

MINUTES OF THE CLERKS ADVISORY COMM OF THE 12<sup>TH</sup> OCTOBER 2015

PETERLEE TOWN COUNCIL

THE MINUTES OF THE CLERK'S ADVISORY COMMITTEE

HELD IN THE MAYOR'S ANTE CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 12<sup>TH</sup> OCTOBER 2015

PRESENT: COUN M A CARTWRIGHT (CHAIR)

Mesdame: K Hawley

Messrs: S Miles, A Watson & C J Metcalfe

Councillors W M Jeffrey & L Cook (Observers)

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

36. APOLOGIES FOR ABSENCE

No apologies for absence had been submitted.

37. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were approved.

38. REMEMBRANCE SUNDAY PARADE, SUNDAY 8<sup>TH</sup> NOVEMBER, 10.30AM – PETERLEE CENTRAL CLUB

Members were advised of the details of this year's Parade where all were welcome.

*MJE*

**RECOMMENDED this be included on the Council Agenda for all Members to be aware of the details.**

39. LETTER OF THANKS & APPRECIATION

Members were circulated with a letter of thanks for the Great North Air Ambulance Service following the donation made from the Horticulture marquee auction at the Show.

**RECOMMENDED the letter be received.**

40. TWINNING FAREWELL EVENING - PHOTOBOOTH

Members were requested to approve the payment of an invoice of received form Oak Photo following them providing a photo booth, as the request of the Mayor, at the Twinning Farewell Evening held on 4<sup>th</sup> August 2015 at a cost of £95.00. It was stressed that orders for goods and services of this nature for events should not be placed without the necessary prior Council approval.

**RECOMMENDED approval be given for the payment to be made.**

41. LEARNING & DEVELOPMENT - MAKING SOCIAL MEDIA WORK FOR COUNCILLORS

Details of this learning and development opportunity were circulated to each Member. Councillors A Watson, S Miles and L Cook asked to go along on behalf of the Council. It was felt this should be offered to all Members should they wish to attend. It was asked if a similar course was to be held for Officers.

**RECOMMENDED three places be reserved on this half day training and this item be placed on the Council agenda should any other Member wish to attend also.**

*MJE*  
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42. DEAF AWARENESS TRAINING

The Deputy Town Clerk gave members further information on this matter, where initially it had been understood the training was to be offered by Durham County Council, would be free of charge.

**RECOMMENDED further details be awaited on the cost of the training and this be re considered at that point.**

*Ma Pantwright*