



17th March 2020

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 I hereby summon you to attend a Meeting of **PETERLEE TOWN COUNCIL** to be held in the Council Chamber, Shotton Hall, Peterlee, SR8 2PH, on **MONDAY 23rd MARCH 2020 at 6.30pm**

Ian Morris, P.S.L.C.C , Town Clerk & Proper Officer of the Council

Members of the Committee and members of the public are reminded that the public part of the meeting may be recorded in both audio and video, and photographs may be taken.

BUSINESS TO BE TRANSACTED

1. Apologies for Absence

2. Public Participation Session

Will be held to allow Members of the public an opportunity to put questions to the Council. This item of business to last no more than 15 minutes, as per Council Standing Orders.

3. Mayor's/Chair's Report

4. Police Report/Update

5. To receive declarations of interest

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please seek advice from the Town Clerk or Deputy Town Clerk **prior to the meeting** if in doubt. Members are reminded that they can check their published declaration of interests here: <https://bit.ly/2wVyeLA>

6. To Approve the Minutes of the last meeting of the 24th February 2020

The minutes of the previous meeting are attached for consideration and approval as a true and correct record. (attached)

7. The Minutes of the Resources Committee of the 2nd March 2020

The minutes of the meeting of the Resources Committee are attached for Members to note their contents. (attached)

8. The Minutes of the Community & Environment Committee of the 9th March 2020

The minutes of the Community & Environment meeting are attached for Members to note their contents. (attached)

9. Project Haggrid

To further consider a request for funding for the project.

10. COVID-19 update

To receive a report from the Town Clerk on latest developments with the COVID-19 situation.

11. Council Budget 2020/21

To approve the Town Council's budget for the 2020/21 financial year.
(report of the Town Clerk, attached)

12. Spokesperson of the North East Party's Report

11. Spokesperson of the Labour Political Party's Report

PETERLEE TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE
ON MONDAY 24th FEBRUARY 2020 at 6.30PM

PRESENT:- COUN T DUFFY (CHAIR)

Mesdames:- K Liddell, S Simpson, K Hawley, S McDonnell, K J Duffy,
M A Cartwright & D Howarth

Messrs:- S Miles, A T Wilkinson, R Moore, A Watson & R Kyle

132. Apologies for Absence
Apologies for absence were offered and accepted from Councillors G Carne, C Watkins, A C Long & L Fenwick.
133. Public Participation Session
A public participation session was held to allow members of the public an opportunity to put questions to the Council. No members of the public were present.
134. Project Hagrid
Apologies were offered from Bryan Russell, Executive Manager, Durham Agency Against Crime and PCSO Michelle Burr who were to speak about this project.
135. Police Report/Update
PCSO Simon Walters reported there was to be one annual event held for Young Heroes for all of Durham County. It was confirmed the event was still to be held at Shotton Hall this year. Updates were given on burglaries, ASB in the town centre and Woodhouse Park. He reported there was to be a PACT meeting held on 12 March 6-6.30pm in the Park and he encouraged all to come along and join in. A Local Member spoke about being prepared for the school leavers night in July. **RESOLVED the information given, be noted.**
136. To receive declarations of interest
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise.
137. Notice of Vacancy – Passfield Ward
The Town Clerk confirmed PTC had been notified by Durham County Council that the 14 day notice period for the Council vacancy for the Passfield Ward has now passed and no

calls for an election have been received. This meant there would not be a by election and the council should instead co opt someone to fill the vacancy as soon as practicable. It was noted the same qualifications applied for a co option candidate as they do as an elected Member. Following consideration it was **RESOLVED the Council agree to co opt a member for the Passfield Ward, this be openly advertised and applications received be considered at the Annual Meeting to be held on 18th May 2020.**

138. To Approve the Minutes of the last meeting of the 20th January 2020 the minutes of the previous meeting were attached for consideration and were approved as a true and correct record.
139. The Minutes of the Resources Committee of the 3rd February 2020 a copy of which had been circulated to each Member, were noted.
140. The Minutes of the Community & Environment Committee of the 10th February 2020 a copy of which had been circulated to each Member, were noted. It was noted Councillor R Moore was in attendance at the meeting.
141. Annual Risk Review
RESOLVED this item be deferred to a future meeting.
142. Review of the use of Direct Debit, Standing Orders and BACS/CHAPS payments
Members received a report from the Town Clerk seeking approval for the use of Direct Debit, Standing Orders and BACS/CHAPS payments as per the Council's Financial Regulations. **RESOLVED approval be given to the continuation of the use of Direct Debits and BACS/CHAPS payments as outlined in the table circulated with the report.**
143. Staff Attendance Recognition
The Town Clerk gave a verbal report regarding Council staff who achieved 100% attendance (i.e. no sickness absence) in the year January – December 2019 and approve the proposal to issue a letter of thanks to the staff on behalf of the Council. **RESOLVED approval be given to a letter of thanks being issued to the staff that had achieved 100% attendance from January to December 2019.**
144. Parish Boundary Fence Line - Edenhill
Members received a verbal report from the Town Clerk on issues relating to a boundary fence line at Edenhill. He outlined the history behind the fence and then the various options that were open to the Council moving forward. Following discussion it was **RESOLVED Members go and visit the site in question and the item be considered further at the Community & Environment Meeting to be held on 9th March 2020.**

145. Spokesperson of the North East Party's Report

Councillor Hawley thanked the Parks staff for helping keep everyone moving when the snow fell that morning. Councillor K J Duffy made reference to the importance of looking after our mental health and to "be kind". **RESOLVED the information given be noted.**

146. Spokesperson of the Labour Political Party's Report

Councillor Kyle thanked the Mayor for supporting a recent event at the Acre Rigg Social Club. **RESOLVED the information given be noted.**

DRAFT

Mayor's Report February 2020

This month I have had the pleasure of making presentations, on behalf of this Council, to several successful Neighbourhood Engagement Project applicants: Haswell Mencap – a truly worthy charity.

