



PETERLEE TOWN COUNCIL

Date of Issue: 2nd January 2019

A MEETING OF THE RESOURCES COMMITTEE WILL BE HELD ON MONDAY 7TH JANUARY 2019 IN THE COUNCIL CHAMBER SHOTTON HALL, PETERLEE, SR8 2PH at 6.30pm

Mr I Morris M.C.I.H.,P.S.L.C.C.

Town Clerk

A G E N D A

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

1. Apologies for Absence

Members are cordially invited to inform the Deputy Town Clerk of their apologies as soon as practicable.

2. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk prior to the meeting if in doubt.

Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

3. Citizens Advice reporting
To welcome Sarah Ward, Client Services Manager to the meeting to give an update on progress so far and success stories.

4. To approve the minutes of the previous meeting

Members are recommended to approve the minutes of the previous meeting of the Resources Committee on Monday 3rd December as a true and correct record and asked to note there had been a typographical error in the 6th November 2018 Minutes relating to the grant made to the Helford Under 7's being amended to £250.00 and not £200 as stated in the minutes.

(Minutes of previous meeting, copy attached)

5. Report of the Finance Sub Committee of the 13th December 2018
Members are requested to note the payments approved at the meeting of this sub committee.

(Minutes of the Finance Sub Committee attached)

6. Neighbourhood Engagement Project Applications:-
The Bright Eyes Initiative funding for road safety items for primary schools in Peterlee – further information
(as discussed at the last meeting)
Powers used:- Under the power of GPC, The Localism Act 2018, as 1-8.

THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE ON MONDAY 3RD DECEMBER 2018 AT 6.30PM

PRESENT: COUN A WATSON (CHAIR)

Mesdames:- K Hawley, S Simpson, K J Duffy, A C Long, S McDonnell, K Liddell & M A Cartwright

Messrs:- C Watkins, S P Franklin, R Kyle, G Carne, S Miles, A Wilkinson & R Moore

47. Apologies for Absence

Apologies had been submitted and accepted from Councillors S Meikle, J Robinson, S McGlen, T Duffy, & L Fenwick. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**

48. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Both Councillor Kyle and Miles declared an interest in the item related to Twinning. Councillor S Simpson declared an interest in item 51(b) as she had an interest in the Club in Shotton.

49. The Minutes of the Last Meeting

Members approved the content of the draft minutes of the last meeting of this Committee held on 6TH November 2018 and they were signed as a true and correct record.

50. The Report of the Finance Sub Committee of the 22nd November 2018 a copy of which had been circulated to each Member, was agreed.

In considering payments made reference was made to the invoice relating to the hire of temporary lights for the Bonfire Event. Lighting towers were also hired in for other events such as The Show. It was **RESOLVED a price be obtained for the installation of flood lights on the building/at the Pavilion.**

51. Town Community Initiative Fund Applications:-

Consideration was given to each of the following requests received for support.

(a) Bright Eyes, Durham Constabulary, to provide high visibility/reflective accessories to primary aged pupils to promote road safety and being visible during their walk to and from school; to reduce the number of child road casualties in County Durham, amount requested £1,000. **RESOLVED further information be obtained in respect of this application.**

(b) Summer Camp, Sho Shin Kai Karate Club, amount requested £800

RESOLVED £100.00 be granted to this Club.

(c) Easington resident, Peterlee Explorer, World Scouts Jamboree in the USA in 2019, amount requested £500.00

RESOLVED no grant be made to this applicant.

Powers used:- Under the power of GPC, The Localism Act 2018, as 1-8.

52. Applications for concessionary use of facilities

(a) Neighbourhood Watch Force Association, use of a meeting room at Shotton Hall, for 2 hours once a month

RESOLVED concessionary use be granted and this use be offered free of charge.

(b) Durham Constabulary, Emergency Services Day, Shotton Hall, 18th August 2018 (retrospective)

RESOLVED concessionary use be granted to Durham Constabulary for this year's event and next year's event.

53. Letter of thanks & appreciation, Little Treasures

The Deputy Town Clerk read out for Members the letter of thanks received from this Group following their grant award by the Town Council form its Neighbourhood Engagement Project . **RESOLVED the information given be noted.**

54. Peterlee Show Layout 2019

Members were asked to consider and agree the layout for the event and the options were circulated prior to the meeting. **RESOLVED the Town Council hold the Show in 2019.**

FURTHER RESOLVED option B, (with the music stage on the cricket field), be the preferred option with the caveat that all of the areas be filled up.

55. Twinning 2019

Members were asked to consider the Twinning arrangements further including the financial arrangements and any support from PTC and the notes of the working party of the 12 November 2018 were circulated for reference. There was considerable discussion about the history of the twinning arrangement and it was **RESOLVED the Town Council continue to support and subsidise the 2019 visit by guests from Nordenham, with a host allowance of £10.00 per person per night, up to a maximum of 40 guests along with the cost of the Farewell Evening at the end of the trip, being paid by the Town Council.**

PETERLEE TOWN COUNCIL

FINANCE SUB-COMMITTEE

HELD IN THE COUNCIL CHAMBER,

SHOTTON HALL, PETERLEE

ON THURSDAY 13th DECEMBER 2018

Present:-
Councillor L Fenwick

A Watson, (14th December 2018)

15. DIRECT DEBIT AND CARD PAYMENTS

RECOMMENDED the payments listed for November 2018, be accepted.

16. ACCOUNTS FOR PAYMENT

The accounts for payments for December 2018 amounting to £58,060.30, a copy of which had been circulated to each Member, were considered.

RECOMMENDED the payments as listed, be made.