

MINUTES OF THE CLERK'S ADVISORY COMMITTEE OF THE 14TH OCTOBER
2013

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYORS ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 14TH OCTOBER 2013

PRESENT: COUN R KYLE (CHAIR)

Mesdame: M Milsom

Messrs: R Curtis, C J Metcalfe, W M Jeffrey &
D Milsom

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

15. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and were accepted from
Councillor M J Thompson.

16. THE MINUTES OF THE LAST MEETING a copy of which had
been previously circulated, were approved.

Matters Arising

(a) Minute Number 17(i) Cancellation Charge – 12th September
2013

At the Council Meeting it was **RESOLVED** that the request for this
charge to be waived be refused and this charge be applied.
FURTHER RESOLVED list be prepared and updated of the
donations and concessions granted each month for Member's
reference.



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(b) Minute Number 21 – CiLCA Details

At the Council Meeting it was **RESOLVED** any Member wishing to take up this training opportunity do so at their own cost.

(c) Minute Number 22 – Mayors Chain of Office

At the Council Meeting it was **RESOLVED** the retaining chain not be replaced.

17. REQUEST FOR CONCESSIONARY USE OF COUNCIL OWNED BUILDINGS/FACILITIES

(i) Shotton Hall Banqueting Suites

-Hawthorn McMillan Fundraising Group, Friday 7th February 2014

RECOMMENDED free use be granted for this Ball.

-Neighbourhood Watch Event, Thursday 28th November 2013, 6-10pm

RECOMMENDED free use be granted for this event.

(ii) The Pavilion

- Hartlepool & East Durham Mind, Bistro, Volunteer Training, 6th November (and following five Wednesdays)

RECOMMENDED that a concession of 50% the normal rate of hire be granted for this use.

- Peterlee Police, Charity Christmas Party, Tuesday 17th December 2013

RECOMMENDED free use be granted for this event.

18. LETTER OF THANKS – VIPS IN COUNTY DURHAM

Members were circulated with a copy of a letter of thanks and appreciation following a donation made towards the work of the Talking Newspaper.



RECOMMENDED the letter be received.

19. BOBBY BEST MEMORIAL FOOTBALL TOURNAMENT

Members were circulated with a report prepared giving feedback following this event. Those that were in attendance agreed that the football tournament had been very successful, whilst the family fun day was not as well attended as it had been hoped. It was suggested that perhaps the advertising and signposting of the event and activities could have been improved.

RECOMMENDED the points raised be considered in more detail in considering if the Family Fun Day was to be organized again next year.

A handwritten signature in cursive script, appearing to read 'R. Kyle', is written in the center of the page.