Jonny Davies – a fabulous local stunt rider and Guinness Book of Records hopeful, for the fastest wheelie with his legs over the handlebars.

And Peterlee Helford Phoenix Girls Football Team – an up and coming team for under 15yr olds.

Well done and good luck to all of the successful applicants of this fund.

I attended a Charity Fundraiser, along with Cllr Miles, at the Maxim Brewery in Rainton Bridge. We received a tour of the Brewery and Pub and we sampled some of their delicious brews. It was a very informative visit and I look forward to returning for another tour, next time without the car!

The Mayoress and I were honoured to accept an invitation to the Seaham and Easington Young Heroes Award Evening. To be surrounded by such inspirational young people is a humbling experience and to see them rewarded for simple acts of kindness, bravery or achievement is a privilege. I look forward to Peterlee's Young Heroes Award Evening, in May. It will be the third such event in Peterlee and I congratulate this Council for working closely with our Neighbourhood Police Team to make the Young Heroes Awards a great success and a sound platform to celebrate all that is good amongst our youth.

I also attended Acre Rigg Social Club to present a Mayor's Award to Christine Hotham, a lady that attended to a pedestrian after he was struck by an off-road quad bike. Christine's quick thinking, helped to save the young man's leg, and deserved recognition. Well done to Christine and all those involved.

I also had the pleasure of presenting a trophy to the winning team, made up of Council work colleagues, after a team building event at Shotton Hall. Well done to the winners and all other colleagues that took part.

THE MINUTES OF THE MEETING OF THE
RESOURCES COMMITTEE HELD IN THE COUNCIL CHAMBER,
SHOTTON HALL, PETERLEE
ON MONDAY 2ND MARCH 2020 AT 6.30PM

PRESENT:- COUN A WATSON (CHAIR)

Mesdames:- S Simpson, L Fenwick, A C Long, K J Duffy, D Howarth,
M A Cartwright, V Watson & K Hawley

Messrs:- G Carne, S Miles, R Moore, T Duffy & C Watkins

79. Apologies for Absence
Apologies had been submitted and accepted from Councillor S McDonnell, K Liddell & S McGlen. **RESOLVED the Council approve the reasons submitted at the meeting for absence received from the Councillors listed, and their apologies for absence be recorded.**
80. To receive declarations of interest
Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Councillor A C Long & L Fenwick declared an interest in item NEP application for the cost of Spring bulbs, M A Cartwright in the Sho Shin Kai Karate Club.
81. Project Haggrid
The Chair welcome PCSO Michelle Burr to the meeting. She explained about the project using Peterlee Community Garden as a base and bringing the groups into Woodhouse Park. It was with children between the age of 11 and 16 and she hoped to sign up all of the secondary schools in the Town to be involved. She asked if the Town Council could offer any financial support. **RESOLVED this item be considered further at the Council meeting to be held on 23rd March 2020.**
82. To approve the minutes of the previous meeting
Members approved the content of the draft minutes as a true and correct record of the last meeting of this Committee held on 3rd February 2020.
83. Report of the Finance Sub Committee of the 24th February 2020 a copy of which had been circulated to each Member, was agreed

84. **Neighbourhood Engagement Project**

(a) **Applications**

- Sho Shin Kai, Karate Club requesting funding to enable some of their students to attend various seminars around the UK. **RESOLVED a grant of £726.75 be made to this Club.**

- Spring Bulbs for Peterlee requesting funding towards planting spring bulbs in Woodhouse Park, Peterlee. **RESOLVED a grant of £400.00 be made to Community Spirit .**

- Peterlee Amateur Swimming Club requesting funding towards the cost of purchasing ASC Pro Team polo tops to be used for competition galas. **RESOLVED a grant of £690.75 be made to the Club.**

- Bradley Improtech FC, requesting funding towards the cost of new tracksuit tops. **RESOLVED a grant of £600.00 be made to this Football Club.**

(b) **6 month review – Bradley Improtech FC**

The Deputy Town Clerk's gave a verbal report following receipt of the 6 month review form returned by the Club. Members asked the application forms include the date the group last applied (if they had done so), along with what was agreed. **RESOLVED the forms be amended to include this information.**

(c) **Concessionary use**

(i) **The Pavilion**

- Bring ya Thing Craft Group,

This request had been agreed previously as free use of The Pavilion for fortnightly 3 hours slots and this was to be reviewed at the end of March 2020 (was a session every fortnight). **RESOLVED free use be agreed for this session and it be reviewed in September 2020.**

-PATHH Continuation of Care, Yoga Class

- This request had been previously agreed with a 50% reduction of room hire rate for the weekly session and this was to be reviewed at the end of March 2020. **RESOLVED a 50% reduction of the hourly rate be granted for class held every Friday and it be reviewed in September 2020.**

(ii) **Shotton Hall Banqueting Suites**

- Peterlee Cricket Club, 9th April 2020, Sportsmans Dinner

RESOLVED free use be granted for this event.

Powers used:- Under the power of GPC, The Localism Act 2011, s 1-6.

