



Date of Issue: 8th January 2019

A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 14th JANUARY 2019 IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. To Approve the Minutes of the Last Meeting

Members are asked to agree the attached minutes as a true and correct record of the meeting.

(Minutes of the Meeting held on 1th December 2018 attached)

4. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about activities, PACES, events, funding, marketing and litter management.
(report attached)

5. Minutes of the Woodhouse Park Working Party of the 5th December 2018

Members are asked to note the attached minutes of this working party.

(Minutes of the Woodhouse Park working parties are attached)

Matters Arising from the Minutes:-

(a) Minute Number 72(i) Period Poverty

As part of managing the distribution of products free of charge, it was suggested that a sanitary products machine/dispenser be installed in the toilets at Woodhouse Park and the Team Leader was to look into this. It was also proposed that a meeting was set up between Peterlee Town Council and the Manager of East Durham College to discuss providing free sanitary products to them.

(b) Minute Number 73. The Community Building

A local Member reported that as they are now a constituted group, they wanted to know if they would be able to move location, or apply for funding towards a new building. The Deputy Town Clerk advised this was something which could be discussed and advised the local member to e-mail the Town Clerk for the details of her plan(s) to be considered.

6. Peterlee Show Entertainment 2019

The Corporate Services Manager will not be in attendance at the meeting, and members are requested to direct any specific questions on the report to Mrs Hugill prior to the meeting.

The report presents Members with the option of a circus attending the show to fill one of the areas of the new layout. This would need to be situated on the rugby pitch. One other performer is needed to complete the main arena entertainment on the Saturday afternoon.
(report attached)

THE MINUTES OF THE MEETING OF THE
COMMUNITY & ENVIRONMENT COMMITTEE HELD IN THE
COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON MONDAY 10TH DECEMBER 2018 AT 6.30PM

PRESENT: COUN R MOORE (CHAIR)

Mesdames:- S McDonnell, L Fenwick, K Hawley, S Simpson, KJ Duffy & K Liddell

Messrs:- S McGlen, A Watson, T Duffy, G Carne, S Miles & A Wilkinson

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

59. Apologies for Absence

Apologies had been submitted and accepted from Councillors C Watkins, A C Long, S Kirkup, M A Cartwright & S Miles. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

60. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

61. Apollo Pavilion – 50th Birthday celebrations

The Chair welcomed representatives of the Apollo Pavilion Community Association, (APCA), Ms A Lister and D J Taylor Gooby and Mr Colin Robson Community Cultural Development Co

Ordinator from DCC who gave a presentation on the activities and exhibits planned to celebrate the 50th Anniversary of the Apollo Pavilion, ranging from a projection piece in March to a community pic nic in July and other events. The representatives explained they would appreciate the support of Peterlee Town Council particularly with the community events. They also appealed for the Town Council for their representation on the APCA Committee. The Chair thanked the representatives and Officer for their attendance. **RESOLVED the information given be noted.**

62. To Approve the Minutes of the Last Meeting

Members agreed the attached minutes as a true and correct record of the meeting and they were duly signed.

63. Update on Sports Development Activities

The report of the Sport & Wellbeing Manager providing information for Members about activities, PACES, events, funding, marketing and litter management.

The Sports & Wellbeing Manager was unable to attend the meeting and members were requested to direct any specific questions on the report to the Sports & Wellbeing Manager prior to the meeting. It was suggested that in future if Managers were not able to attend then their reports be deferred until they could attend. **RESOLVED the report be accepted and the information contained in it be noted.**

64. Minutes of the Woodhouse Park Working Party of the 7th November 2018 a copy of which had been circulated, were approved and signed as a true and correct record.

65. Minutes of the Events Working Party of the 21st November 2018 a copy of which had been circulated, were approved and signed as a true and correct record. It was asked that one of the main stage bands be clarified.

66. Review of opening of Town Council Parks, Play Areas and Cemetery review

The report of the Parks Manager providing members with a review of the arrangements for Town Council's Parks, play areas and cemetery Opening. The report concluded that the overall impact on the parks and play areas has been a positive one, and that further work is needed to engage with local residents and users on maintaining the cemetery's high standards of appearance.

