

MINUTES OF THE ANNUAL GENERAL MEETING OF PETERLEE TOWN
COUNCIL HELD ON 18TH MAY 2015

PETERLEE TOWN COUNCIL

MINUTES OF MEETING OF THE TOWN COUNCIL HELD

IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 18TH MAY 2015

PRESENT: COUN G COIWE (CHAIR)

Mesdames: J I Measor, K Liddell, S Simpson, C
Baty, L Wood, M A Cartwright, M J Thompson, K
Hawley & V Watson

Messrs: S Miles, D Sillito, W M Jeffrey, C Watkins,
L Cook, R Kyle, J Alvey, C J Metcalfe, C Robbins & A
Watson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH
THE CODE OF CONDUCT.

**Prior to this item, as agreed at the meeting held on 13th May 2015, a
secret ballot was held for the position of Mayor.**

1. TO ELECT A MAYOR FOR THE ENSUING YEAR

Members were asked to elect a Mayor for the ensuing year. There
were two nominations put forward for this position, Councillors G
Cowie and M A Cartwright, and a secret ballot was held.

**RESOLVED that Councillor M A Cartwright be elected as Mayor
for the ensuing year.**

The outgoing Mayor, Councillor D Milsom was not present at the
meeting and the Deputy Town Clerk handed over the Chain of Office
to Councillor Cartwright.

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The newly elected Mayor, Councillor Cartwright, assured she intended to work hard and hoped to have a happy year. She hoped to see everyone working together for the good of residents of the Town, regardless of the political views of individuals.

RESOLVED the information given, be noted.

2. PRESENTATION TO FORMER MAYOR OF PETERLEE TO MARK HIS YEAR OF OFFICE

The newly elected Mayor, Councillor M A Cartwright, was unable to present Councillor Milsom, former Mayor of Peterlee, with his Past Mayor's Badge to commemorate his Year of Office but would do so at a later date.

RESOLVED the information given, be noted.

3. TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

The Mayor then signed the Declaration of Acceptance of Office.

RESOLVED the information given, be noted.

4. REGISTER OF DISCLOSABLE PECUNIARY INTEREST & OTHER REGISTERABLE INTERESTS

All Members were asked to consider and update where necessary their existing Interest Forms.

RESOLVED any changes to circumstances that had occurred during the year be recorded on a new form and re submitted to Durham County Council's Monitoring Officer.

5. TO ELECT A DEPUTY MAYOR FOR THE ENSUING YEAR

Members were asked to elect the Deputy Mayor for the ensuing year. There were two nominations made for the role, Councillor S Miles and R Kyle and a vote was taken with Councillor S Miles being

successful and nominated to the position of Deputy Mayor. The secret ballot was held for this position also.

RESOLVED that Councillor S Miles be elected as Deputy Mayor.

6. TO APPOINT A MAYORESS

Councillor Cartwright advised that her consort would be her husband Paul.

RESOLVED that the information given, be noted.

7. TO APPOINT A DEPUTY MAYORESS

Councillor S Miles advised that the Deputy Mayoress would be his wife Carol.

RESOLVED that the information given, be noted.

8. TO ANNOUNCE THE SPOKESPERSON & THEIR DEPUTY FOR THE MAJORITY PARTY

RESOLVED Councillor W M Jeffrey be appointed as the Spokesperson for the Majority Party. FURTHER RESOLVED Councillor J Alvey be appointed as the Deputy Spokesperson of the Majority Party.

9. TO ANNOUNCE THE SPOKESPERSON & THEIR DEPUTY OF THE NORTH EAST PARTY

RESOLVED Councillor A Watson be appointed as the Spokesperson for the FAIR and Independent Party. FURTHER RESOLVED his nominated Deputies be Councillor Hawley and M A Cartwright.

RESOLVED that for the future meetings of the AGM the Town Clerk contact the parties in writing prior to the meeting to request the name(s) of their spokespersons.

10. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillor D Milsom, (ill).

RESOLVED the Council approve the reasons submitted for absence received given above, and the apologies for absence be recorded.

11. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed, subject to the following amendments.