85. **Pantomime Performances for the local school children in 2021**

Members were asked for their approval to book the previous company for the Pantomime performances for January 2021 at Shotton Hall for the local school children. Following consideration it was **RESOLVED M & M Productions be booked to provide the 4 pantomime performances in January 2021 for the local school children to attend at a cost of £3,300.00.**

Councillor T Duffy joined the meeting at 7.40pm.

86. Road & Path Repairs

The report of the Parks Manager providing Members with a summary of road and path repairs needed throughout the PTC area was considered. **RESOLVED this item be deferred for further consideration at the Community & Environment Meeting.**

87. Quarter 3 budget out turn report

Members received a budget summary report to the end of the third quarter of the 2019/20 financial year, in line with the Council's Financial regulations. **RESOLVED the Council's quarter 3 budget position be noted.**

88. Budget 2020/21

RESOLVED the item to approve the budget for the 2020/21 financial year be considered further at the Community & Environment meeting.

89. Covid – 19

The Chair asked that an urgent meeting be held with the Chairs of the main committees and the County Councillors and the Strategic Management Team be held to consider what may be the implications of this virus, for the Town Council as an employer and service provider.

Report to: Peterlee Town Council

Date: 23rd March 2020

Report of: Ian Morris, Town Clerk

Subject: Peterlee Town Council budget 2020/21

Report Purpose: To seek Members approval of the final draft revenue and capital budgets for 2020/21.

Background: At the Council meeting on Monday 20th January 2020 Members approved a balanced budget for 2020/21 and set the precept figure of £1,296,004 – representing a 0.5% reduction in individual taxpayer precept contributions compared to 2019/20.

Members also considered the draft budget and made a number of recommendations relating to various elements of income and expenditure for the 2020/21 financial year. On Monday 2nd March 2020 the Resources Committee considered the 2019/20 quarter 3 budget outturn figures, and on Monday 9th March 2020 the Community & Environment Committee was presented with the detailed draft budgets from the 2020/21 financial year and provided further feedback on a number of issues.

As a result of the feedback from Members and a number of developments since the 2nd and 9th March reports, and the emerging picture in relation to the COVID-19 situation in the UK, a number of additional amendments have been made to the final budget, including:

- Delaying placing orders for the previously approved road surfacing and MUGA surface replacement projects at Helford Road into the 2020/21 financial year, to enable the Council to mitigate the potential risk to income generation from COVID-19 business interruption;
- Confirmation of the level of Members allowances for the 2020/21 financial year (£1,206.84 each, with a total budget of £28,000 to include provision for any additional allowances payable);
- Redistribution of a number of individual budget lines to different cost centres (e.g. Town Activities) – no net budget impact.

Headlines:

| | |
|--|--------------------------------------|
| Total projected expenditure 2020/21: | £3,223,501 |
| Total projected income (before precept): | £1,736,237 |
| Projected use of Reserves: | £191,170 |
| Precept demand: | £1,296,004 |
| Average Council Tax Band D cost: | £287.56 (0.5% decrease from 2019/20) |

Commentary: The 2020/21 budget (attached) provides for a total turnover (gross expenditure) of £3,153,501 for 2020/21.

Members have agreed that the 2020/21 precept sum be set at £1,296,004 which will equate to a Council Tax band D payment of £287.56, representing a 0.5% reduction on precept cost to individual Peterlee households compared to 2020/21.

The 2020/21 budget requires a planned use of reserves of £191,170 all of which will be on capital expenditure.

The capital expenditure includes the following proposed projects:

- Repairs and refurbishment to Shotton Hall to help maximise income generation;
- Replacement of the playing surface at the Helford Road Pavilion MUGA;
- Relaying of a new surface and additional traffic calming on the access road to the Helford Road Pavilion;
- Completion of the project to provide a new amenity room/storage area at Thorntree Gill Leisure Gardens;
- Investment in the Town Council's parks and play areas;

Of the £965,000 of proposed capital expenditure identified in the budget £750,000 would be funded from a loan from the Public Works Loan Board, approximately £24,000 from revenue and the remainder from reserves. A revised use of reserves policy will be presented to Council in May/June 2020 once the 2019/20 year-end outturn position is known.

The detailed budget for 2019/20 is attached for Members' consideration.

Recommendation:

Members are recommended to note the contents of this report and to approve the budget for 2020/21 as detailed in this report.

Appendix 1: Implications

Finance –This report sets out the budget for the Town Council for the 2020/21 financial year, with a precept requirement of £1,296,004 (equivalent to a 0.5% reduction for individual council tax payers) and a planned use of reserves of £191,170.

Staffing –The outline budget includes provision for a Local Government pay award due from 1st April 2020. The level of pay award is still subject of national negotiations however the council has used a 2% estimate for budgeting purposes.

Risk – the budget has been set with regard to the Town Council’s Strategic Risk register and in particular in relation to the current COVID-19 situation.

Equality and Diversity, Cohesion and Integration – the budget makes provision for a range of services and events that are aimed at promoting social interaction and inclusion including youth engagement, volunteering, and ongoing wellbeing services operating from the Pavilion sports & community centre.

Crime and Disorder – the budget makes provision for a range of services and events that are aimed at tackling issues relating to crime and disorder including youth engagement and the road safety initiative.

Consultation & Communication –The outline budget has been developed with the Council’s management team and has included direct engagement of staff in discussions about budget requirements for 2020/21.

Procurement –none.

Legal –the legal power to raise a precept is enshrined in a statute, predominantly the Local Government Finance Act 1992 (cIV) and Localism Act 2011 (s78).

