



# PETERLEE TOWN COUNCIL

Date of Issue: 31<sup>st</sup> October 2017

A MEETING OF THE EVENTS WORKING PARTY WILL BE HELD ON TUESDAY 7<sup>TH</sup> NOVEMBER 2017 IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE at 1.00PM

Mr I Morris M.C.I.H

Town Clerk

## A G E N D A

1. Apologies for Absence

2. Notes from the last meeting held on 25<sup>th</sup> October 2017

To consider and agree the contents as a true and correct record.

(attached)

### Matters Arising

- a) Fireworks 2018 – to agree the date
- b) The Show - The Dog Show & main stage
- c) Armed Forces Day – to be considered further at the Council Meeting on 27 November 2017
- d) Howletch Primary School 50<sup>th</sup> Anniversary – date and ideas

### 3. Events-

- HELD Oktoberfest, Saturday 28 October 2017
- HELD Halloween Party – 31<sup>st</sup> October 2017, Shotton Hall Banqueting Suites, 5 – 8pm, tickets £4.00
- HELD Bonfire Night – Saturday 4<sup>th</sup> November 2017
- Remembrance Day Parade – Sunday 12<sup>th</sup> November 2017
- 1<sup>st</sup> December – Tree Lighting Event, Shotton Hall
- Various dates – Christmas Party Functions held at Shotton Hall
- Brunch with Santa, 17 December 2017
- Children’s Christmas Party, 9 December 2017, The Pavilion
- Christmas 2017 – (i) use of the former TIC for Santa’s Wish, (ii) Boxing Day & New Years Day and a Christmas Meal for Families
- New Year’s Eve Gala Night, Shotton Hall
- Over 60’s event, 12 January 2018, Shotton Hall
- Pantomimes, 24 & 25 January 2018
- Burns Night – date to confirmed, January 2018
- Armed Forces – flag flying and armed forces day event

Update reports & de brief from those events held since the last meeting

### 4. Date and Time of Next Meeting

Date and time to be agreed