12. COMMITTEES & SUB-COMMITTEES

RESOLVED that the following Members be appointed to the Town Council's Committees for the ensuing year:-

a) Finance & General Purposes Committee

All Members of the Council

b) Finance Sub-Committee

All Members excluding Councillors W M Jeffrey, C J Metcalfe, D Sillito, L Wood & C Baty

c) Parks & Cemetery Committee

All Members of the Council

d) Planning Committee

All Members of the Council

e) Establishment Committee

All Members of the Council

f) Peterlee Information Centre Committee

All Members of the Council

g) Mayor's Committee

All Members of the Council

h) Peterlee Show Committee

All Members of the Council

i) Clerks' Advisory Committee

Councillors M A Cartwright, S Miles, K Hawley, A Watson, C J Metcalfe & C Baty

j) Joint Consultative Health & Safety Sub-Committee

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All Members

k) Twining Sub-Committee

as with Clerk's Advisory

l) Shotton Hall Sub-Committee

All Members of the Council

m) Appeals Committee

Councillors S Miles, A Watson, C Robbins & R Kyle

n) Security Sub-Committee

Councillors R Kyle, S Simpson, W M Jeffrey, C J Metcalfe, M J Thompson, J Alvey & A Watson

o) Internal Audit Sub Committee/Panel

Councillors J Alvey, G Cowie, A Watson, W M Jeffrey, S Miles & S Simpson

p) Complaints Committee

Councillors A Watson, M A Cartwright, K Hawley, R Kyle, M J Thompson & W M Jeffrey

q) Helford Road Management Board

Councillors C J Metcalfe, A Watson, V Watson, L Cook, K Hawley & S Miles

r) Eden Lane Community Building Management Group

Councillors M A Cartwright, C Baty, L Wood, R Kyle, R Curtis, C J Metcalfe, G Cowie, L Cook, V Watson & S Miles

s) Skatepark Working Party & (Whip) Woodhouse Park Working Party (Combine the two)

L Cook, W M Jeffrey, C Baty, C Watkins, L Wood, D Sillito, S Miles, C J Metcalfe, V Watson & J Alvey

t) Finance/Budget Working Party

All Members

u) Internal Standards Committee

D Sillito, C Watkins, C J Metcalfe, L Cook, M J Thompson & J Alvey

v) Review Working Party

S Miles, A Watson, G Cowie, C J Metcalfe, L Cook, C Baty, J Alvey, M J Thompson & W M Jeffrey

w) Policy/Governance Working Group

A Watson, R Kyle, W M Jeffrey, C Baty, M A Cartwright & K Hawley

x) Sub Committee – Personnel Staffing Issues – Town Clerk

K Hawley, S Simpson, C Baty and J Alvey

FURTHER RESOLVED the previous group established to consider draft Job Descriptions, supported by DCC, for the Town Clerk and Deputy, be replaced with the members of this group.

14. TO APPOINT CHAIRMAN & VICE-CHAIRMAN OF THE FOLLOWING COMMITTEES:-

RESOLVED that the following be appointed to Chairman and Vice Chairman of the Committees as listed:-

a) COUNCIL

M A Cartwright & S Miles

b) FINANCE & GENERAL PURPOSES COMMITTEE

K Hawley & A Watson

c) PARKS & CEMETERY COMMITTEE

M A Cartwright & K Liddell

d) PLANNING COMMITTEE

A Watson & S Miles

e) ESTABLISHMENT COMMITTEE

C J Metcalfe & C Baty

f) MAYOR'S COMMITTEE

To be named at the first meeting

g) PETERLEE SHOW

J I Measor & L Cook (L Cook Chair from October 2015 and V Watson Vice Chair)

h) JOINT CONSULTATIVE HEALTH & SAFETY SUB COMMITTEE

S Miles & S Simpson

j) CLERK'S ADVISORY COMMITTEE

To be agreed at the first meeting after the AGM

k) TWINNING SUB-COMMITTEE

as Clerk's Advisory

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l) SHOTTON HALL SUB-COMMITTEE

K Hawley & S Miles

m) HELDFORD ROAD MANAGEMENT BOARD

A Watson & L Cook

n) EDEN LANE COMMUNITY BUILDING STEERING
GROUP

M A Cartwright & L Cook

n) APPEALS COMMITTEE

To be agreed at the 1st Meeting after A.G.M

o) SECURITY SUB COMMITTEE

To be agreed at the 1st Meeting after A.G.M

p) INTERNAL AUDIT SUB COMMITTEE/PANEL

To be agreed at the 1st Meeting after A.G.M

q) COMPLAINTS COMMITTEE

To be agreed at the 1st Meeting after A.G.M

It was now 9.45pm and the Mayor suggested that the meeting be re convened and remainder of the business not yet transacted be considered the following evening; this course of action was agreed.