

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE
HELD IN THE MAYOR'S ANTECHAMBER, SHOTTON HALL,
PETERLEE

ON MONDAY 17TH JANUARY 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdame: L Wood

Messrs: J Hardy, J Alvey, C Austin, C J Metcalfe,
& D Milsom

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

66. APOLOGIES FOR ABSENCE

Apologies for absence had been received and accepted from J I Measor, (ill).

67. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated, were approved.

Matters Arising

Minute Number 58 – Concessionary Use of the Shotton Hall Banqueting Suites – Fundraiser in memory of Betty Burnett – 25th March 2011

The Town Clerk reported that there had been a change of date for this function to 1st April 2011.

RECOMMENDED that this change of date be noted.

68. CONCESSIONARY USE GRANTED AT THE PAVILION

As per authority previously granted to him, the Facilities Manager at the Pavilion had granted the following concessionary use :-

Kier Builders - Christmas Party - 9th December 2011 – 50% concession. Kier Builder's use the Pavilion for meetings and conferences throughout the year and asked if they could have a discount on the room hire.

James Crawford – Wedding Night – 9th July 2011 – 50% concession. The Pavilion had been recommended to this client, but he was going to book a function room at a nearby establishment free of charge.

In considering these concessions granted it was noted that one of the concessionary uses was for a wedding. It was asked that the Manager bring future concessions to the Management Board Meeting for approval, prior to granting these types of concession, time permitting.

RECOMMENDED that the action taken in granting these concessions, be endorsed. FURTHER RECOMMENDED that the Facilities Manager bring concessions for weddings to the Management Board for consideration.

69. REQUESTS FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES – EAST DURHAM HOMES – CHARITY RACE NIGHT, THURSDAY 27TH JANUARY 2011

The Clerk reported receipt of a request for concessionary use received from East Durham Homes.

RECOMMENDED that free use be granted for this event.

70. REQUESTS FOR CONCESSIONARY USE OF HILL RIGG HOUSE

The Clerk reported on the following requests for concessionary use received:-

- (i) East Durham Camcorder Club – weekly meetings – Tuesday nights
- (ii) Cast Offs Knitting Club – weekly meetings – Thursday nights

RECOMMENDED that free use be agreed up to 31st March 2011, although it was noted that future uses may be restricted on which rooms were available.

71. REQUEST FOR FINANCIAL ASSISTANCE – PETERLEE PUMAS

RECOMMENDED that consideration of this request be referred to the Pavilion Management Board.

72. LETTER OF THANKS & APPRECIATION – HARBOUR - REFUGE

Members were advised of receipt of a letter from Harbour, Refuge, thanking the Town Council for their recent donation.

RECOMMENDED that the information given, be noted.

73. COUNTY DURHAM & CLEVELAND COUNTY TRAINING PARTNERSHIP

(i) Free Workshop, 22nd March 2011 – 10.00am – 3.00pm, Middlesborough

(ii) Courses Available 2011

Members were circulated with details on these courses.

RECOMMENDED that Councillor S McDonnell and C Watkins be asked if they would like to attend the workshop at Middlesborough.

FURTHER RECOMMENDED that any other Member wishing to attend any of the courses given, contact the office.

74. THE ROYAL BRITISH LEGION “GREAT POPPY PARTY WEEKEND” 10TH – 12TH JUNE 2011

Consideration was given to the details received about this suggested event(s). In considering this Members suggested perhaps a coffee morning at the Information Centre and also to get in touch with the local representatives to see what type of arrangements they were making for the weekend.

RECOMMENDED that this matter be considered further at the next meeting.

75. THE LATE FRANK TURNBULL AWARD

The Town Clerk asked for Member's consideration of this annual award, made in conjunction with the AEEU Union.

On behalf of the Union, a Local Member Austin thanked the Town Council for everything they had done to promote and keep this award going, but he felt that it had run its course and should not be held this year. If agreed he asked that the trophies be returned and retained at Shotton Hall. Members also felt that many people working in these areas do not want recognition for doing what they do.

RECOMMENDED that the Frank Turnbull Award not be offered this year and the trophies be returned to Shotton Hall.