

MINUTES OF THE CLERK'S ADVISORY COMM OF THE 9<sup>TH</sup> MARCH 2015

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 9<sup>TH</sup> MARCH 2015

PRESENT: COUN D MILSOM (CHAIR)

Messrs: W M Jeffrey, G Cowie, R Kyle & C J Metcalfe

A Watson (Observer)

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

**The Chairman advised Members of the committee and members of the public that part of the meeting may be recorded by both audio and video, and it may be that photographs are taken.**

50. APOLOGIES FOR ABSENCE

No apologies for absence had been submitted.

51. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

52. REQUEST FOR A GRANT

(i) Peterlee Pumas

Members asked for further information in relation to the cost of strips.

**RECOMMENDED this request be considered further at the Council Meeting upon receipt of the relevant information.**

DM

(ii) Five Star Football Team

Members asked for further information to support this request.

**RECOMMENDED this request be re considered upon receipt of the information.**

(iii) Update Report

Members were circulated with a copy of an update report detailing grants, donations and concessionary uses granted over the year.

**RECOMMENDED the information given, be noted.**

53. TWINNING VISIT

(i) 2014 – Audit

**RECOMMENDED the action taken in arranging for the internal auditor to audit the accounts for the visit to Germany 2014, be endorsed.**

(ii) Host Allowance 2015 Trip

Members were requested to give consideration to the payment of host allowances for the visit by guests from the Twin Town in July 2015.

It was asked if consideration could be given to the award of a £10.00 per person per night host allowance as in previous years. It was anticipated there would be 40 persons for 7 nights. At the Twinning Sub Committee meeting held in November 2014, consideration had been given to the constitution of the Peterlee & Nordenham Friendship Association and in considering the definition of "surrounding area" it was suggested the former EDC boundary be used for this purpose. It had also been suggested that those that had formerly been involved with Baesweiler might be interested in twinning links with Nordenham. These suggestions were to be fed back to the Association for their consideration.

The Deputy Town Clerk reported that Councillor Cartwright, as newly appointed official, had met with her on behalf of the PNFA to speak about various issues relating to the forthcoming trip including the guests arrival, the Welcome Evening, hosting, the previous trip and the newly appointed officials, and the Deputy Town Clerk had suggested Councillor Cartwright

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confirm the appointments in writing to the Town Council and at the same time make any requests the Group had for the forthcoming trip/visit.

**RECOMMENDED** further consideration be given to the payment of host allowances by the Town Council upon receipt of advice. **FURTHER RECOMMENDED** the letter as requested, be awaited and reported to Members on receipt.

*D. Wilson*