



Date of Issue: 4<sup>th</sup> September 2018

A MEETING OF THE **COMMUNITY & ENVIRONMENT COMMITTEE** WILL BE HELD ON **MONDAY 10<sup>TH</sup> SEPTEMBER 2018** IN THE **COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH** at **6.30pm**

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

## **A G E N D A**

**Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.**

**1. Apologies for Absence**

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical

**2. To receive declarations of interest**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

**3. To Approve the Minutes of the Last Meeting**

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the Meeting held on 9<sup>TH</sup> July 2018 attached)

4. Minutes of the Meeting of the Sports & Well Being Sub Committee of the 18<sup>th</sup> June 2018  
Members are asked to agree the attached minutes as a true and correct record of the meeting.  
(Minutes of the Meeting of the Sports & Well Being Sub Committee are attached)
  
5. Minutes of the Events Working Parties of the 11<sup>th</sup> July & 24<sup>th</sup> July 2018  
Members are asked to note and approve the attached minutes of these working parties.  
(Minutes of the Events working party are attached)
  
6. Minutes of the Woodhouse Park Working Party of the 27<sup>th</sup> June & 25<sup>th</sup> July 2018  
Members are asked to note and approve the attached minutes of this working party  
(Minutes of the Woodhouse Park working parties are attached)
  
7. Play Areas – Focus Group  
To agree a date and time to meet
  
8. Donation of fruit cage frame to Woodhouse Park Community Garden  
A verbal report from the Town Clerk for ratification of action taken in this regard and to seek approval of £50.00 being granted to Acre Rigg School to use for equipment, plants etc on their school plot at Lowhills Road.
  
9. Update on Sports Development Activities  
The report of the Sport & Wellbeing Manager providing information for Members about new and existing sports development activities, club development and issues raised by Sports users.  
(Report of the Sports & Wellbeing Manager attached)
  
10. Former bowls Pavilion, Lowhills Road  
Use by community group(s) – to receive a verbal update report from the Town Clerk
  
11. Exclusion of the Press and Public  
To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting,

persuant to the Public Bodies (Admissions to Meetings) Act 1961 & the Local Government (Access to Information) Act, Part 1, paragraph 14.

12. Removal of Metal Cabin from Lowhills Road Leisure Gardens

Notice of Motion received from Councillor C Watkins:

that the Town Council did not approve the recent relocation of a metal cabin from Lowhills Road Leisure Gardens to Thorntree Gill Leisure gardens and should consider an appropriate form of censure for the Town Councillor who was involved in its removal.

THE MINUTES OF THE MEETING OF THE COMMUNITY & ENVIRONMENT

COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,

PETERLEE ON MONDAY 9<sup>th</sup> JULY 2018 AT 6.30PM

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdames:- K Liddell, S Simpson, K J Duffy & K Hawley

Messrs:- A Watson, R Moore, T Duffy, G L Carne, A S H  
Meikle, S Miles &

S McGlen

**The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.**

20. Apologies for Absence

Apologies had been submitted and accepted from Councillors S McDonnell, A C Long, L Fenwick, J Robinson & A Wilkinson. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

21. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.

## 22. Youth Provision

The Chair introduced Joanne Holloway and Maureen Conway from Groundwork NE & Cumbria to the meeting. They gave details on how the youth sessions were being developed with 30-50 young people attending the Friday night sessions, at these sessions areas of concern to young people were covered and there were very positive outcomes from them working in partnership with various agencies. **RESOLVED approval be given to funding The Project at a cost of £17,800 up to 31 March 2019. FURTHER RESOLVED following a review and evaluation prior to budget setting for 2019/20 this project be funded until April 2021.**

23. The Minutes of the Last Meeting held on 11<sup>th</sup> June and Special Meeting of the 18<sup>th</sup> June 2018 2copies of which had been circulated, were approved and signed as a true and correct record.

