

MINUTES OF THE CLERK'S ADVISORY COMM OF THE 8TH JUNE 2015

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 8TH JUNE 2015

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdame: K Hawley

Messrs: S Miles, C J Metcalfe & A Watson

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

The Chairman advised Members of the committee and members of the public that part of the meeting may be recorded by both audio and video, and it may be that photographs are taken.

1. APPOINTMENT OF CHAIRMAN

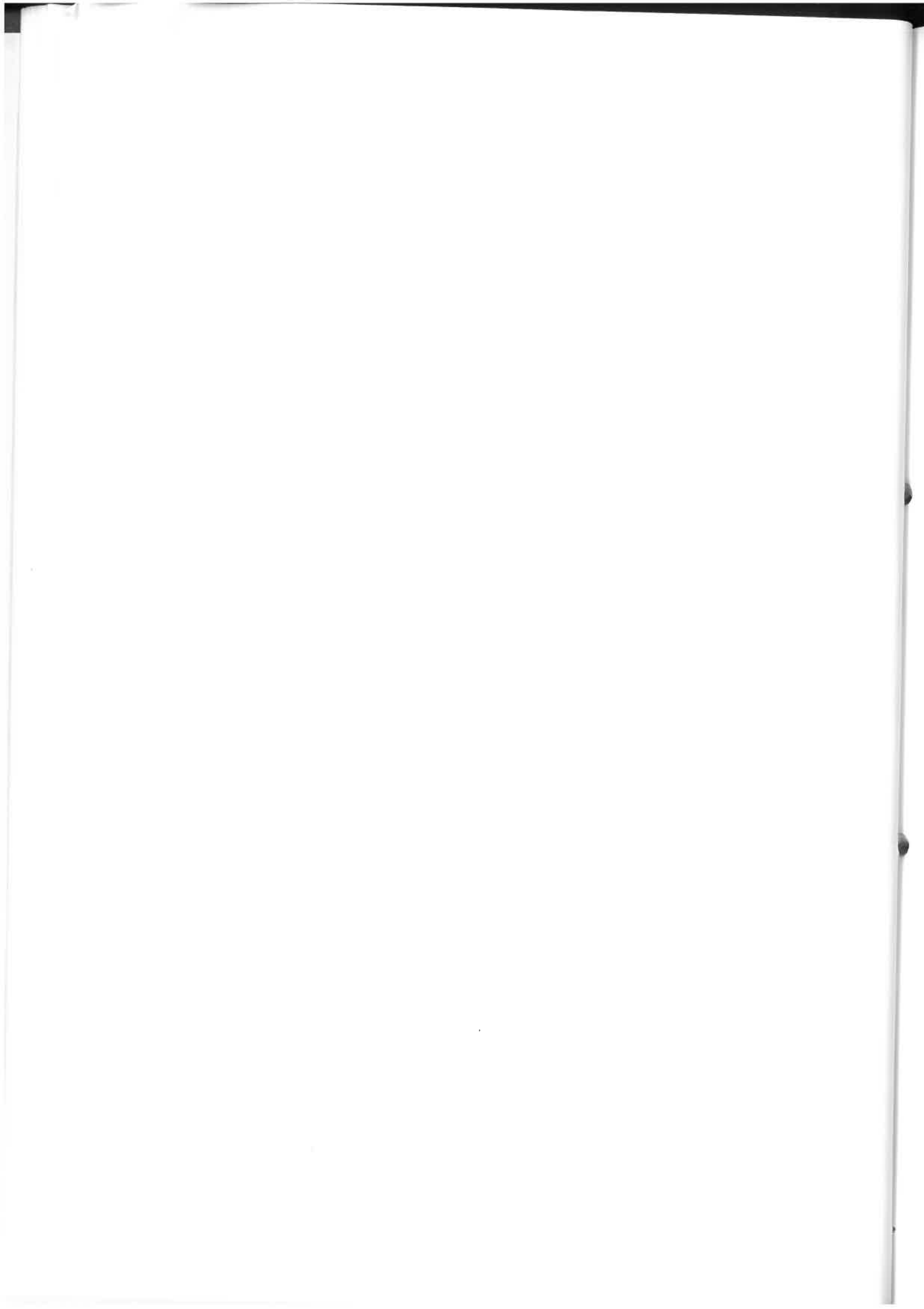
RECOMMENDED Councillor M A Cartwright be appointed as Chair of this Committee for the ensuing year, it being noted in the case of the Twinning Sub Committee, the Vice Chair, Chair the meeting to avoid any conflict of interest by the Chair.

