

MINUTES OF THE CLERK'S ADVISORY COMMITTEE OF THE 10<sup>TH</sup> JUNE 2013

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE TOWN CLERK'S OFFICE, SHOTTON HALL, PETERLEE

ON TUESDAY 10<sup>TH</sup> JUNE 2013

PRESENT: COUN R KYLE (CHAIR)

Mesdames: M J Thompson, M Milsom & J I Measor

Messrs: W M Jeffrey, R Curtis, D Milsom

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

1. APPOINTMENT OF CHAIRMAN

**RECOMMENDED Councillor R Kyle be appointed as Chair of the Clerk's Advisory Committee for the ensuing year.**

2. APPOINTMENT OF VICE CHAIRMAN

**RECOMMENDED Councillor W M Jeffrey be appointed as Vice Chairman of the Clerk's Advisory Committee for the ensuing year.**

3. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and accepted from Councillors J Alvey, (ill).

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4. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

5. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS/FACILITIES

(i) Shotton Hall Banqueting Suites

There were no applications submitted for Shotton Hall Banqueting Suites.

(ii) The Pavilion

(a) Charity Fund Raising Event, Saturday 10<sup>th</sup> August, 1- 4pm  
**RECOMMENDED free use be granted of the facilities for this event on 10<sup>th</sup> August 2013.**

(b) The Stroke Association The Bistro, 7 dates to 30<sup>th</sup> July  
**RECOMMENDED free use of the Bistro in The Pavilion be granted for the Stroke Organisation.**

(c) Peterlee Helford United FC, Friday 28<sup>th</sup> June 2013  
**RECOMMENDED free use be granted of the facilities for this event on 28<sup>th</sup> June 2013.**

(iii) Hill Rigg House

Peterlee Restorative Panel Meeting – 11<sup>th</sup> May 2013  
**RECOMMENDED that the action taken in granting free use on this occasion, be endorsed.**

6. REQUEST FOR FINANCIAL ASSISTANCE –

(a) Natural England – Contribution to Castle Eden Dene NNR

**RECOMMENDED that the contribution of £12,500.00 towards the education work carried out at the Dene Reserve, be agreed.**

(b) Groundwork North East, Youth Group Edenhill

**RECOMMENDED further information relating to the children attending this Youth Group and the funding of the Group, be requested.**

(c) Sophie Allen, Local Gymnast

**RECOMMENDED further information regarding any other financial support awarded to this young lady and further financial details be requested.**

7. LETTER OF THANKS & APPRECIATION FOLLOWING CONCESSIONARY USE & DONATIONS MADE

- (i) Skills Share NE
- (ii) Megan Atkinson
- (iii) Peterlee Cricket Club – Sportsman's Dinner
- (iv) County of Durham School Benevolent Fund

**RECOMMENDED the letters be received.**

8. TWINNING PROGRAMME – JULY 2013

Members were circulated with a copy of the planned programme for this summer's Twinning Exchange Visit. It was reported there were 42 guests arriving from Nordenham on Tuesday 2<sup>nd</sup> July 2013 through to Tuesday 9<sup>th</sup> July 2013.

**RECOMMENDED the information given, be noted.**