Appendix 2: final budget for 2020/21

| 101 | Central & Civic HQ Costs | 2019/20 | 2020/21 | Variance |
|------|--|---------------|---------------|----------|
| | | £ | £ | £ |
| 4000 | Salaries, Wages, Superan, NI | 320251 | 327813 | 7562 |
| 4003 | Overtime | 1000 | 1000 | 0 |
| 4006 | Building Maintenance Contract | 0 | 300 | 300 |
| 4010 | Cleaning Wages | 8003 | 8176 | 173 |
| 4011 | Facilities Staff - Wages | 12338 | 12591 | 253 |
| 4099 | Pension Cont - Former Staff | 4500 | 4500 | 0 |
| 4100 | Training & Development - Staff | 15000 | 15000 | 0 |
| 4175 | Personnel Services | 7000 | 7000 | 0 |
| 4190 | Wages Processing DCC | 8000 | 7000 | -1000 |
| 4200 | Electricity | 3316 | 3151 | -166 |
| 4201 | Gas | 3791 | 2000 | -1791 |
| 4202 | Water | 972 | 1021 | 49 |
| 4205 | Rates | 3329 | 3750 | 422 |
| 4210 | Alarm System & CCTV | 300 | 1400 | 1100 |
| 4211 | Ins XS/Vandalism | 250 | 250 | 0 |
| 4220 | Window Cleaning | 200 | 200 | 0 |
| 4225 | Cleaning Materials | 5000 | 5000 | 0 |
| 4230 | Furniture | 1500 | 1500 | 0 |
| 4240 | Miscellaneous Expenditure | 1000 | 1000 | 0 |
| 4250 | Repairs & Decoration | 5000 | 5000 | 0 |
| 4350 | Small Plant & Tools | 2000 | 1000 | -1000 |
| 4400 | Telephones | 2000 | 2500 | 500 |
| 4401 | Mobile Phone | 2000 | 2000 | 0 |
| 4405 | Postage | 2500 | 1500 | -1000 |
| 4406 | Petty Cash | 200 | 200 | 0 |
| 4410 | Office Machine Hire & Mtce | 18000 | 18000 | 0 |
| 4412 | Stationery & New Office Equip | 8000 | 6000 | -2000 |
| 4420 | Publicity/Council Publications | 3000 | 6000 | 3000 |
| 4425 | Insurance | 75000 | 80000 | 5000 |
| 4498 | Health & Safety | 2500 | 2500 | 0 |
| 4499 | Occupational Health | 3000 | 3000 | 0 |
| 4500 | Fuel & Oils | 10000 | 9000 | -1000 |
| 4501 | Road Fund Tax | 650 | 750 | 100 |
| 4502 | Vehicle Maintenance/Spares | 10000 | 10000 | 0 |
| 4503 | Motor Insurance XS | 500 | 500 | 0 |
| | Total Over Head Expenditure | 540099 | 550601 | 10502 |
| | Total Income | 0 | 0 | 0 |
| | Central & Civic HQ Costs - Net Expenditure | 540099 | 550601 | 10502 |

| 102 | Democratic Costs | 2019/ 20 | 2020/21 | |
|------------|--------------------------------|-----------------|----------------|-------|
| 4101 | Training & Dev - Councillors | 2000 | 1500 | -500 |
| 4125 | Mayors Personal Allowance | 1500 | 1500 | 0 |
| 4126 | Mayors Civic Duties | 1000 | 500 | -500 |
| 4127 | Participation Allowances | 28000 | 28000 | 0 |
| 4470 | Civic Regalia | 500 | 500 | 0 |
| 4530 | Twinning | 5000 | 0 | -5000 |
| TBC | Youth Council | 0 | 2000 | 2000 |
| TBC | Shotton Hall Concessionary Use | | 10000 | 10000 |
| TBC | Dene School Awards | 0 | 1000 | 1000 |
| | Total Over Head Expenditure | 38000 | 45000 | 7000 |

Democratic Costs - Net Expenditure **38000** **45000** 7000

| 103 | Corporate Management | 2019/ 20 | 2020/21 | |
|------------|-----------------------------|-----------------|----------------|-------|
| 4426 | Subs to L.A. Bodies | 4000 | 4400 | 400 |
| 4430 | Elections | 5000 | 0 | -5000 |
| 4450 | Audit Fees | 10000 | 10000 | 0 |
| 4455 | Banking Pick Up Service | 1500 | 1500 | 0 |
| 4458 | Card Machine/Bank Fees | 7000 | 7000 | 0 |
| | Total Over Head Expenditure | 27500 | 22900 | -4600 |

Corporate Management - Net Expenditure **27500** **22900** -4600

| 105 | Other Costs and income | 2019/ 20 | 2020/21 | |
|------------|-------------------------------|-----------------|----------------|---|
| 4460 | 500 500 | | | 0 |
| | Total Over Head Expenditure | 500 | 500 | 0 |

| | | | | |
|------|-----------------------|----------------|----------------|-------|
| 1045 | Precept Received | 1280443 | 1296004 | 15561 |
| 1046 | Precept Support Grant | 251222 | 264276 | 13054 |
| 1209 | Bank Interest | 0 | 0 | 0 |
| | Total Income | 1531665 | 1560280 | 28615 |