### Matters Arising

- (i) Minute Number 5 - Christmas Tree – South Denes

The order had been placed for the tree for Shotton Hall and an approach had been made to DCC about the electricity supply for a tree in the Dene Parks. **RESOLVED progress be awaited.**

- (ii) Community Gardening in neighbourhoods and roadside grass verges

Reference was made to this project and it was asked any leaflets or publicity for projects where the Town Council was working in conjunction with a group or partner, be agreed prior to circulation. **RESOLVED this course of action be agreed.**

- (iii) Emergency works – Eden Lane Shutter door

It was asked why a contractor that had previously carried out work with the shutters had not been approached to carry out this work. Officers explained that the works were of an urgent nature on a Friday afternoon and an immediate emergency call-out was required. The Town Clerk agreed to look into the matter further for future reference. **RESOLVED the information given be noted.**

- (iv) Opening and Closing of the Play Areas, the Park and Cemetery – progress

It was reported there had been two incidents that had been reported to the Police. **RESOLVED the information given be noted.**

- (v) Minutes Number 15 - Thorntree Gill Leisure Gardens – proposed building – progress

It was reported that a number of suggested amendments had been received from the Thorntree gardeners and that these would be fed back to the architect to be amended. It was further reported that once the final plans were agreed they would be issued to local builders as part of an open tendering process in line with financial regulations. **RESOLVED progress be awaited.**

24. Minutes of the Events Working Parties of the 6<sup>th</sup>, 13<sup>th</sup> & 26<sup>th</sup> June 10<sup>th</sup>, 24<sup>th</sup> April & 16<sup>th</sup> May 2018

The Minutes from these working parties, copies of which had been previously circulated to each Member, were considered. **RESOLVED the contents of these minutes be noted and approved.**

25. Minutes of the Woodhouse Park Working Parties of the 24<sup>th</sup> April & 23<sup>rd</sup> May 2018

The Minutes from these working parties, a copy of which had been previously circulated to each Member, were considered. **RESOLVED the contents of these minutes be noted and approved and the Arts and Development Officer at DCC be contacted with regard to an art installation in the Park, themed as suggested.**

26. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about new and existing sports development activities, club development and issues raised by sports users. Progress was reported on the membership scheme and there was discussion on the item. It was reported there were 27 teams that had applied to play, (there were 17 last year) and the Officer advised with more teams playing there would be increased parking. There was considerable discussion on the parking and

it was **RESOLVED** parking on Lowhills Road be reviewed as the season progressed.

27. Former bowls Pavilion, Lowhills Road

The building had been recently vacated voluntarily by a local bowling club and the Council was committed to keeping it in community use by exploring different ways for the community to make use of the club house and surrounding landscaped areas. **RESOLVED the Town Council seek expressions of interest from local community groups who might be interested in taking on the management of, or running sessions from the former bowls Pavilion. Those interested to be given until 1<sup>st</sup> August 2018 to contact the Council.**

28. Woodhouse Park

(a) leylandi planting

This item had been requested by Councillor Long (referred from the Woodhouse Park Working Party). **RESOLVED an arbor consultant be requested to provide advice on this coppice.**

(b) Noticeboards in the Park

Members were asked to approve in principle, the purchase of new noticeboards in the park and a full report shall be presented to the next meeting for approval following consultation with the Woodhouse Working Party. **RESOLVED the report be awaited.**

(c) Use of the temporary demountable building by the Community

This was a request from residents to use the space alongside the current users for a camera club, community garden meetings, shared use of the greenhouse space, a toddlers play area, bingo area for seniors, use by groundworks for training young gardeners that had come via Councillor Long. Members agreed to the principle being developed further by the Woodhouse Park Working Party and brought back to council for further consideration. **RESOLVED a further report be awaited.**

(d) Opening & Closing of the toilets

This item had been referred from the Woodhouse Park Working Party for the Council to consider the opening and closing of the toilets. The Residents Group supported the toilets being closed at the close of each working day, as at present. **RESOLVED the toilets be closed daily at the end of the Parks working day. FURTHER RESOLVED that officers research options for provision for weekend opening and closing for consideration at a future meeting.**

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE SPORTS & WELLBEING SUB COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,

PETERLEE

ON MONDAY 18<sup>TH</sup> JUNE 2018 AT 5.30pm

PRESENT: COUN M A CARTWRIGHTT (CHAIR)

Mesdame: A C Long

Messrs: T Duffy, S Franklin, S Meikle, S Kirkup, A Watson, S Miles & G Carne

Observers: K Duffy, K Liddell & S McGlen

1. Apologies for Absence  
Apologies had been submitted from Councillor S McDonnell, S Simpson, L Fenwick, K Hawley & J Robinson. **AGREED the Council the apologies for absence be recorded.**
  
2. To receive declarations of interest  
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise, none were offered.
  
3. The Minutes of the last Meeting held on 16<sup>th</sup> October 2017, a copy of which had been circulated to each Member, were considered and agreed as a true record.
  
