="list-style-type: none"> 1. oversight of the use, care, management, regulation and control of all parks, play areas, sports and recreation grounds, open spaces, and amenity areas of the Council; 2. exercising the powers and duties of the Council as burial authority including the provision, care and management of Peterlee cemetery; 3. exercising the powers and duties of the Council for the provision of allotments (Leisure Gardens) across the council's two leisure gardens sites; <p><u>Sports and Wellbeing:</u></p> <ol style="list-style-type: none"> 4. oversight for the provision of sports and wellbeing development by the Council, including support for sports clubs, societies, and classes; 5. promotion of physical and mental wellbeing improvement through the council's internal and external policies, services and resources;

	<p>Community & Environment cont.....</p> <p>6. oversight of the council's provision of events, conferences, weddings and other social occasions from the council's land or premises</p> <p><u>Council & Democracy:</u></p> <p>7. oversight of civic and ceremonial functions of the Town Council including public relations and marketing;</p> <p>8. oversight of all electoral matters affecting the council;</p> <p>9. promotion of public engagement in the council's services and functions.</p>
Specific delegated authority:	<p>For those services and budgets that fall within the auspices of the responsibilities of the committee:</p> <ul style="list-style-type: none"> - approval of expenditure of less than £30,000 provided that this is met from within approved budgets - virement between budgets of more than 15% of budget value (virement of 15% or less is delegated to the RFO) - reviewing and approving Council policies
Delegated Budgets:	<p>Shotton Hall Banqueting Suite, Bar & Catering The Pavilion Lowhills Road Community Facility Lowhills Road & Eden Lane Bowling Clubs Eden Lane Depot Woodhouse Park Sports Development Parks General Cemetery & Burials Allotments Town Events</p>
Meeting Frequency:	2 nd Monday of every month except May and August.
Public and Press access to meeting:	Yes.
Council Officers advising the Committee:	<p>Town Clerk /Deputy Town Clerk Sport & Wellbeing Manager Parks Manager</p>

TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

Committee Name:	Human Resources Sub-Committee
Reports to:	Resources Committee
Membership:	14 Members of the Council (quorum = 5) Due to the confidential nature of much of the business of this committee membership will not be available to non-councillors.
Chair & Vice Chair:	R Moore & G Johnson
Responsibilities:	1.To make recommendations to the Resources Committee with regard to Human Resources policies and practices for the Town Council; 2.To appoint an Appeals Panel if required under a council policy; 3. To appoint the Town Clerk's appraisal committee
Specific delegated authority:	- appointment of Appeals Panel - appointment of Town Clerk's appraisal committee
Delegated Budgets:	none
Meeting Frequency:	Quarterly or as required.
Public and Press access to meeting:	No.
Council Officers advising the Committee:	Town Clerk/Deputy Town Clerk

Committee Name:	Health & Safety Sub-Committee
Reports to:	Resources Committee
Membership:	22 Members of the Council (quorum = 8) The Committee may appoint non-councillors as standing or co-opted members as required.
Chair & Vice Chair:	D Quinn & M A Cartwright
Responsibilities:	1.To make recommendations to the Resources Committee with regard to Health & Safety issues, policies and practices for the Town Council; 2.To receive reports from council officers on accident and incident monitoring.
Specific delegated authority:	n/a
Delegated Budgets:	none
Meeting Frequency:	Quarterly or as required.
Public and Press access to meeting:	No.
Council Officers advising the Committee:	Town Clerk and all Senior Managers of the Council