Other Costs and income - Net Expenditure **-1531165** **-** -28615
1559780

| 201 | S/Hall Banqueting Suite | | | 2019/ 20 | 2020/21 | |
|------------|--|-------|-------|-----------------|----------------|---------------|
| 4000 | Salaries, Wages, Superan, NI | | | 127482 | 102541 | -24940 |
| 4003 | Overtime | | | 2000 | 1500 | -500 |
| 4006 | Building Maint. Contracts | | | 1200 | 1200 | 0 |
| 4010 | Cleaning Wages | | | 10861 | 11095 | 234 |
| 4070 | Wages - Shotton Hall Grounds | | | 27010 | 27573 | 563 |
| 4174 | Clothing & Uniforms | | | 3000 | 3000 | 0 |
| 4200 | Electricity | | | 11372 | 12000 | 629 |
| 4201 | Gas | | | 9476 | 7500 | -1976 |
| 4202 | Water | | | 2250 | 2000 | -250 |
| 4205 | Rates | | | 11000 | 10500 | -500 |
| 4208 | Licences | | | 2500 | 2500 | 0 |
| 4209 | Trade Refuse Costs | | | 1500 | 1500 | 0 |
| 4210 | Alarm System & CCTV | | | 1000 | 2500 | 1500 |
| 4211 | Ins XS/Vandalism | | | 250 | 250 | 0 |
| 4213 | Hygiene Services | | | 1000 | 1000 | 0 |
| 4215 | Refreshments | | | 1500 | 1500 | 0 |
| 4220 | Window Cleaning | | | 600 | 600 | 0 |
| 4230 | Furniture | | | 5000 | 5000 | 0 |
| 4240 | Miscellaneous Expenditure | | | 1000 | 1000 | 0 |
| 4250 | Repairs & Decoration | | | 10000 | 10000 | 0 |
| 4420 | Publicity/Council Publications | | | 3000 | 4000 | 1000 |
| 4421 | Shotton Hall Events | | | 5000 | 5000 | 0 |
| 4424 | Bond | | | 0 | 0 | 0 |
| | Total Over Head Expenditure | | | 238001 | 213760 | -24241 |
| 1305 | Electricity Refunds - Caterer | | | 0 | 0 | 0 |
| 1306 | Gas Refunds - Caterer | | | 0 | 0 | 0 |
| 1312 | Miscellaneous Income | | | 0 | 0 | 0 |
| 1319 | Hire Income | | | 60000 | 45000 | -15000 |
| 1320 | Refreshment Income | | | 3500 | 3500 | 0 |
| 1321 | Hire of Equipment | | | 2000 | 2000 | 0 |
| 1322 | Shotton Hall Events | | | 45000 | 45000 | 0 |
| 1323 | | 500 | 1000 | 500 | | |
| TBC | | 10000 | 10000 | 0 | | |
| 1324 | | 250 | 250 | 0 | | |
| | Total Income | | | 121250 | 106750 | -14500 |
| | S/Hall Banqueting Suite - Net Expenditure | | | 116751 | 107010 | -9741 |
| 210 | Shotton Hall Bar | | | 2019/ 20 | 2020/21 | |
| 4005 | Bar Gas | | | 250 | 250 | 0 |
| 4030 | Bar Wages - Casuals | | | 35000 | 35000 | 0 |
| 4214 | Stocktaking Fees | | | 669 | 1000 | 331 |
| 4570 | Bar Purchases | | | 41000 | 45000 | 4000 |
| | Total Over Head Expenditure | | | 76919 | 81250 | 4331 |
| 1315 | Bar Income | | | 120000 | 145000 | 25000 |
| | Total Income | | | 120000 | 145000 | 25000 |
| | Shotton Hall Bar - Net Expenditure | | | -43081 | -63750 | -20669 |

| 215 | Shotton Hall Catering | 2019/ 20 | 2020/21 | |
|------------|---|-----------------|----------------|--------|
| 4572 | Catering Expenditure | 75000 | 75000 | 0 |
| | Total Over Head Expenditure | 75000 | 75000 | 0 |
| | | | | 0 |
| 1330 | Catering Income | 140000 | 120000 | -20000 |
| | Total Income | 140000 | 120000 | -20000 |
| | Shotton Hall Catering - Net Expenditure | -65000 | -45000 | 20000 |

| 221 | The Pavilion (Inc Sports Fac) | 2019/ 20 | 2020/21 | |
|------------|--------------------------------------|-----------------|----------------|--------|
| 4000 | Salaries, Wages, Superan, NI | 178211 | 181888 | 3676 |
| 4003 | Overtime | 4000 | 1000 | -3000 |
| 4006 | Building Maint. Contracts | 3500 | 2000 | -1500 |
| 4009 | Bistro Expenditure | 36288 | 25000 | -11288 |
| 4010 | Cleaning Wages | 26867 | 27446 | 579 |
| TBC | Cricket roller hire | 1800 | 1800 | 0 |
| 4056 | Wages-Helford Rd Cricket Fld | 9904 | 10106 | 202 |
| 4057 | Wages-Helford Rd F/Fields | 3301 | 3369 | 67 |
| 4061 | Wages-Helford Road MUGA | 4200 | 4286 | 86 |
| 4081 | Wages-Helford Rd Grounds | 13205 | 13475 | 269 |
| 4174 | Clothing & Uniforms | 600 | 600 | 0 |
| 4200 | Electricity | 17943 | 18840 | 897 |
| 4201 | Gas | 7000 | 5000 | -2000 |
| 4202 | Water | 5000 | 5500 | 500 |
| 4205 | Rates | 14042 | 14744 | 702 |
| 4208 | Licences | 6200 | 6200 | 0 |
| 4209 | Trade Refuse Costs | 1300 | 1300 | 0 |
| 4210 | Alarm System & CCTV | 2400 | 3000 | 600 |
| 4211 | Ins XS/Vandalism | 250 | 250 | 0 |
| 4213 | Hygiene Services | 525 | 525 | 0 |
| 4216 | Line Cleaning Costs | 0 | 0 | 0 |
| 4217 | Lift Maintenance Costs | 3500 | 3500 | 0 |
| 4220 | Window Cleaning | 1000 | 1000 | 0 |
| 4230 | Furniture | 1000 | 3500 | 2500 |
| 4240 | Miscellaneous Expenditure | 2000 | 3000 | 1000 |
| 4250 | Repairs & Decoration | 3000 | 3500 | 500 |
| 4400 | Telephones | 2500 | 2500 | 0 |
| 4406 | Petty Cash | 0 | 0 | 0 |
| 4410 | Office Machine Hire & Mtce | 3000 | 3000 | 0 |
| 4412 | Stationery & New Office Equip | 1750 | 1750 | 0 |
| 4420 | Publicity/Council Publications | 1500 | 1500 | 0 |
| 4424 | Bond | 0 | 0 | 0 |
| 4581 | Pool Table Costs | 600 | 100 | -500 |
| 4584 | Sattelite TV Costs | 3800 | 3800 | 0 |
| 4585 | Loan Repayment | 50450 | 50450 | 0 |
| | Total Over Head Expenditure | 410637 | 403929 | -6708 |