4. Presentation by the Sports Development Team  
The Sports & Wellbeing Manager reported on progress made with items from the last meeting. The Committee agreed that the marketing and communication for the activities needed to be improved; it was reported that GP referrals were an essential part of the services that could be offered however there were difficulties with this access and it was suggested that perhaps contact could be made with the hospitals directly to support health referrals to the Pavilion. Progress was given with this work which included new classes, the PATHH project and making contact with Doctors Surgeries and local Hospitals. The various marketing and publicity activities carried out over the previous six months was summarized, along with details of events and



other activities promoted by the Team, which included a Dementia Awareness event and training, a fitness event, Tie your Laces for Paces, a wellbeing event, Big Pink Event, Go tri event, walk event, mind fullness 6 week course, Tai Chi, couch to 5k and football activities. The Sports & Wellbeing Manager then outlined the various funding streams that were being investigated.

In summary the Team's aim was to introduce more activities to improve mental health and utilise the Pavilion facilities during off peak periods, support the PTHH Project, support Clubs and groups to apply for funding to help with sustainability and increasing participation and finally improving marketing and publicity of activities, services and facilities.

**RESOLVED the update and progress be noted.**

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON WEDNESDAY 11<sup>TH</sup> JULY 2018 AT 10.00AM

PRESENT: COUN K DUFFY (CHAIR)

Mesdames:- K Hawley, K Liddell, M A Cartwright & L Fenwick

Messrs:- R Moore, G Carne, T Duffy, S Miles, S Franklin & A Watson

14. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, J Robinson, S Meikle & T Duffy.

15. Notes from the last meetings held on 6<sup>th</sup> Jun & 13<sup>th</sup> June 2018 were considered and agreed as a true record. It was asked that the Elvis tribute be booked again for a date in 2019.

16. Peterlee Show 1 & 2 September 2018

A judge was to be confirmed for the Dog Show. The closing date for tables in the voluntary organisations section was 10 August 2018. It was anticipated there would be an increase in entries for the Horticulture Show. It was asked if the Show could be re located to the bar area so that the main stage could be shown on the screen in the main room. Doors stewards would be needed. It was agreed the rooms be measured up and this be considered further at the next meeting.

Councillor Simpson joined the meeting at 10.20am.

17. Events

(a) HELD Peterlee Armed Forces Day, Saturday 30<sup>th</sup> June 2018

This event had gone well and it was agreed it be held once again next year on Saturday 29<sup>th</sup> June 2019 with the flag flying event being combined into it and starting the event. It was agreed the activities booked for this years event be asked to attend again next year.

(b) Cuppa with a Copper and a Councillor, various dates - 12<sup>th</sup> July, 8<sup>th</sup> August, 6<sup>th</sup> September, 3<sup>rd</sup> October, 1<sup>st</sup> November & 25<sup>th</sup> November 2018 – further information was awaited.

(c) Service of Thanks, Shotton Hall, Sunday 15<sup>th</sup> July 2018, (Mayor's event) – all invited and welcome to attend.

(d) Big Brass concert, Shotton Hall, Monday 16<sup>th</sup> July 2018 there were a number of questions asked about the organisation of the event and Officers reported this was a Durham County Council event and was being hosted at Shotton Hall.

At this point 10.55 Councillor A Watson left the meeting.

(e) Proms at Shotton Hall, Friday 7<sup>th</sup> September 2018, (Mayor's event)

- (f) Oktoberfest, 20<sup>th</sup> October 2018 – arrangements were in hand
- (g) Remembrance Day Service, Sunday 11 November 2018 - arrangements were in hand, agreed the tank not be included in the Parade
- (h) Christmas Tree Lighting Event, 30<sup>th</sup> November 2018 – as reported earlier in the week DCC had been approached with regard to the supply for the lights.
- (i) New Year's Day – payment for staff needed to be clarified and then a costing for the event would be submitted for consideration
- (j) To consider the Events for the 2019 Calendar**
- Items suggested were:-
- The food festival
  - Sausage and cider
  - Gin bars
  - Prosecco and cider events
  - Various tasting making events ie sausage
  - A Peaky Blinders theme night
- (k) Burns Night, January 2019 band still not booked
- (l) 80's Extravaganza, Friday 15<sup>th</sup> February 2019, (Mayor's event) agreed Zen at a cost of £700.00, be booked if that was what the Mayor wanted.
- (m) Mardi Gras, Saturday 9<sup>th</sup> March 2019
- (n) Easter Egg Hunt Spring 2019, The Pavilion
- (o) Food Festival, Saturday 17<sup>th</sup> August 2019, Shotton Hall
- (p) Sunday lunches – update – chef position going out to advert

