

MINUTES OF THE CLERK'S ADVISORY COMMITTEE OF THE 13TH JANUARY
2014

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 13TH JANUARY 2014

PRESENT: COUN R KYLE (CHAIR)

Mesdames: M Milsom & M Thompson

Messrs: W M Jeffrey, D Milsom & C J Metcalfe

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

32. APOLOGIES FOR ABSENCE

No apologies for absence had been submitted.

33. THE MINUTES OF THE LAST MEETING a copy of which had
been previously circulated, were approved.

Matters Arising

(i) Minute Number 28 - Request for a Donation – CAB

Members were circulated with a request for a grant of £2,000 from the Citizens Advice Bureau. It was reported the most recent donation to the CAB was in September 2011, at £1,500.00. Members were concerned that this application was made from the Durham Office and whilst their area of operation covered Peterlee, they asked would the funding be used totally within the Town? The Chief Executive of the Greater Durham CAB had written guaranteeing that any money given by Peterlee Town Council would be spent entirely in the Peterlee Bureau Office and they would evidence how the money was spent.



RECOMMENDED a donation of £1,500 be made and the evidence on how it was spent be requested.

- (ii) Minute Number 29 - Request for Concessionary use of the MUGA – Russell Foster Youth League

Members gave consideration to this request and were circulated with financial information to support the application. It was asked if other Parishes had assisted/supported the Youth League.

RECOMMENDED further information be requested.

34. REQUEST FOR FINANCIAL ASSISTANCE/DONATION

- (a) Holocaust Memorial Day, 27th January 2014

RECOMMENDED a donation of £50.00 be granted towards this event.

- (b) Haswell & District Mencap

RECOMMENDED that no donation be made at this time.

35. PETERLEE CRICKET CLUB JUNIORS – SPORTSMAN'S DINNER – FUNDRAISER, 17TH APRIL 2014

RECOMMENDED free use of the banqueting Suites be granted for this event.

36. TOWN CLERKS MEMBERSHIP RENEWAL 2014 – CHARTERED MANAGEMENT INSTITUTE - CONSIDERATION

RECOMMENDED the Town Clerk's membership renewal to this professional body be agreed and the fee be paid by the Town Council.