| | | 2019 20 | 2020/21 | |
|------|----------------------|----------------|----------------|-------|
| 1312 | Miscellaneous Income | 2000 | 2000 | 0 |
| 1314 | Bistro Sales | 65496 | 60000 | -5496 |
| 1319 | Hire Income | 46200 | 66000 | 19800 |
| 1320 | Refreshment Income | 400 | 400 | 0 |
| 1321 | Hire of Equipment | 50 | 50 | 0 |
| 1341 | Pool Table Income | 400 | 400 | 0 |

| | | | | |
|------|-------------------------------|---------------|---------------|-------|
| 1507 | Helford Road Cricket Facility | 1000 | 1000 | 0 |
| 1508 | Helford Road Football Field | 1100 | 1100 | 0 |
| 1509 | Helford Road MUGA | 20000 | 25000 | 5000 |
| | Total Income | 136646 | 155950 | 19304 |

The Pavilion Net Expenditure **273991** **247979** -26013

| | | | | |
|------------|-----------------------------|-----------------|----------------|-------|
| 225 | The Pavilion Bar | 2019/ 20 | 2020/21 | |
| 4005 | Bar Gas | 600 | 600 | 0 |
| 4030 | Bar Wages - Casuals | 37270 | 34000 | -3270 |
| 4214 | Stocktaking Fees | 1000 | 1500 | 500 |
| 4570 | Bar Purchases | 35000 | 36000 | 1000 |
| | Total Over Head Expenditure | 73870 | 72100 | -1770 |

| | | | | |
|------|--------------|--------------|--------------|---|
| 1315 | Bar Income | 85000 | 85000 | 0 |
| | Total Income | 85000 | 85000 | 0 |

The Pavilion Bar - Net Expenditure **-11130** **-12900** -1770

| | | | | |
|------------|------------------------------------|-----------------|----------------|-------|
| 241 | Lowhills Road Community Fac | 2019/ 20 | 2020/21 | |
| 4010 | Cleaning Wages | 1143 | 1168 | 25 |
| 4055 | Wages-lowhills Rd F/Fields | 9904 | 10106 | 202 |
| 4079 | Wages-L/Hill Rd Grounds | 6603 | 6737 | 135 |
| 4200 | Electricity | 5641 | 5359 | -282 |
| 4202 | Water | 2310 | 2425 | 115 |
| 4205 | Rates | 972 | 1021 | 49 |
| 4209 | Trade Refuse Costs | 0 | 0 | 0 |
| 4210 | Alarm System & CCTV | 500 | 1000 | 500 |
| 4211 | Ins XS/Vandalism | 250 | 250 | 0 |
| 4213 | Hygiene Services | 100 | 100 | 0 |
| 4220 | Window Cleaning | 100 | 100 | 0 |
| 4240 | MiscellaneousExpenditure | 500 | 500 | 0 |
| 4250 | Repairs & Decoration | 5000 | 3000 | -2000 |
| 4400 | Telephones | 200 | 200 | 0 |
| | Total Over Head Expenditure | 33223 | 31966 | -1256 |

| | | | | |
|------|--------------------------------|--------------|--------------|-----|
| 1307 | Water Refunds - Surestart | 800 | 800 | 0 |
| 1308 | Electricity Refund - Surestart | 2440 | 3300 | 860 |
| 1319 | Hire Income | 6000 | 6100 | 100 |
| 1506 | Lowhills Road Football Field | 1800 | 1800 | 0 |
| | Total Income | 11040 | 12000 | 960 |

Lowhills Road Net expenditure **22183** **19966** -2216

| | | | | |
|------------|-----------------------------------|-----------------|----------------|-----|
| 242 | Lowhills Road Bowling Club | 2019/ 20 | 2020/21 | |
| 4010 | Cleaning Wages | 0 | 0 | 0 |
| 4054 | Wages-Lowhills Rd B/Green | 0 | 0 | 0 |
| 4200 | Electricity | 313 | 297 | -16 |
| 4240 | MiscellaneousExpenditure | 0 | 0 | 0 |
| 4250 | Repairs & Decoration | 0 | 0 | 0 |
| | Total Over Head Expenditure | 313 | 297 | -16 |

