



Date of Issue: 3 March 2020

A MEETING OF THE COMMUNITY & ENVIRONMENT COMMITTEE WILL BE HELD ON MONDAY 9th MARCH 2020 IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris M.C.I.H, P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practical

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. **Information on Sport & Wellbeing Activities and Events**
The progress report of the Sports & Well Being Manager providing information for Members about new and existing Sport & Wellbeing activities, and issues raised by sports users
(A verbal report of the Sports & Wellbeing Manager)

4. **To Approve the Minutes of the Last Meeting**
Members are asked to agree the attached minutes as a true and correct record of the meeting.
(Minutes of the meeting held on 10th February 2020, attached)

5. **Report of the Events Working Party of Monday 17th February 2020 for Members to note the contents**
(Report of the Events Working Party attached)

6. **Parish Boundary Fence Line Edenhill**
Referred for further discussion from the Council Meeting held on 24 February 2020

7. **Fence at Lowhills Road – update**
Councillor S Miles has requested this item be placed on the agenda

8. **Road & Path Repairs**
Referred from the Resources Meeting held on 2nd March 2020
(attached)

9. **Budget 2020/21**
To further consider the budget for the 2020/21 financial year
(verbal update from the Town Clerk)

THE MINUTES OF THE MEETING
OF THE COMMUNITY & ENVIRONMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE ON MONDAY 10TH FEBRUARY 2020 AT 6.30PM

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdames:- D Howarth, A C Long, K Liddell, S Simpson & S McDonnell

Messrs:- A Watson, S Miles, G Carne & C Watkins

The Chairman advised Members of the committee that part of the meeting may be recorded by both audio and video, and it may be that photographs were taken.

61. **Apologies for Absence**

Apologies had been submitted and accepted from T Duffy, K J Duffy & L Fenwick. **RESOLVED the Council approve the reason submitted for absence received from the Councillors listed, and their apologies for absence be recorded.**

62. **To receive declarations of interest**

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were given.

63. **Horden & Peterlee RFC**

Representatives of the Club were in attendance at the meeting to update the Council on the Club's development and their future plans. They thanked the Town Council for their help and support in getting the Club to where they are today. He gave details of the works carried out on the building and stand and progress with the Club's development, detailing particularly the youth and women's teams. He advised the biggest issues for them was wear and tear on the first team pitch. This was where the proposal for the Horden & Peterlee RFC to fund the development of a training pitch between the Rugby Club and cemetery had been necessary. Consideration of this request had been deferred at the last meeting.

It was reported the Club was very well used on almost every day of the week with various community groups using the facilities regularly. A Local Member reported on the massive positive impact on the behaviour of local school children that she came into contact with that are involved with the Club. Whilst there was discussion on the name change of the Club the Town Council accepted the concerns about potential relegation this may cause

and were pleased to see the signage had been changed at the Club. It was stressed that the Town Council did expect the full name change to Peterlee Rugby Club to be delivered for the 5th year anniversary, as per the terms of the lease.

RESOLVED the information given be noted and further consideration be given to the request for a third pitch at a future meeting.

64. Former Bowling Green Site, Lowhills Road - Progress

The Town Clerk reported a meeting had been held with the two interested parties on Friday 7th February 2020 and he now asked Council to decide which was their preferred option for the future use of the site. Members wished for a genuine community hub facility to be created on the site and following discussion it was **RESOLVED the proposal from CALM in East Durham to create a Wellbeing Village on the former bowls pavilion and grounds at Lowhills Road, be accepted. Members were keen for the site to be used and agreed that an interim license to Occupy be drawn up which would allow non-exclusive right of access to the site. A formal lease for the site would be drawn up and brought back to Council for a final formal approval as soon as possible.**

65. Information on Sport & Wellbeing Activities and Events

The progress report of the Sports & Well Being Manager providing information for Members about new and existing Sport & Wellbeing activities, and issues raised by sports users was considered. The Sport & Wellbeing Manager asked for Member's help with promoting the Active Families sessions to be held during the school holidays in February as well as the SEED workshop to be held on 25th February 2020. A Local Member reported the installation of sound panels in the main hall had made a huge difference with the acoustics in the room. **RESOLVED the information given, be noted.**

66. To Approve the Minutes of the Last Meeting of the 13th January 2020 and Minutes of the Special Meeting held on 20th January 2020 a copy of which had been circulated to each Member were approved and signed as a true and correct record.

67. Report of the Events Working Party of Monday 20th January 2020 a copy of which had been circulated, were noted. Councillor R Moore expressed his disappointment that the Armed Forces event had been cancelled.