RESOLVED:-

- (i) **the contents of the report be noted, including the reduction in issues of damage and misuse of the Parks & Play Areas in Peterlee since the decision was made to open up the sites and not lock from them dusk to dawn;**

- (ii) **Officers and local members be authorised to engage with the Edenhill residents group to establish how the Town Council may be able to encourage people to treat the site with more respect and work with the Parks Team to keep it litter and dog mess free**
- (iii) **the situation with the cemetery be reviewed in another 6 months time.**

67. Use of Glyphosate

The report of the Parks Manager, intended to provide Members with a summary of the use of glyphosate across PTC's assets and land and makes a recommendation that the use of this weed-killer is ceased, to be replaced with a seasonal maintenance team.

Following considerable discussion it was **RESOLVED a blanket ban on the use of glyphosate be applied within areas owned and managed by Peterlee Town Council. This being supported with a manual strimming regime, 3 times a year, April, July and October, this cycle being managed with existing team resources. This to be supported with a public information exercise letting residents know of this decision.**

68. Land West of Thorntree Gill

Members were asked to note the planning application had been approved for the erection of a detached building to create amenity room and storage area. **RESOLVED progress be awaited.**

Report To: Community & Environment, Peterlee Town Council

Date of Report: Monday 14th JANUARY 2019

Subject: Information on Sport and Wellbeing Activities & Events

Report of: Sharon Pounder; Sport and Wellbeing Manager

Purpose of Report:

To provide information for Members about new and existing Sport and Wellbeing Activities, club development and issues raised by Sports Users.

1. Activities

PACES

We recruited four new members during November and sold 6 monthly class passes. Both attendances and new member recruitment figures were lower than last month.

Xmas Cracker Challenge

begins 23rd December and ends January 2nd, 2019

Xmas is the most challenging time of the year with temptation all around us, so to keep our members motivated over the Christmas period, we are rolling out the Christmas cracker challenge. We are asking members to take a snapshot/selfie of themselves dancing, out walking, running, going to the gym or any other physical activity they partake in over Christmas and send it in. The photos will be posted on the PACES Facebook page and a winner will be selected to win a free monthly class pass for January 2019.

New classes for 2019

We are introducing Wellness Wednesdays in 2019, which focuses on Wellbeing and mental health rather than physical health/activity.

We are introducing a Meditation class as part of Wellness Wednesday commencing in January 2019. This class will run 2.00 – 3.00 p.m. every Wednesday at The Pavilion and is available to anyone wishing to attend.

The Circuit challenge class is the most popular class in terms of attendances, therefore, a second class will be introduced into the PACES timetable in the New

Year and will take place at the same time on a Thursday morning 9.45 – 10.45 a.m.

There is a new fitness craze sweeping the nation very similar to Metafit called MetaPwr, this class is circuit based high intensity workout and PACES staff have managed to find an Instructor to deliver a class from The Pavilion in the New Year. The class will take place every Thursday evening 6.15 – 6.45 p.m. from 10th January 2019.

Partnership working

Julie Johnson; a physiotherapist from Tees, Esk and Wear Valley NHS Foundation Trust, attended a PACES Chi Kung (Tai Chi) Session in November. Julie's client base is people living with Parkinson's and she wanted to check to see if the class would be suitable for her clients to attend. Julie also wanted to know what other activity sessions were delivered at the Pavilion and whether they would they be suitable for her clients. Julie will be promoting PACES sessions to her clients and will also be attending future Dementia Friendly Peterlee meetings.

2. Events

Festive Film Screening

A Christmas Celebration for people living with Dementia/Parkinson's will be taking place at The Pavilion on Tuesday 11th December from 10.00 a.m. the event includes a festive film screening, lunch, carol singing and Christmas crafts. Asda in Peterlee are providing food for the event, Dene House school are providing the choir, and East Durham Creates are proving the arts and crafts. This event is free of charge, but places must be pre-booked at The Pavilion. Family members, carers and friends of people living with dementia and/or Parkinson's are welcome to the event.

Tie Your Laces for PACES

We are repeating this event, which was held in October this year,. The event will be held at the Pavilion on Tuesday 26th February 2019 6.00 – 8.00 p.m. and is live on ticket source. The format of this event will follow on from the event in October. 25-minute taster sessions in exercise classes will be provided to boost attendances at existing classes at The Pavilion. Early bird tickets available on ticket source now for £3.00, going up to £5.00 in the New Year.

3. Funding

An application has been submitted to the Area Action Partnership's Social Isolation Fund to run a new session from The Pavilion. The new session; Taste Buddies' will provide participants with a low-cost/subsidised meal in the Bistro and 1.5 hours of social activities if the funding application is successful.

