



# PETERLEE TOWN COUNCIL

Date of Issue: 15<sup>th</sup> January 2019

A meeting of the **EVENTS WORKING PARTY** will be held on **WEDNESDAY 23<sup>rd</sup> JANUARY 2019** IN **THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE** at **10.00AM**

Mr I Morris PSLCC, M.C.I.H, P.S.L.C.C.

Town Clerk

## **A G E N D A**

1. Apologies for Absence
  
2. Notes from the last meeting held on 21<sup>st</sup> November 2018  
To consider and agree the contents as a true and correct record.  
(attached)
  
3. Peterlee Show 31 August & 1 September 2019
  
4. Community Cinema
  
5. Events
  - (a) HELD Christmas Tree Lighting Event, 30<sup>th</sup> November 2018
  - (b) HELD Over 60's Event, 11<sup>th</sup> January 2019
  - (c) Burns Night, 25<sup>th</sup> January 2019

- (d) Wedding Show and Open Day, Thursday 28<sup>th</sup> February 2019
- (e) Ladies Day, Sunday 3<sup>rd</sup> March 2019
- (f) Motown Event, Friday 29<sup>th</sup> March 2019
- (g) Brass Band Event, Sunday 7<sup>th</sup> April 2019
- (h) Pizza and Prosecco Night, Friday 12<sup>th</sup> July 2019

To receive update reports and to note and consider future events.

6. Date and Time of Next Meeting

It is suggested the next meeting be held on **Wednesday 20th February 2019** at **10.00am**.

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 21<sup>ST</sup> NOVEMBER 2018 AT 10.00AM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdames:- K Hawley & S Simpson

Messrs:- A Watson & T Duffy

47. Apologies for Absence

Apologies for absence were offered and accepted from Councillors K. Duffy, V Watson, R Moore, L Fenwick & A C Long.

48. Notes from the last meeting held on 24<sup>th</sup> October 2018 were considered and agreed as a true and correct record. Reference was made to Minute Number 44(a) regarding the layout for next year's event and it was **AGREED that this be considered at the next meeting of the Resources Committee in December. It was AGREED the possibility of a lit Christmas Tree in the Dene Parks be pursued for next year.**

49. Peterlee Show 31 August & 1 September 2019

The Corporate Services Manager reported information had been gathered confirming prices and availability of bands for the main stage and she offered suggestions to the Working Party. **AGREED Bootleg Blondie, (with a band if possible), a U2 Tribute band be booked to headline the Saturday evening.**

Details of acts for the Sunday afternoon were also provided. **AGREED Little Fix, Take That v West Life and Soul Inferno be booked for the Sunday afternoon.**

The draft of the updated Horticulture schedule was circulated at the meeting. Some Members felt that adding a baking and jam section back into the event was, in their opinion, a backward step. **AGREED the contents of the new schedule be accepted.**

50. Events

(a) HELD Children's Halloween Party, 31<sup>st</sup> October 2018

This event had been successful, it had sold out and it was agreed it be held again. It was suggested that perhaps a scary puppet show be held next year rather than the dancing pumpkins.

(b) HELD Abba, 9<sup>th</sup> November 2018

This event had also been successful. A balance sheet had not yet been prepared. It was suggested that a meal not always be provided at events with tickets being priced accordingly.

(c) HELD Remembrance Day Service & Parade, Sunday 11<sup>th</sup> November 2018

It was reported it was a lot busier this year and extension of the road closure to outside the church was discussed along with terminating the Parade at the bottom of Edenhill Road. The Organiser advised she would consult with the Police on both suggestions. It was asked that the smaller children be allowed to go to the front when the service was being held outside the church.

(d) Christmas Tree Lighting Event, 30<sup>th</sup> November 2018

Officers gave details of the arrangements for the event, there were over 9 stalls already booked along with the brass band, choir and a local girl band. Members asked their thanks be passed on to staff for the great job they had done with the Christmas tree.

(e) Over 60's Event, 11<sup>th</sup> January 2019

Arrangements were in hand for this event and tickets were going well. It was **AGREED Members wishing to help and support by serving would need to fill in a volunteer form before the event.**

(f) Burns Night, 25<sup>th</sup> January 2019

Arrangements were in hand for this event.

(g) 80's Extravaganza, Friday 15<sup>th</sup> February 2019, (Mayor's event)

There was nothing to report.

(h) Garden Competition, July 2019 – to consider

**AGREED this event be held again in 2019.**

(i) Pizza and Prosecco Night, Friday 12<sup>th</sup> July 2019

It was suggested that perhaps a pizza oven should be used/hired in.

(j) Summer Fun Days, August 2019, where and how many?

**AGREED Summer Fun Days be held again and:-**

**(i) the budget be increased to £6,000 in total for all of the Fun Days**

**(ii) they be held during the six weeks summer break**

**(iii) a local ward Fun Day be held in the Denehouse, Edenhill and if possible, Acre Rigg ward and it be left to local Members to discuss their wishes for the Fun Day in their Ward with the Corporate Services Officer.**

(k) Chef – update

Members reported they had received positive feedback on the meals offered at recent functions.

(l) Polar Express, The Pavilion on Wednesday 19<sup>th</sup> December 2018, The Pavilion, tickets free of charge

51. Items for the next agenda

It was asked that the following items be placed on the agenda for the next meeting:-

- Alternative for the Fake Festival
- Booking a Touring Gin Festival to come to Shotton Hall, and
- A proms at Shotton Hall Event

52. Date and Time of Next Meeting

It was **AGREED** the next meeting held on **Wednesday 23<sup>rd</sup> January 2019 at 10.00am until 12.00 noon in the Council Chamber at Shotton Hall Banqueting Suites.**