68. Report of the Woodhouse Park Working Party of 15th January 2020 a copy of which had been circulated, were noted.

Councillor R Moore had asked Council to discuss the way forward for dealing with ASB issues in Woodhouse Park.

Two local residents had come along to the meeting to speak to the Council about problems of anti social behaviour there were experiencing living next to and using the Park and they asked for Woodhouse Park to be locked on an evening which they felt would reduce problems. Following discussion it was **RESOLVED the Town Council investigate further the access options for Woodhouse Park.**

The Chair thanked the residents for their attendance at the meeting.

69. Permanent Christmas Tree – Shotton Hall

Consideration was given to the report of the Parks Manager providing Members with a summary of planting a permanent Christmas tree at Shotton Hall. **RESOLVED the purchase and installation of a permanent British sourced Nordmann fir tree from Todds Nursery at a cost of £3,800, be agreed.**

**THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON MONDAY 17TH FEBRUARY 2020 AT 6.30pm**

PRESENT: S MILES (Chair)

**Mesdames: S Simpson, K J Duffy, M A Cartwright, K Liddell, K Hawley, L Fenwick
& S McDonnell**

Messrs: T Duffy, G Carne & A Wilkinson

43. Apologies for Absence

Apologies for absence were offered and accepted from Councillors D Howarth, A C Long, R Moore, A Watson & S McGlen.

44. Notes from the last meeting held on 27th January 2020 were considered and agreed as a true and correct record, subject to Councillor K J Duffy being as shown in attendance at the meeting.

44. Peterlee Show 5th & 6th September 2020

The Corporate Services Officer advised the main arena entertainment agreed at the last meeting had now been booked. It was reported unfortunately it was not possible to book a dog agility display as there was no availability. It had been suggested a strongman act and a martial arts display be looked into. **AGREED availability, suitability and price be investigated and reported back.**

45. Events

(a) Over 60s New Year Party 8th January 2021

AGREED Deborah Taylor Smith be booked to perform at this event.

(b) Summer Fun Days, Eden Lane – 14th August, Woodhouse Park – 21st August and Heath Close – 28th August 2020

The Corporate Services Manager gave the details of a Birds of Prey and Petting Zoo that were available and within budget for the Heath Close play day and it was **AGREED they be booked**. It was suggested a theme be use for Eden Lane, (Princess' and Superheroes) and Woodhouse Park (circus workshop). Members suggested a local person, Magic Jack be contacted to see what he may be able to offer. Members thanked the Admin Officer, Kate Box, for input and efforts.

A Local Member asked if an event on New Years Day could be considered at the next meeting.

46. Date and Time of Next Meeting

It was **AGREED** the next meeting be held on **Monday 16th March 2020 at 6.30pm**

Report to Peterlee Town Council
Date: March 2nd, 2020
Report of: Ian Hall, Parks Manager
Report Title: Road and Path Repairs
Purpose: This report is intended to provide members with a summary of Road and Path repairs needed throughout the PTC area.

Background: As members will be aware, the Town Council's Parks department also maintain all highways and paths owned by PTC.

The Parks Manager was approached by Members to do some costing on resurfacing the main roadway into The Pavilion Helford Road this would also include the far turning point/extended car park with the inclusion of 2 speed humps. The road is currently in a poor state or repair with numerous potholes.

The Parks Manager also identified that a pathway along the centre of the Cemetery at Eden Lane needs resurfacing as it has become unsafe with large cracks that are causing safety issues.

The Parks Manager combined the 2 jobs and sourced 3 contractors to submit quotes to complete both works as per the Council's Financial Regulations.

Company A	£22,035
Company B	£24,550
Company C	£26,600

Budget: There would be £20,000 taken from the 2019/20 Road Safety Budget and the remaining monies would come from The Parks Department's Cemetery budget.

Recommendation:

Members are recommended to agree to the road and path repair work at Helford Road and Peterlee Cemetery being completed and the contract being awarded to Company A Jem Road Construction of Burnhopfield, County Durham to a value of £22,035.

Appendix 1: Implications

Finance – The proposed works set out in this report will be funded from existing budgets in the 2019/20 budget.

Staffing - No direct implications.

Risk – No direct implications.

Equality and Diversity / Public Sector Equality Duty No direct implications.

Accommodation - No direct implications.

Crime and Disorder - No direct implications.

Human Rights - No direct implications.

Consultation - No direct implications.

Procurement – The procurement process outlined in this report is in line with the Council's

Financial Regulations

Disability Issues - No direct implications.

Legal Implications - No direct implications.

Data Protection - No direct implications.