313 **297** -16

| 261 | Eden Lane Community Fac | 2019/ 20 | 2020/21 | |
|------------|--|-----------------|----------------|------|
| 4051 | Wages-Eden Lane F/Fields | 3301 | 3369 | 67 |
| 4080 | Wages-E/Lane Grounds Maint | 19808 | 20212 | 404 |
| 4250 | Repairs & Decoration | 1000 | 1000 | 0 |
| | Total Over Head Expenditure | 24109 | 24581 | 472 |
| 1210 | Communication Mast Rental | 6000 | 6000 | 0 |
| 1319 | Hire Income | 1 | 1 | 0 |
| 1332 | Activities (Classes etc) | 0 | 0 | 0 |
| 1502 | Eden Lane Football Fields | 800 | 800 | 0 |
| | Total Income | 6801 | 6801 | 0 |
| | Eden Lane community facility net expenditure | 17308 | 17780 | 472 |
| 262 | Eden Lane Depot | 2019/ 20 | 2020/21 | |
| 4010 | Cleaning Wages | 5716 | 5840 | 123 |
| 4200 | Electricity | 4975 | 4727 | -249 |
| 4202 | Water | 695 | 729 | 35 |
| 4205 | Rates | 4376 | 4595 | 219 |
| 4210 | Alarm System & CCTV | 1575 | 1575 | 0 |
| 4211 | Ins XS/Vandalism | 250 | 250 | 0 |
| 4230 | Furniture | 250 | 250 | 0 |
| 4240 | MiscellaneousExpenditure | 500 | 500 | 0 |
| 4250 | Repairs & Decoration | 2000 | 2000 | 0 |
| 4400 | Telephones | 1000 | 750 | -250 |
| 4410 | Office Machine Hire & Mtce | 1000 | 500 | -500 |
| 4412 | Stationery & New Office Equip | 2000 | 2000 | 0 |
| | Total Over Head Expenditure | 24337 | 23715 | -622 |
| | Eden Lane Depot - Net Expenditure | 24337 | 23715 | -622 |
| 263 | Eden Lane Bowling Club | 2019/ 20 | 2020/21 | |
| 4010 | Cleaning Wages | 572 | 584 | 12 |
| 4050 | Wages-Eden Lane B/Green | 4793 | 4891 | 98 |
| 4240 | MiscellaneousExpenditure | 0 | 0 | 0 |
| 4250 | Repairs & Decoration | 1000 | 1000 | 0 |
| | Total Over Head Expenditure | 6365 | 6475 | 110 |
| 1501 | Eden Lane Bowling Green | 550 | 550 | 0 |
| | Total Income | 550 | 550 | 0 |
| | Eden Lane Bowling Club - Net Expenditure | 5815 | 5925 | 110 |

| 280 | Woodhouse Park | 2019/ 20 | 2020/21 | |
|------------|--|------------------|------------------|------------------|
| 4010 | Cleaning Wages | 4001 | 4088 | 86 |
| 4078 | Wages-Woodhouse Park | 26411 | 26950 | 539 |
| 4200 | Electricity | 3813 | 2000 | -1813 |
| 4202 | Water | 730 | 350 | -380 |
| 4206 | Rent | 1500 | 1500 | 0 |
| 4210 | Alarm System & CCTV | 750 | 3800 | 3050 |
| 4211 | Ins XS/Vandalism | 250 | 250 | 0 |
| 4240 | Miscellaneous Expenditure | 500 | 500 | 0 |
| 4250 | Repairs & Decoration | 4000 | 2000 | -2000 |
| 4400 | Telephones | 250 | 500 | 250 |
| | Total Over Head Expenditure | 42205 | 41937 | -268 |
| | Woodhouse Park - Net Expenditure | 42205 | 41937 | -268 |
| 290 | Sports Development | 2019/ 20 | 2020/21 | |
| 4062 | Wages - Sport Development | 69187 | 70615 | 1429 |
| 4065 | Marketing | 1000 | 1000 | 0 |
| 4067 | Activities/Events | 22000 | 23000 | 1000 |
| 4068 | Equipment | 600 | 500 | -100 |
| 4073 | Licences, Membership Ins | 400 | 400 | 0 |
| 4174 | Clothing & Uniforms | 200 | 200 | 0 |
| 4215 | Refreshments | 50 | 50 | 0 |
| 4412 | Stationery & New Office Equip | 150 | 150 | 0 |
| | Total Over Head Expenditure | 93587 | 95915 | 2329 |
| 1510 | Activities Ex Classes & Events | 40000 | 40000 | 0 |
| 1513 | Funding Grant | 5000 | 9500 | 4500 |
| | Total Income | 45000 | 49500 | 4500 |
| | Sports Development - Net Expenditure | 48587 | 46415 | -2171 |

