



Date of Issue: 4<sup>th</sup> July 2017

**A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 10<sup>TH</sup> JULY 2017 IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm**

**Mr I Morris M.C.LH**

**Town Clerk**

**A G E N D A**

**Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.**

**1. Apologies for Absence**

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable

**2. To receive declarations of interest**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

**3. To Approve the Minutes of the Last Meeting**

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the Meeting held on 12 June 2017 attached)

**4. Minutes of the Events sub comm of the 19<sup>th</sup> June 2017**

Members are asked to note and approve the attached minutes of this sub committee.

(Minutes of the Events Subcommittee, circulated)

- 5. Vandalised play equipment - Woodhouse Park**  
Members will receive a verbal update from the Parks & Horticulture Supervisor on the current status of vandalised play equipment in Woodhouse Park.  
(verbal report of the Parks & Horticulture Supervisor)
- 6. Parks & Play Areas inspections**  
Members will receive a verbal report/presentation from the Parks & Horticulture Supervisor on the Town Council's current inspection regime for its Parks & Play Areas.  
(Verbal report/presentation of the Horticultural Supervisor)
- 7. Locking and opening of Town Council Parks and Play Areas**  
Members will be presented with a report of the Town Clerk into issues and options for the future arrangements for the daily locking and opening of parks and play areas.  
(Report of the Town Clerk, circulated)
- 8. Tree Preservation Order – Helford Road/Thames Road – Item from Councillor A Watson**  
Motion that the Town Council make formal representation to Durham County Council to make an expedient Tree Preservation Order (TPO) for the trees in the area of Helford Road/Thames road as outlined in the attached plan, in order to protect the trees from being felled, pruned or otherwise damaged as part of a proposed housing development.  
(Motion submitted by Cllr A Watson, plan circulated)
- 9. Peterlee & Horden Rugby Club, Eden Lane - Pitch Drainage Scheme Update**  
Members will receive a verbal report from the Parks & Horticulture Supervisor on progress with sourcing external funding for proposed pitch drainage works to the Eden Lane rugby pitch 1.  
(Verbal report of the Parks & Horticultural Supervisor)
- 10. Rain shelter – Thorntree Gill Leisure Gardens**  
Members will receive a verbal update from the Town Clerk on work to identify a suitable alternative rain shelter/meeting room for the Thorntree Gill Leisure Gardens site.  
(Verbal report of the Town Clerk)

THE MINUTES OF THE MEETING OF THE  
COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON MONDAY 12<sup>TH</sup> JUNE 2017 AT 6.30PM

PRESENT: COUN L COOK (CHAIR)

Mesdames:- S Simpson, K Duffy, K Hawley & A Long

Messrs:- G L Carne, R Moore, S Miles, R Kyle, T Duffy, S Meikle, S McGlen, A  
Wilkinson & A Watson

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

1. APOLOGIES FOR ABSENCE

Apologies had been submitted and accepted from Councillors K Liddell, (broken arm), S Franklin, (work), V Watson, M A Cartwright & A Wilkinson, (work commitments).

**RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. **RESOLVED the information given, be noted.**

3. The Minutes of the previous Parks & Cemetery Meeting of 10<sup>th</sup> April 2017, a copy of which had been circulated, were approved and signed as a true record.

4. No Smoking Policy

Members were requested to consider and approve the No Smoking Policy, a copy of which had been previously circulated. **RESOLVED the No Smoking Policy be approved and adopted immediately.**

5. New Rules for Dog Owners form 1 June 2017 – Public Space Protection Order

Members were requested to note the new rules for dog owners in County Durham to be applied from 1 June 2017 under the new Public Space Protection Order and a copy of an e mail form Steve Ragg, CDALC was circulated to each Member. Members asked questions about the new Order and the Town Clerk outlined what measures he hoped the Town Council may take in relation to dog fouling in the Town ie training Town Council Officers to become authorised officers in relation to the PSPO and its powers. He stressed in the meantime Members could make individual reports on dog fouling to Durham County Council. Members asked if the Town Clerk could ask DCC if they intended to erect

new signage re enforcing the PSPOs. **RESOLVED** progress be awaited with what measures the Town Council could take in relation to supporting the PSPO in Peterlee.

6. Sports Development Activities

Members considered the progress report from the Sports Development Officer updating Members on the work of the Sports Development Team. At this point in the meeting the town Clerk updated Members with details of incidents that had occurred at Helford Road during a cricket match with anti social behaviour and underage drinking. It was reported a joint meeting with the various interested partners and the Police had been held this evening. There was also an issue of motorbikes being off road. Members and residents were encouraged to continue to make reports on the 101 number. The Police were to give their support in tackling the issues at Helford Road. **RESOLVED** the information given, be noted and the contents of the report be accepted.

