

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING OF THE CLERK'S

ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 10TH JULY 2006

PRESENT:- COUN W M JEFFREY (CHAIR)

Mesdame: M A Cartwright

Messrs: T Jones, D Coates, R Curtis, G Calvert
& R Kyle

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.

11. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors B Scott & B Joyce.

12. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were accepted.

Matters Arising

Minute Number 8 – Peterlee Cultural Heritage Days, the Deputy Town Clerk gave an update on arrangements for John Pasmore's visit in conjunction with the Peterlee Heritage Cultural Days. Mr Pasmore would be unveiling the Pole in Shotton Hall on the 11th July 2006. It was noted that the Council had agreed to pay for Mr Pasmore's travel and accommodation expenses.

RECOMMENDED that the information given, be noted.

13. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL

- (i) East Durham Positive Inclusion Partnership – 25th April 2006 (Retrospective)
RECOMMENDED that free use of the Banqueting Suites be granted for East Durham Positive Inclusion Partnership.
- (ii) The Rotary Club of Easington – Friday 2nd June, Saturday 11th November 2006, Friday 2nd March 2007
RECOMMENDED that free use of the Banqueting Suites be granted for the two functions on the 2nd June 2006 and 2nd March 2007.
FURTHER RECOMMENDED that the request for concessionary use on the 11th November 2006, be refused as this was a Saturday and concessions were not allowed on a Saturday.

14. REQUESTS FOR FINANCIAL ASSISTANCE

- (a) County Durham Society for the Blind and Partially Sighted
RECOMMENDED that a donation of £100.00 be made towards the cost of producing the “Talking Newspaper”.
- (b) Peterlee Zodiacs Juvenile Jazz Band
RECOMMENDED that as a donation was pending from the former Mayor, no donation be made towards the Jazz Band at this time.
- (c) e2e Capital Project
RECOMMENDED that no donation be made at this current time as the group of students needed to obtain permission from the landowner first and then come back to the Council with their request.

15. “INSIGHT” TENANT NEW SLETTER

A copy of a letter received from the Business Development Manager of East Durham Homes was circulated to each Member.

East Durham Homes produce a quarterly tenant newsletter called “Insight” which is delivered to 9320 council house tenants within the District and offered to include news items in their newsletter in

exchange for publishing articles of interest on East Durham Homes activities in the Town Council's new sletter.

RECOMMENDED that agreement be given to this partnership working with East Durham Homes.

16. “QUALITY PARISH COUNCILS”

Members were circulated with a copy of correspondence received from the City of Durham inviting representatives of Peterlee Town Council, as a quality Parish Council, to a future meeting of their Policy Scrutiny Panel who are beginning a scrutiny study based on “W o r k i n g w i t h P a r i s h C o u n c i l s”.

RECOMMENDED that the invitation be accepted and the Town Clerk, along with the Leader, if available, attend the City of Durham 's Policy Scrutiny Panel to assist with their study.

17. SOCIETY OF LOCAL COUNCIL CLERKS – 32ND NATIONAL CONFERENCE “FACING THE FUTURE”, 20TH OCTOBER 2006 – 22ND OCTOBER 2006, PLYMOUTH, DEVON

RECOMMENDED that the Town Clerk be given authority to attend this Conference on the Town Council's behalf.

18. NECC CONTACT MAGAZINE – ADVERTISING OPPORTUNITY

Consideration was given to advertising in the above publication, with a distribution of 16,000 businesses.

RECOMMENDED that an advert be placed with NECC Contact at a cost of £280.00.

19. LETTERS OF THANKS & APPRECIATION

- (i) East Durham Deafened & Hearing Impaired Support
- (ii) Finchale Training College
- (ii) Service User Carer Forum
- (iv) Our Lady of the Rosary RCVA Primary School

RECOMMENDED that the letters be received.