The Sport and Wellbeing team are attending a funding workshop hosted and delivered by County Durham Sport on Wednesday 5th December 6.00 – 9.00 p.m. The workshop will hopefully provide some top tips in writing successful funding applications. This event is free of charge to attend.

4. Marketing

Sport and Wellbeing staff have been promoting classes and events through social media utilising The Pavilion and PACES Facebook page.

A meeting has taken place with the PTC Marketing and Communications Officer to help improve the marketing of Sport and Wellbeing activities and events.

A PACES Newsletter has been produced to help promote activities and improve communication to members and non-members. See Appendix 1 (attached)

New Facebook Pages

New Facebook pages have been set up for Peterlee Helford FC and Peterlee Koryo Taekwondo Club. The pages have been created to increase awareness of the two clubs and to help improve communication between members and Coaches.

5. Litter Management

East Durham Football Club have agreed to assist with litter collection on all football pitches at Low Hills. The club play all their home games from Low Hills and are keen to work with PTC to address the litter problem on pitches. A similar partnership will be setup with teams and clubs playing from Helford Road.

**THE MINUTES OF THE MEETING OF THE WOODHOUSE PARK WORKING PARTY HELD IN THE
COUNCIL CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 5 DECEMBER 2018 AT
10.30AM**

PRESENT: COUN R MOORE (CHAIR)

Mesdames:- A Long

Messrs:- C Watkins

**Mrs U Wilding, Mr J Warne & Mr G Pratt - Howletch Resident's
Association**

Jack Duffy - PCSO

Jackie Smith - Direct Steps

70. Apologies for Absence

Apologies had been submitted and accepted from Councillor S Meikle, Maggie Parker (Artist) and PCSO Michelle Burr. **AGREED the apologies for absence be accepted and recorded.**

71. Notes from the Woodhouse Park Working Party held on 3 October 2018, a copy of which had been previously circulated were considered and agreed.

An update was provided by the Deputy Town Clerk and it was confirmed the Park Strategy had been approved at the recent Community & Environment Committee and would be going ahead.

A Local Member provided details of the footfall in Woodhouse Park, confirming the following groups/individuals had used the Park:-

Howletch Primary School – 2 classes used the park for a picnic lunch (Approx. 55 people)

Little Treasures – 13 people used the park for a group picnic

Art in the park x 2 – 24 people in total

Police Skatepark Initiative – 45-50 people

Police Garden Initiative – 25-30 people, 3 or 4 times

Dog walking companies – 2-3 times a day and have proposed to use regularly in 2019

Litter picking initiatives – Regular use, 3 or 4 people

Walk and Talk – 14 people

It was also reported that the numbers for regular skatepark users, increased usage of the toddlers play area and the public using the park as a thoroughfare ie to work, college and school were not yet confirmed. The Deputy Town Clerk suggested a visitor's book be kept keeping a log of the footfall. The local Member agreed this was a good idea.

An update was also provided by the Parks Team Leader about the new noticeboard and it had been confirmed it was being installed that day. Mr G. Pratt asked if the Resident's Group would be able to access the noticeboard and it was confirmed the Howletch Resident's

Association were to be given their own key to make use of half of the noticeboard for their own announcements and updates. The other half of the noticeboard was to be used by Peterlee Town Council.

72. The Park – The Future

(i) Anti-social behaviour

The Team Leader confirmed they had thinned out 50% of the shrubbery at the problematic areas so far and cleared up old items of furniture, where drug use and anti-social behaviour had been reported. He reported that Peterlee Town Council were serious about tackling this issue and they were working with the Police to combat this.

(ii) Trees and Shrubbery

The Team Leader reported that the Conifers and leylandii were to be removed early 2019. The Parks Manager reported that he had had a meeting with DCC and trimming works would be carried out using their operative and machinery for one day the following week. Works to the cotoneaster hedge (opposite Cleveland Place) would be carried out, either trimming or removal; the wildlife impact needed to be assessed along with feedback from residents. Skills Mill were to work in the Park with approximately 20 visits into the park to carry out work which would have a definite impact.

(iii) Period Poverty

As part of managing the distribution of products free of charge, it was suggested that a sanitary products machine/dispenser be installed in the toilets at Woodhouse Park and the Team Leader was to look into this. It was also proposed that a meeting was set up between Peterlee Town Council and the Manager of East Durham College to discuss providing free sanitary products to them.