7. Thorntree Gill & Lowhills Road Allotment sites – Progress/Update

Prior to any discussion on the matter, Councillor T Duffy declared an interest in the item.

The Town Clerk gave a verbal update on the two leisure gardens sites. He was pleased to report that the Town Council were in a positive position in relation to the Lowhills Road site and he would continue to advise on progress. Thorntree Gill had a well established Association and Committee and he was currently looking into the various models of lease and agreements that could be implemented at the site. The issue of the temporary rain shelter that was in place and also the current policy of there being no fires allowed at the site were discussed. Following consideration it was **RESOLVED**:

- (a) **Approval be given in principle to replace the current temporary steel cabin being used as a rain shelter at the Thorntree Gill site, this being subject to procurement procedures being applied planning permission, (if required), and budget provision being available;**
- (b) **Council agree in principle to a new agreement to be drawn up between the Council and the Thorntree Gill Association, as soon as possible and to be reported back to the Committee for final approval;**
- (c) **A further report be prepared on allowing fires on the site.**

THE MINUTES OF THE MEETING OF THE  
EVENTS SUB COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON MONDAY 19<sup>TH</sup> JUNE 2017 AT 6.30PM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdames:- K Hawley, K Duffy (observers) & M A Cartwright

Messrs:- T Duffy, J Robinson, A Watson & A Wilkinson

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

1. APOLOGIES FOR ABSENCE

Apologies had been submitted and accepted from Councillors V Watson, A C Long and S Kirkup. **RECOMMENDED the Council approve the reason, (if given), submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. **RECOMMENDED the information given, be noted.**

3. Peterlee Beerfest, Shotton Hall, Saturday 28<sup>th</sup> October 2017, doors open at 2pm

The Chair gave a presentation to the sub committee with the proposals for this event including details of the sponsorship offered, steins, entertainment, food, ticket price audience etc. Members were asked to consider and approve the ongoing arrangements to stage an "Oktoberfest" style event at Shotton hall on Saturday 28<sup>th</sup> October 2017. Members gave their feedback on the event and made various suggestions in relation to the food to be offered and the times of entertainment.

The Chair explained his aim was to work with Officers and colleagues to organize events across all sites to fit into the current council events calendar to work towards having a full calendar of events for the year and also increase income and these ideas included a Mad Hatters Tea party, gin/whisky Masterclasses, cross sports days, Sunday band stand and Band Nights at Shotton Hall. It was suggested that a working party/group be established for each events to take them forward this working party to meet on a fortnightly basis for around three months and all Members be invited to be involved, on the understanding they could "dip" in and out of the group depending on the event. **RECOMMENDED an events working party be established to meet fortnightly for 3 months.**

4. Community Cinema

Councillor A Watson informed the sub committee of proposals to run a “pilot” community cinema service from Helford Road Pavilion in the summer of 2017. It was suggested that perhaps a Friday evening and Sunday morning matinee could be held. It was felt that a fixed system would be the preferred options with a cost of around £3,000 and perhaps a pop corn machine could be purchased. The Town Clerk explained there were budget issues and that the best way forward would be to prepare a business model with costs, income etc. **RECOMMENDED** costings and a business model be prepared and further information be obtained about possible funding streams, it being agreed this was an excellent idea and one which it was hoped could be supported and taken forward.

5. Christmas extravaganza, Shotton Hall

Councillor Watson informed the sub committee of proposals to provide lighting and other Christmas festive decorations in Shotton Hall grounds over the Christmas 2017 period. It was felt Shotton Hall could be an amazing venue for a lighting display and perhaps this could be developed in future years with a Santa’s grotto and associated activities. The Town Clerk advised that he had met previously with a partner to talk about a Winter Wonderland in Shotton Hall, however it was not financially viable and meant the grounds and suites could only be used for this event and so was too restrictive. **RECOMMENDED** prices for lights for Shotton Hall be obtained and reported back to Council for consideration.

6. Update on Town Events

Members had been circulated with an update report detailing progress with a number of Town Events including Peterlee Show, Peterlee in Bloom, Fireworks/Bonfire Night and Summer Fun Days. Members were asked to consider further the decision to hold the Show on the Bank Holiday in August in 2018. During discussions it was suggested the current event be split into three weekends with various elements ie fairground, Music, Marquees etc. Councillor Watson asked if he could organise a trance music event in one of the marquees on the Saturday evening of this years Show. It was felt that this could be a new element to the event, however would best be considered as part of the planning for the 2018 event. **RECOMMENDED** a Special Meeting of the Events Sub Committee be held to consider the 2018 event.

**Item 8: Tree Preservation Order, Helford Road/Thames Road**

**Plan of proposed development**



AD

SOUTHWAY

TAMAR CLOSE

HELFO RD ROAD

THAMES ROAD

North  
Blunts