2. ELECTION OF VICE CHAIRMAN

RECOMMENDED Councillor C J Metcalfe be appointed as Vice Chair of this Committee for the ensuing year.

3. APOLOGIES FOR ABSENCE





Apologies had been received from Councillor Baty, (on holiday).

Confirmation on the composition of this Committee was requested with only the Mayor, Deputy Mayor, Chairman of the main committees being invited to attend, this was agreed and confirmed, noting that any Councillor could observe at any meeting should they wish to do so.

RESOLVED the Council approve the reasons submitted for absence received given above, and the apologies for absence be recorded. FURTHER RESOLVED the composition of the Clerk's Advisory Committee be as agreed at the AGM held on 18th May 2015.

4. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.
5. REQUEST FOR GRANTS/DONATION – COUNTY OF DURHAM SCHOOL BENEVOLENT FUND

Members were circulated with a copy of the request received for a grant towards this fund. Members asked if further information could be obtained to allow full consideration to be given to the request and if possible for this to be re considered at the Council Meeting.

RECOMMENDED further information be requested to support this application.

6. REQUEST FOR CONCESSIONARY USE OF THE PAVILION – PRESENTATION EVENING 26TH JUNE 2015, PETERLEE HELFORD UNITED TIGERS UNDER 11'S

Consideration was given to this request and it was **RECOMMENDED that free use be granted for this presentation evening.**

7. THANKS & APPRECIATION – Cup Finals, Bob Anderson

A copy of correspondence received from Mr Anderson, Secretary of the Peterlee & District Sunday League following concessionary use granted of the Newtown Ground.

RECOMMENDED that the letter be received.

8. NATIONAL ASSOCIATION OF COUNCILLORS

(i) Membership – Renewal

RECOMMENDED the Town Council renew its membership to NAC for a further year at the cost as indicated.

(ii) NAC Conference – Devolving Powers to the Regions

Members considered the invitation to attend this Conference in June 2015. A further invite had been received to attend the latest NALC Conference to be held on 15 July 2015 in London.

It was confirmed an allocation had been made in the current budget for limited attendance at Conferences and it was agreed generally that this was part of learning and development for both new and existing Members

