

MINUTES OF THE CLERK'S ADVISORY COMMITTEE OF THE 10<sup>TH</sup> FEBRUARY  
2014

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 10<sup>TH</sup> FEBRUARY 2014

-PRESENT: COUN R KYLE (CHAIR)

Mesdame: M Milsom & M Thompson

Messrs: W M Jeffrey, D Milsom, A Watson, R Curtis &  
C J Metcalfe

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY  
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE  
WITH THE CODE OF CONDUCT.**

37. APOLOGIES FOR ABSENCE

No apologies for absence had been submitted.

38. THE MINUTES OF THE LAST MEETING a copy of which had  
been previously circulated, were approved.

Matters Arising

- (i) Minute Number 29 - Request For Concessionary use of the  
MUGA – Russell Foster Youth League

Further information had been requested but had not yet been received.

**RECOMMENDED this matter be left in abeyance until the  
requested information was received.**

- (ii) Town Clerk's membership renewal 2014 – Chartered  
Management Institute



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It was to be noted in the minutes the cost of this membership was £212.00.

39. REQUESTS FOR FINANCIAL ASSISTANCE/A DONATION

(a) The Great North Air Ambulance Service

It was noted that this organisation was already one of the Mayor's nominated charities.

**RECOMMENDED no additional/further donation be made.**

(b) Peterlee Pumas

**RECOMMENDED this request be considered further at the next meeting.**

(c) Imogen's Wish

The details of this fund raising group were circulated around the meeting. The Mayor suggested this may be a charity where he could assist.

**RECOMMENDED the Mayor consider this request under the banner of his Charity Appeal.**

40. REQUEST FOR CONCESSIONARY USE OF SHOTTON HALL BANQUETING SUITES, WEDNESDAY 18<sup>TH</sup> JUNE 2014, EAST DURHAM FC

**RECOMMENDED further information be obtained on this request and it be considered further at the Council Meeting.**

41. LETTERS OF THANKS & APPRECIATION

- (i) Holocaust Memorial Day, 27<sup>th</sup> January 2014
- (ii) Citizens Advice Bureau

**RECOMMENDED the letters be received.**

