

MINUTES OF THE CLERK'S ADVISORY COMMITTEE OF THE 8TH JULY 2013

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE TOWN CLERK'S OFFICE, SHOTTON HALL, PETERLEE

ON MONDAY 8TH JULY 2013

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: M Thompson & M Milsom

Messrs: R Curtis, C J Metcalfe, C Watkins & D
Milsom

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

9. APOLOGIES FOR ABSENCE

No apologies for absence had been submitted.

10. TO APPROVE THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

Matters Arising

Minute Number 6(b) Request for Financial Assistance - Groundwork North East, Youth Group Edenhill

It was reported this application had now been withdrawn.

RECOMMENDED the information given, be noted.

11. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS/FACILITIES

(i) Shotton Hall Banqueting Suites

(a) Horden RFC, Presentation Dinner – 16th May 2014

RECOMMENDED free use of the Banqueting Suites be agreed for this event. FURTHER RECOMMENDED the Town Council

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be given recognition for its support in any supporting publicity for the event.

- (b) "An Experiment in Total Environment" Shotton Hall Banqueting Suites, 12th September 2013, 5.30 – 9.30pm

This application had just been received that afternoon and Members were given verbally brief details of the request.

RECOMMENDED this request be considered further at the Council Meeting.

- (ii) The Pavilion

Family Fun Day, Peter Best, 4th August 2013

RECOMMENDED free use be granted in principle for this Family Fun Day, however further details be submitted to the Council Meeting on this event. FURTHER RECOMMENDED the Town Council be given recognition for its support in any supporting publicity for the event.

- (iii) Hill Rigg House

No requests had been received

- (iv) Eden Lane Community Facility

- (a) The Report of the Horticultural Supervisor on the use by Horizon Art Group

Consideration was given to this report and reference was made to discussions at the recent Shotton Hall Sub Committee on the use at Hill Rigg House.

RECOMMENDED the information given be noted.

- (b) Global Sport – concessionary use had been agreed up to the end of June 2013 only, to review

RECOMMENDED a further six months of concessionary use of the premises at Eden Lane Community Facility be granted to Global Sports and this be reviewed in December 2013.

- (c) Global Sports USA Scholarships Information Evening, 12th July 2013, The Pavilion

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RECOMMENDED free use of the William Jeffrey Room at The Pavilion be granted for this event.

12. REQUEST FOR FINANCIAL ASSISTANCE –

- (a) Hartlepool & District Hospice, It's a Knockout Competition – request to pay the entry fee of £100.00

RECOMMENDED that the Town Council pay the entry fee of £100.00 for the Sports Development Officer to head up a Team to represent Peterlee at this event and plenary powers be granted for this entry fee to be paid immediately. FURTHER RECOMMENDED if possible the Town Council be given recognition for its support in any supporting publicity for the event.

- (b) Visual Impairment Problem Solving in County Durham – Talking Newspaper Appeal

RECOMMENDED this Organization be requested to complete the necessary paperwork to apply for funding.

- (c) Sophie Allen, Local Gymnast – further information

RECOMMENDED an award of £100.00 be made to Miss Allen under the Power of General Competence.

13. PETERLEE TOWN COUNCIL – ARCHIVES

Details were given of an archive service offered by Durham County Council.

RECOMMENDED that this be investigated further as to what costs may be involved with such a service.

14. SUMMER ACTIVITES PROGRAMME 2013

Members were asked to give consideration to a report prepared by the Acting Business Manager with a suggested Summer Activities programme to be run from The Pavilion which included drama workshops, a junior bootcamp, an art club and dance camp for children from age 6 to 11 years old.

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Members fully supported these activities and it was **RECOMMENDED** that approval be given for this programme to be run for the forthcoming summer school holidays.

A handwritten signature in blue ink, appearing to be 'R. King', is written on the page.