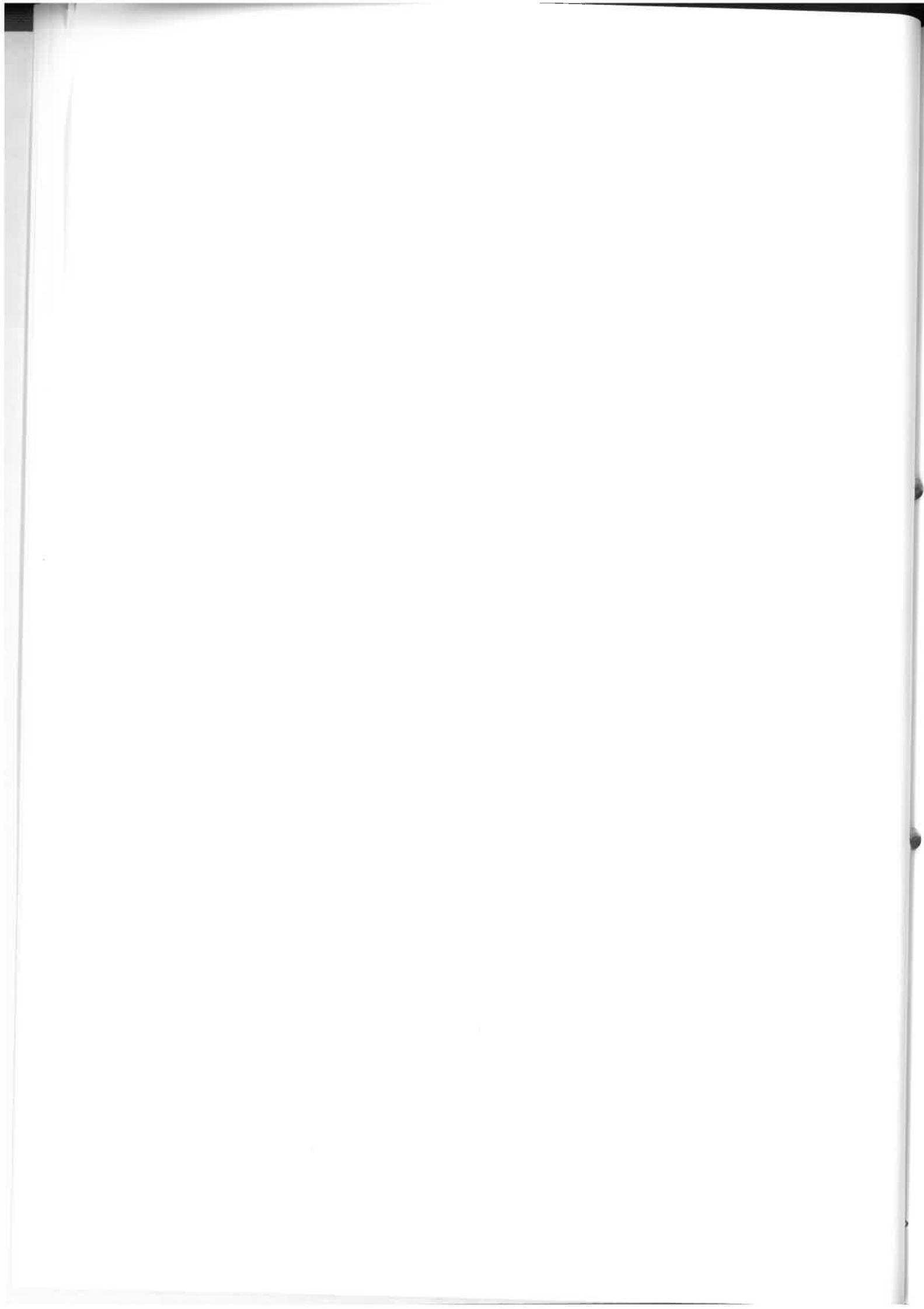
RECOMMENDED:-

- (i) **consideration be given to amendment of the existing policy and the Mayor be allowed to attend conferences should she/he wish to do so;**
- (ii) **if the Council were to attend Conferences how they were to be allocated either on an open offer basis to all or by an agreed list;**
- (iii) **attendance would be in pairs and with a proviso of providing a report and comprehensive feedback to the council following attendance.**

FURTHER RECOMMENDED copy of the NALC event details be circulated to all Members of this Committee for consideration

9. COUNCILLORS TRAINING - CONSIDERATION

Members were circulated with information relating to a training opportunity. Members discussed development and training and felt the content of the offer was of interest and asked if prices could be obtained to allow further consideration of this. Comment was made that mentoring had worked well in the past and it was felt training helped to raise confidence. Training was also a topic that was to be discussed at the Easington Area Association



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Meeting the next day and the County Durham & Cleveland Training Partnership existed that offered various training opportunities.

RECOMMENDED further information be obtained on the various training opportunities available and this be considered and an appropriate training plan developed.

Ma (Signature)