#### 18. Date and Time of Next Meeting

Agreed the next meeting be held on **Tuesday 24<sup>TH</sup> July 2018** at 1.0pm, Council Chamber, Shotton Hall

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 24<sup>TH</sup> JULY 2018 AT 10.00AM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdames:- K Duffy, K Hawley, M A Cartwright & A C Long

Messrs:- R Moore, S Miles & A Watson

25. Apologies for Absence

Apologies had been submitted and accepted from Councillors S Franklin, K Liddell, S Simpson, G Carne, J Robinson, & T Duffy.

26. Notes from the last meeting held on 11<sup>th</sup> July 2018 were considered and agreed as a true record, subject to Councillor T Duffy being recorded as submitting apologies.

Matters Arising

Armed Forces Day 29 June 2019

It was reported that Deborah Taylor Smith, (singer) had performed on the day and it was suggested a singer be booked once again, however this maybe be outside. Several additions to the event were suggested such as having a marquee, assault courses, a climbing wall. It was agreed the event be registered as soon as possible. It was noted that the portal for applications for funding were due to open in December 2018.

27. Sausage & Cider Event

A special meeting has been arranged to discuss this event on 22 August 2018. Meeting to be held in Council Chambers at 10.00am.

28. Peterlee Show 1 & 2 September 2018

The Corporate Services Manager provided an update, the judge for the Dog Show had now been booked. The location of the Horticulture Show was discussed and a vote was taken and it was agreed the show remain the large room. It was asked a special meeting be arranged to discuss this further and it was agreed this be held on 6 August 2018 at 6.30pm.

29. Special Council Meeting

Other items for this Agenda were given as why there was a recess and with only one main meeting in August for urgent items, and staffing for a proposed New Year's Day Event.

30. Events

(a) HELD Service of Thanks, Shotton Hall, Sunday 15<sup>th</sup> July 2018, (Mayor's Event)

Mayor reported this was a success and Councillor R Moore wanted to express that the catering by Shotton Hall was lovely.

(b) HELD Big Brass Concert, Shotton Hall, Monday 16<sup>th</sup> August 2018

Councillors K Hawley and A Watson reported that the event was poorly advertised, which led to just approximately 80 members of the public attending, however, the bands were excellent and those who attended had a great time. It was agreed that any payments that had previously agreed to be made to DCC be challenged first.

(c) Proms at Shotton Hall, Friday 7<sup>th</sup> September 2018, (Mayor's Event)

This event had been cancelled. The Mayor however hoped to host a bar b q and quiz and a sports question and answer session on the 1973 FA Cup, both at the Pavilion.

Councillor A Watson reported the cricketers were hoping to use the Town Council's bar b que, the correct risk assessments and paperwork needed to be in place prior to this use.

(d) Oktoberfest, 20 October 2018

It was agreed that the Deputy Facilities Manager to contact the band and look into booking a compare and bringing in different ales, catering etc. The time of the premises license also needed to be checked. An update would be provided at the next meeting.

(e) Remembrance Day Service, Sunday 11 November 2018

It has been asked this is taken to the Resources Committee Meeting in September 2018, to discuss making a donation to a forces charity.

(f) Christmas Tree Lighting Event, Shotton Hall, 30<sup>th</sup> November 2018

Corporate Services Manager provided an update regarding North East Markets. It was confirmed the Christmas Tree had been ordered, it was asked were school children to be used to "press the button" to light the tree, Santa should be in a grotto, GT Group Band be asked to play, perhaps an adult choir be contacted, 3.30pm start.

(g) New Year's Day

The Deputy Facilities Manager was to provide the staffing costs and availability of casual staff so that a ticket price could be set for this event, and this be considered at the Special Council Meeting on 6 August 2018.

(h) Burns Night, January 2019

It was reported that the Facilities Manager had not been able to book the requested band. Councillor M A Cartwright offered to provide the details for an alternative band.