(iv) Lighting in the Park

The Parks Manager reported he had found solar lights in the form of lampposts online, however, there was no mention of these being available in the UK – just sunnier, hotter countries, and this was most likely due to the unpredictable weather in the UK. He did, however, find solar lights which could be stuck in the ground, or wrapped around trees. The Parks Manager would continue to look into this and would report back.

73. The Community Building

A local Member reported that as they were now a constituted group, they wanted to know if they would be able to move location, or apply for funding towards a new building. The Deputy Town Clerk advised this was something which could be discussed and advised the local Member to e-mail the Town Clerk for the details of her plan(s) to be considered.

74. Community Garden

One of the representatives asked if the community garden could be extended in size to grow other things and provide more raised beds. It was suggested that perhaps the garden could be extended to the rear however it was stressed the area needed to be kept as a community

garden, should they wish to the group could apply for an allotment plot on one of the town council's sites.

75. Bins

Progress was requested on the rubbish bins and the Parks Manager explained the reason for the delay which was accepted by the Group. The Parks Manager assured the bins when provided would be emptied regularly.

76. Date and time of the next meeting

AGREED the next meeting be held on 9th January 2019 at 10.30am in the Council Chamber, Shotton Hall.

In closing the Chair wished everyone a Happy Christmas and New Year.

Report to: Peterlee Town Council Community & Environment Committee

Date of Meeting: Monday 14th January 2019

Subject: Peterlee Show Entertainment 2019

Report of: Janet Hugill, Corporate Services Manager

Report Purpose: To present Members with the option of a Circus attending Peterlee Show to fill the one of the areas of the new layout. This would be situated on the rugby pitch. One other performer is needed to complete the arena entertainment on the Saturday afternoon.

Introduction: As discussed and approved the Show layout has changed this year with the stage now situated on the cricket pitch, this gives us the opportunity to use the rugby pitch to provide more entertainment as part of the event. The main arena has two performers booked, one motorbike team providing 2 displays and a clown comedy act also providing 2 displays, one other is needed. One other act is called a Vander wheel which would complete the afternoons activities.

Details below are information and photographs for the Circus and the Vander wheel: -

VANDER WHEEL OPTIONS FOR ARENA ENTERTAINMENT AT PETERLEE SHOW 2019

QUAD WHEEL – 3 PERFORMANCES AT A COST OF £2635.00 PER DAY



DOUBLE WHEEL – 3 PERFORMANCES PER DAY AT A COST OF £1895.00



CIRCUS DETAILS FOR PETERLEE SHOW 2019

THE SHOW

At Happy's Circus we offer two professional all human (no animals) shows with a variety of performance formats, depending on the client's requirements

Suitable for school, charity and corporate events – as a stand alone or part of festivals, family fun days or other organised events

The shows feature Acrobats, Aerialists, Magic, Speciality Acts, Clowns, Audience Participation, loads of Fun and much, much more!





Happy's Circus is fully self-contained with state of the art sound and lighting technology. Each of the colourful, all weather Big Tops seats up to 600 people. Each circus is designed for sports fields and parks, being particularly ideal for urban premises and villages with restricted access. Transport includes no articulated lorries. The shows are compliant with Risk Assessments, confirmation of Fire, Health & Safety documentation, together with £10m Public Liability Insurance. All staff abide by a strict code of conduct.

The ABAB format provides 4 shows each day. The A and B shows are different shows. At the end of each show we promote the next, it does not matter which show is seen first. Our performances are live interactive experiences which combine comedy, audience participation and amazing international artists. Do check out our Face Book reviews. Each show sits 600 people which means that 2400 people can be entertained each day if everyone sees just one show. However, some people will choose to see both shows

- If ticket Pricing, so that the show is self-funding, it is @ your discretion and we recommend charging for over two year olds & charging same price for adults & children

We would arrive on Friday 30th August and build up in readiness for Saturday. We need 50m x 50m of flat grassed area. Our 10 vehicles are light commercials, mostly 3.5 tonne Iveco dailys and they tow our accommodation, equipment, props and dressing rooms. Once we position ourselves on site within the 50m x 50m area we do not move again. We provide generators to power the show (but if you need us to use yours that's fine). Outside of the show we normally use the client's electricity source (32 AMP) to provide domestic power. We also need access to water and toilets.

Costs is £6070 + VAT

Recommended that the double Vander Wheel at a cost of £1895.00 and the Circus at a cost of £6070.00 be booked to complete the entertainment for Peterlee Show 2019.