| 301 | Parks General | 2019/ 20 | 2020/21 | |
|------------|--------------------------------------|-----------------|----------------|-------|
| 4000 | Salaries, Wages, Superan, NI | 43799 | 43799 | 0 |
| 4001 | Sick Pay | 26411 | 26950 | 539 |
| 4002 | Holiday Pay | 69328 | 70743 | 1415 |
| 4003 | Overtime | 6000 | 6000 | 0 |
| 4071 | Wages-Dene Parks | 36315 | 37056 | 741 |
| 4074 | Wages-Misc. None Site Duties | 3082 | 3145 | 63 |
| 4075 | Wages-General Open Spaces | 31876 | 32527 | 650 |
| 4076 | Wages-Play Areas | 19122 | 19512 | 390 |
| 4174 | Clothing & Uniforms | 3000 | 3000 | 0 |
| 4202 | Water | 203 | 213 | 10 |
| 4211 | Ins XS/Vandalism | 500 | 500 | 0 |
| 4240 | MiscellaneousExpenditure | 250 | 250 | 0 |
| 4300 | Equipment & Supplies | 6200 | 6200 | 0 |
| 4305 | Manures,Fertilizers & Seeds | 11000 | 11000 | 0 |
| 4310 | Bedding Plants,Shrubs & Bed | 15000 | 20000 | 5000 |
| 4360 | Play Equipment-Repairs | 2000 | 2000 | 0 |
| 4370 | Tree Maint, Surveys & Services | 1000 | 5000 | 4000 |
| 4371 | Public Seats & Bins | 1500 | 2500 | 1000 |
| 4373 | Hire of Skips | 7000 | 7000 | 0 |
| TBC | Vehicle Leasing | 15000 | 15000 | 0 |
| | Total Over Head Expenditure | 298586 | 312395 | 13809 |
| | Total Income | 0 | 0 | 0 |
| | Parks General - Net Expenditure | 298586 | 312395 | 13809 |
| 325 | Cemetery & Burials | 2019/ 20 | 2020/21 | |
| 4000 | Salaries, Wages, Superan, NI | 39616 | 40425 | 808 |
| 4200 | Electricity | 788 | 827 | 39 |
| 4211 | Ins XS/Vandalism | 0 | 0 | 0 |
| 4240 | MiscellaneousExpenditure | 1000 | 1000 | 0 |
| 4300 | Equipment & Supplies | 2000 | 2000 | 0 |
| 4701 | Past Burials-Contrib to Hord | 0 | 0 | 0 |
| | Total Over Head Expenditure | 43404 | 44251 | 848 |
| 1702 | Burials and Charges | 22000 | 22000 | 0 |
| | Total Income | 22000 | 22000 | 0 |
| | Cemetery & Burials - Net Expenditure | 21404 | 22251 | 848 |
| | | | | 0 |
| 350 | Allotments | 2019/ 20 | 2020/21 | |
| 4000 | Salaries, Wages, Superan, NI | 4015 | 4097 | 82 |
| 4202 | Water | 1458 | 1531 | 73 |
| 4211 | Ins XS/Vandalism | 250 | 250 | 0 |
| 4240 | MiscellaneousExpenditure | 500 | 9000 | 8500 |
| 4300 | Equipment & Supplies | 1000 | 1000 | 0 |
| | Total Over Head Expenditure | 9723 | 15878 | 6155 |
| 1754 | Allotment Rents & Water | 3500 | 3500 | 0 |
| | Total Income | 3500 | 3500 | 0 |
| | Allotments - Net Expenditure | 6223 | 12378 | 6155 |

| 410 | Town Activities | 2019/ 20 | 2020/21 | |
|------------------------------------|-------------------------------------|-----------------|----------------|---------|
| 4427 | Donations | 11000 | 11000 | 0 |
| TBC | Road Safety initiative | 20000 | 25000 | 5000 |
| 4720 | Gritting Service & Bins | 2000 | 2000 | 0 |
| 4725 | Dog Fouling Maint. & Bins | 2250 | 2250 | 0 |
| 4462 | CAB Case Worker project | 20000 | 20000 | 0 |
| 4464 | Youth Provision | 20000 | 10000 | -10000 |
| 4461 | Castle Eden Dene Centre | 5000 | 5000 | 0 |
| TBC | Friends of the Parks project | 5000 | 1000 | -4000 |
| TBC | Bogey Derby | 5000 | 7500 | 2500 |
| 4726 | Remembrance Parade/Armed Forces | 6000 | 6000 | 0 |
| | Total Over Head Expenditure | 106250 | 89750 | -16500 |
| | | 106250 | 89750 | -16500 |
| 430 | Town Events | 2019/ 20 | 2020/21 | |
| 4730 | Peterlee Show | 70000 | 76000 | 6000 |
| 4733 | Garden Competition | 1500 | 1500 | 0 |
| 4740 | Fireworks Display | 10000 | 10000 | 0 |
| 4742 | Carol Concert/Tree Lighting | 5000 | 7500 | 2500 |
| 4751 | Senior Citizens | 1800 | 1800 | 0 |
| 4756 | Summer Events | 6000 | 6000 | 0 |
| 4757 | Childrens Pantomine | 3500 | 3500 | 0 |
| | Total Over Head Expenditure | 97800 | 106300 | 8500 |
| 1851 | Peterlee Show | 9000 | 15000 | 6000 |
| | Total Income | 9000 | 15000 | 6000 |
| | Town Events - Net Expenditure | 88800 | 91300 | 2500 |
| | | | | 0 |
| 901 | Capital Projects | 2019/ 20 | 2020/21 | |
| 4912 | New Vehicles | 0 | 0 | 0 |
| 4913 | Capitalised Maint - S/Hall | 300000 | 750000 | 450000 |
| 4920 | Consultants Fees | 20000 | 10000 | -10000 |
| 4930 | Eden Lane Works | 20000 | 20000 | 0 |
| 4940 | Helford Road MUGA | 50000 | 60000 | 10000 |
| TBC | Thorntree Gill LG shelter | 30000 | 70000 | 0 |
| TBC | Pavilion Emergency lighting renewal | 0 | 10000 | |
| TBC | Dene Parks | 25000 | 0 | 0 |
| 4955 | Play Equipment | 188000 | 45000 | -143000 |
| | Total Over Head Expenditure | 633000 | 965000 | 332000 |
| TBC | PWLB Loan | 0 | 750000 | |
| | Total Income | 0 | 750000 | 0 |
| Capital Projects - Net Expenditure | | 633000 | 215000 | -418000 |
| | | 2893428 | 3223501 | 330073 |
| Income : | | 2232452 | 3032331 | 799879 |
| Net Expenditure | | 660976 | 191170 | -469806 |