Councillor K Hawley left the meeting at 2.31pm

(i) 80's Extravaganza, Friday 15<sup>th</sup> February 2019, (Mayor's event)

Democratic Services Manager provided an update on the event and confirmed the entertainment for this event had now been booked and posters had been advertised on the website and on a Facebook. Tickets were now on sale at £30.00 which included Zen and a three course meal. Councillor Meikle thanked the Democratic Services Team for arranging this and Councillor Andrew Watson for creating the fantastic poster.

(j) Easter Egg Hunt Spring 2019, The Pavilion

Sports and Wellbeing Manager provided an update and confirmed Easter Sunday's date was on 21<sup>st</sup> April 2019 and they were looking to arrange the Easter Egg Hunt, it was agreed on the Sunday, with maybe a movie on the morning and an afternoon tea be offered, perhaps with an Alice in Wonderland Theme.

(k) Food Festival, Saturday 17th August 2019, Shotton Hall

The Corporate Services Manager reported the contact for the Food Festival was to contact their traders and report back to PTC.

(l) Sunday Lunches

It was reported the closing date for the applications for a new chef was Thursday 26 July 2018.

31. Date and Time of Next Meeting

A special meeting was to be held on **Wednesday 22nd August 2018** at 10.00am, Council Chamber, Shotton Hall, to meet Jon Paul Montgomery from James Dean Events, Festival & Events Management (Sausage & Cider).

THE MINUTES OF THE MEETING OF THE  
WOODHOUSE PARK WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE ON WEDNESDAY 27<sup>th</sup> JUNE 2018 AT 10.30AM

PRESENT: COUN R MOORE (CHAIR)

Mesdame:- K Duffy

Messrs:- A Watson

Mrs U Wilding, G Pratt & Mr J Warne - Howlatch Resident's Association

PCSO's M Burr & J Duffy

John Murphy & Julie Bearpark, AAP, DCC

M Conway and A Green, (Groundwork NE & Cumbria)

P Innis & M Pearson, Durham & Darlington Fire & Rescue Service

39. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, A C Long, C Watkins, J Smith Direct Steps. **AGREED the Council the apologies for absence be recorded.**

40. Notes from the Woodhouse Park Working Party held on 23<sup>rd</sup> May 2018, a copy of which had been previously circulated were considered and agreed.

41. To welcome visitors to the meeting

The Chair welcomed Mr John Murphy and Mrs Julie Bearpark, East Durham Area Action Partnership, Durham County Council who had come along to the meeting to advise on making a grant application to the AAP. The Residents Association gave details of the proposal they were seeking funding for. The Officers suggested consultation be carried out in the park with for example post codes being taken and to get a letter(s) of support from disabled groups in the area. They would also speak to the Residents after the close of the meeting to give more detailed advice on funding for a disabled swing for Woodhouse Park.

The Chair thanked Mr Murphy and Mrs Bearpark for coming along to the meeting, he then welcomed Mr Innis and Mr Pearson from the Durham & Darlington Fire & rescue Service, working in East Durham. They reported on deliberate fire setting which was an issue and one which had a significant impact on the community with a 137% increase in incidents over a four year period. Their focus was to build relationships with Parish and Town Councils in an effort to tackle issues together. They were to trial a "firestoppers" reporting line and there would also be an on line form. They stressed

there was a lot going on, working with various partners and how the community can help the Fire Service stop these fires and incidents. Groundwork reported there was to be an Emergency Fund Day held at Edenhill on 2<sup>nd</sup> August 2018. The Fire Service also hoped to come along to the Town Council Summer Fun Days.

42. Community Garden, Woodhouse Park - Official Opening

The new sign for the Garden was on display at the meeting and all felt it was perfect. Suggestions for the content of the official opening was agreed.

Mention was made of the difficulty in obtaining brown on white signage for the park and the Officers from DCC asked for the contact details of who had dealt with the request.

Michelle Burr reported the schools had been making some mosaics however they needed to be put in place and she asked PTC's help to do this.

43. Repairs & refurbishment of the toilets

It was reported the disabled toilet was open for use however there were a couple of snagging items that were required before the male and female toilets could be opened. Mr Arnell advised the toilets had been very well received and would be well used, they were being closed at 4pm every night and residents supported this and felt they should be locked every night. This needed to be considered further ie arrangements for weekends and it was suggested this be placed on the next meeting of the Community & Environment Agenda for consideration by the Council

44. A statue/art installation in the Park

This had been discussed at a recent meeting and Councillor A Watson explained the proposal to have the solar system casted in concrete. It was agreed this project would need to be fully drawn up and costed.