TERMS OF REFERENCE AND CONSTITUTION OF THE COUNCIL'S COMMITTEES

Committee Name:	Events Working Party
Reports to:	Community & Environment Committee
Membership:	22 Members (quorum = 8) The Committee may appoint non-councillors as standing or co-opted members as required.
Chair & Vice Chair:	K Hawley & K J Duffy
Responsibilities:	1. to make recommendations to the Community & Environment Committee about the planning and delivery of social, civic and democratic events by the Town Council; 2. oversight of the Town's main events, including Peterlee Show, Peterlee Fake Festival, Mayoral/civic calendar, Pantomime, Annual Parish Meeting, etc
Specific delegated authority:	<ul style="list-style-type: none"> - to oversee and agree the specification of services related to the planning and provision of events - to make recommendations to Council, Resources or Community & Environment Committees on expenditure for Town Events
Delegated Budgets:	Town Events (within individual budget heading limits agreed by Community & Environment Committee)
Meeting Frequency:	Monthly
Public and Press open access to meeting:	Yes.
Council Officers advising the Committee:	Town Clerk /Deputy Town Clerk Corporate Services Manager/Events Coordinator

Committee Name:	Scrutiny Committee
Reports to:	Council
Membership:	14 Members (quorum = 5) The Committee may appoint non-councillors as standing or co-opted members as required.
Chair & Vice Chair:	K Hawley & R Moore
Responsibilities:	Without prejudice to the responsibilities of the service committees, to review the effectiveness of all of the Council's work and the standards and levels of service provided.
Specific delegated authority:	N/A
Delegated Budgets:	none
Meeting Frequency:	As required
Public and Press open access to meeting:	Yes.
Council Officers advising the Committee:	Town Clerk and appropriate Manager(s)

PETERLEE TOWN COUNCIL

SUMMARY OF FIXED ASSETS 31 MARCH 2021

Land and Buildings

Eden Lane Cemetery & Office

E/Lane Pav,Change Room,Field (leased to Peterlee & Horden RFC)

E/Lane Bowls/Pav/Tennis Courts

Shotton Hall

Hill Rigg House, Lowhills Road Offices & Changing Room

Lowhills Road Bowls Pavilion

The Pavilion Sports & Community Centre, Helford Rd

Woodhouse Park Pavilion, Toilets, Greenhouses, etc

Helford Road Car Park

Community Building, Thorntree Gill Leisure Gardens

Vehicles & Equipment

Haytor Harrier Mower 1996

Grays Roller 3/97

Small Equipment

Water Bowser

Diesel Tanks

Fraser Industrial Trailer

Wiedenmann Terraspikes

Cemetery CCTV/Lighting

John Deere Ride on Mower

Power Brush

Dennis 20" Mower

Carpets Shotton Hall

New Seats Shotton Hall

Helford Rd Fittings

Cricket Scoreboard

Gazebo and Bell

Dance Floor
Case Tractor
Ford Ranger NU15 GKD
Snake Mower
John Deere Lawn Tractor
Citroen Van NL16 NHY
John Deer Front Mower
Striker Rear Mounted Mower
Trimax Flail Mower
John Deer Tractor/Loader/backhoe
Gator Utility Vehicle
Cinema Equipment
Drop Side Trailer
Welder Generator
Augertorque 1200 Earth Drill
Isis Twin Play Brush Frame

Play Equipment

Hampshire Place
Hill Rig House
Helford Road
Multi use Sports Facility-Woodhouse Park
Multi use Sports Facility-Eden Lane
Multi Use Sportsfacility - Helford Road
Skatepark, Pump Track and Parkour area, Woodhouse Park
Outdoor Exercise Equipment – relocated
Play Equipment Heath Close
Play Equipment Eden Lane
Play Equipment-Woodhouse Park

Shotton Hall - BURDON SUITE

Tables, Chairs, Table tops

Dance Floor

Dudley Safe

Cellar Cooling Equipment

2x Bottle Cabinets

Shotton Hall - BRANDING SUITE

Tables, Chairs, Table tops

Cooling Equipment

Carpet

Pews

2x Cooker Ranges

Wall Grill

Foster Coldroom

Monarch Wall Shelves

Sink Units

Extractor Canopy

Dishwasher

Shotton Hall - OTHER

1 Chaise Longue

3 Leather Chesterfields

Chairs

Boardroom Table

Computer Server room

Computers

Tills

CCTV Shotton Hall

CCTV Eden Lane

Community Assets

Civic Chains