



PETERLEE TOWN COUNCIL

Date of Issue: 26 September 2017

A MEETING OF THE EVENTS WORKING PARTY WILL BE HELD ON WEDNESDAY 4 OCTOBER 2017 IN THE COUNCIL CHAMBER, SHOTTON HALL SR8 2PH at 1.00pm

Mr I Morris M.C.I.H

Town Clerk

AGENDA

1. Apologies for Absence
2. Notes from the last meeting held on 19th September 2017
To consider and agree the contents as a true and correct record
(attached)
3. Halloween Party – 31st October 2017, Shotton Hall Banqueting Suites, 5 – 8pm, tickets £4.00
4. Remembrance Day Parade – Sunday 12th November 2017
Update report
5. Bonfire Night – Saturday 4th November 2017

6. Peterlee Show

2017

- Horticultural entries
- Dog Show entries
- Feedback – goldfish

2018

- Entertainment
- Bands
- Site Layout
- Arts & Craft competition – request for 2018

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE ON TUESDAY 19TH SEPTEMBER 2017 AT 1.00PM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdame:- K Hawley, L Fenwick, K Liddell & M A Cartwright

Messrs:- S McGlen, R Moore, S Franklin, T Duffy & A Watson

21. Apologies for Absence

Apologies had been submitted and accepted from Councillor S Miles.

22. The notes from the last meeting held on 6th September 2017, were considered and agreed as a true and correct record subject to those being in attendance being amended to include Councillors Moore, A Watson, T Duffy and S Franklin.

(a) Remembrance Day Parade

- as agreed at the last meeting Councillor Moore give an update at the next meeting
- standard agenda item until the event takes place
- poppy livery to be ordered for all of the Town Council vehicles.

(c) The Mayor's Ball & Mayor at Home

- the "Mayor at Home" event be placed on the next council agenda for further discussion.

23. Headline Act/Concert – Helford Road

The Chair welcomed Mr David Stevenson to the meeting. Mr Stevenson had experience of managing and hosting outdoor music events and he had come along to the meeting to talk the group about how this could be done. The main items to consider where:-

1. The date of the event
2. The venue – he felt the Helford Road site was workable/suitable
3. The right act/band
4. Marketing.

The very rough guide to a level of income that could be achieved if there was a sell out was discussed along with the potential cost of such an event. Members of the group asked various questions including capacity, infrastructure, risk, insurance, involving the Police, protecting the wicket, sponsorship. The Town Clerk agreed that the Town Council doing more with the land that it owned and managed was an

excellent idea, the Town Council would need to consider what type of procurement route it wished to pursue, to either (i) do it ourselves, (ii) offer a concession or (iii) to have a partnership and a “Special Interest” Company be established. **It was agreed that a report be prepared with the pros and cons for each type of arrangement for each of the procurement routes.**