45. Items requested by Councillor Long

(i) Anti social behavior – there had been a lot of activity on Leaver's Night; it was suggested this Friday night should be put in the diary to plan for the future.

(ii) skatepark – bikes using it, that didn't seem to be a problem. It was asked that the bins be emptied more regularly.

(iii) installing a flag pole.

(iv) a bike track be developed.



46. Date and Time of the Next Meeting

Agreed the next meetings be held on 25 July 2018 at 10.30am, in the former classroom at Woodhouse Park, if it was available. It was recess in August and there would be no meeting.

THE MINUTES OF THE MEETING OF THE  
WOODHOUSE PARK WORKING PARTY HELD IN THE WOODHOUSE PARK CLASSROOM,  
PETERLEE ON WEDNESDAY 25<sup>th</sup> JULY 2018 AT 10.30AM

PRESENT: COUN R MOORE (CHAIR)

Mesdame:- A Long

Mrs U Wilding, G Pratt & Mr J Warne - Howletch Resident's Association

J Smith - Direct Steps

PCSO J Duffy

47. Apologies for Absence

Apologies had been submitted and accepted from Councillors V Watson, S Meikle, S Simpson, PCSO Michelle Burr, P Innis & M Pearson, Durham & Darlington Fire & Rescue Service, Amanda Jepson. **AGREED the Council the apologies for absence be recorded.**

48. Notes from the Woodhouse Park Working Party held on 27<sup>th</sup> June 2018, a copy of which had been previously circulated were considered and agreed.

49. Community Garden, Woodhouse Park – Official opening 12 July 2018

PCSO J Duffy reported the opening went very well and it was a terrific day and he said it was nice to see the youngsters from the skate park join in. Chair R Moore wanted to thank the Howletch Resident's Association for their help and for providing free ice-creams to all children at the opening. Councillor A Long also wanted to express thanks to the Howletch Resident's Association for everything they do in the park.

There was discussion on the allocation of the beds and the sustainability of the community garden. It was suggested that perhaps a community Garden Group be established.

50. Repairs/Refurbishment of the toilets

It was reported approval had been given for additional works for the pipework to be covered by metal sheeting and it was asked what the final cost of this project was. It was asked this be placed on the next meeting of the Community & Environment Agenda for consideration by the Council.

There was a discussion on the opening and closing of the toilets on a weekend. It was agreed this was to be considered further by the Strategic Management Team, for this and other public buildings and sites.

51. Outdoor fitness equipment and Disabled swing – Grant funding

Deputy Town Clerk provided an update on behalf of Sports & Wellbeing Manager on progress with the grant.

Mrs. Wilding reported she had been in touch with the Hope Academy to send a letter of support for the grant funding application.

The Parks Manager asked for an item for the next Working Party Agenda – ‘The Park – The Future’.

52. Noticeboards

Deputy Town Clerk presented a range of noticeboards to the working party to confirm the cost, style and size of noticeboard required, as well as their chosen message/wording to be displayed on the noticeboard. It was agreed a traditional style noticeboard, black with white lettering with 2 large A1 sized, lockable panels be ordered. Location in discussion. Agreed with the Parks Manager to arrange this.

53. Bins

(a) Rubbish/litter

Councillor Moore expressed his concern regarding littering, which he explained is partly due to rubbish bins being full and suggested additional bins being installed around the park. The Parks Manager agreed to review the number of bins in the Park.

(b) Dog waste

Dedicated Dog waste bins were also suggested by Chair, however, this resource was dealt with by Durham County Council, therefore, a request for additional bins and for these to be included in the current contractual arrangements needed to be made to DCC. Agreed the Parks Manager include this in the discussions with DCC.

54. Various Items

(i) An update on the Solar System sculpture – an update would be provided once a response had been received from Durham County Council.

(ii) Utilising the use of the former classroom on evenings and weekends by community groups was discussed. The future aspiration was to have a new

build community building, however, a need for it had to be demonstrated.  
Agreed the community building be a standard agenda item.

- (iii) Utilising the classroom
- (iv) Lights on skatepark – Possible funding
- (v) Re-painting the Skatepark – A professional graffiti artist was used last time
- (vi) WHIP - Youth workers to work with children and skatepark jams
- (vii) Location of the polytunnel that had been donated – to be considered at the next meeting
- (viii) Howlatch School had asked about access to the wooded area to the rear of the community garden.

54. Date and Time of the Next Meeting

Agreed the next meeting be held on 5 September 2018 at 10.30am, in the former classroom at Woodhouse Park.

**Report To:** Community & Environment, Peterlee Town Council

**Date of Report:** Monday 10<sup>th</sup> September 2018

**Subject:** Information on Sport and Wellbeing Activities

**Report of:** Sharon Pounder, Sport and Wellbeing Manager

**Purpose of Report:**

To provide information for Members about new and existing Sport and Wellbeing Activities, club development and issues raised by Sports Users.

**1. Football Pitch Update**

The 2018/19 season is now underway. An additional adult team Horden Legion, previously Easington Welfare, requested a pitch and have been accommodated at Low Hills. We had one adult team fold before the start of the season, which enabled the accommodation of the late request.

Parking on pitches is still being reported by Councillors, despite the Hire agreements for teams being amended and 'No parking on pitches' highlighted.

**2. PACES**

We currently have 648 members who have joined PACES since May 2015.

During the month of August, class numbers have dropped significantly due to the school holidays, bank holidays and Instructors' holidays. Class cover for specialised classes such as Fit-steps and Pound is very difficult.

We have produced a new PACES leaflet with an updated timetable listing all exercise classes to help promote the scheme.

Due to low attendances and inconsistency, the Hoop Nation session on a Sunday morning has been postponed and will re-commence on 21st October 2018, 10.00-10.45 a.m.

Elaine will be delivering free introductory half hour Tai Chi sessions for people with Parkinson's and their partners/carers commencing Friday 5th October, this will be a 4-week introductory class 10.30-11a.m. Kirsty McDowell Area Development Manager for Parkinson's UK has forwarded posters onto local GPS in and around local communities.

### **3. Activities**

The Little Dribbler sessions were reduced from three to two over the 6-weeks holidays due to a drop in the number of re-enrolments.

The Walking Football sessions have not been a success with low and zero attendances over the Summer holidays despite paid advertising on social media and assistance from Durham FA to promote the sessions. The Manager of Peterlee Helford Walking football team explained that many men aged 50+ are still in fulltime employment and cannot make a daytime session, therefore, if an evening slot on the MUGA becomes available, the Walking football sessions will be moved to a later time. The idea of the sessions is to encourage males and females to become more active and target those not already playing the sport. One female participant who attended the Walking football sessions at The Pavilion has now joined the Walking football team training session.

### **4. Events**

#### **4.1 Fitness Event**

The 'Tie Your Laces for PACES' event has been re-scheduled for Tuesday 16<sup>th</sup> October. Advertising of this event has now commenced, and tickets are available through ticket source. The capacity for this event will be 100 people.

#### **4.2 MacMillan coffee**

This event will take place in the Pavilion on Friday 28<sup>th</sup> September, there will be cakes, coffee, scones and cream for sale along with other fund-raising activities taking place.

#### **4.3 Big Pink Event**

Wear anything pink to this event, which takes place on Friday 12<sup>th</sup> October. The morning of activities will start with a 'Wear Pink' exercise class, then into the Bistro for refreshments and cake.

#### **4.3 Free Walk**

Funding has been secured for our two voluntary walk leaders to deliver a walk aimed at getting people aged 50+ active. The walk takes place on Friday 14<sup>th</sup> September leaving the Pavilion at 10.00 a.m. There are tea and scones provided at The Pavilion after the walk, all covered by the funding. The aim of the walk is to reduce social isolation amongst the 50+ age group.

## **5. Sports Activities at Peterlee Show**

The children's activities that took place on Saturday afternoon were well attended. The youngsters had a go at running, jumping and throwing events in the MUGA, which included a mini assault course and timed events to improve balance, co-ordination and other motor skills. Participants were invited to attend the Junior Athletics session for 8-13 year olds, which takes place every Saturday 11.00 a.m. at The Pavilion.

A football session run by Michael Eggleston who manages the Bradley FC team and works for Improtech organised and delivered the session, which was open to the public.

Peterlee Fire Station were the winners of The Mayor's Football Tournament on Sunday afternoon. Four local teams competed in the adult 5-a-side competition in aid of the Mayor's Charity. A special thank you was given to the Durham FA affiliated referee, Maurice Rowe, who kindly donated his fee to the Mayor's Charity.

The fun run was not well attended this year with only 10 participants. This is the first year a fee has been charged for participating, which could have been a barrier for participants.