

THE NOTES OF THE MEETING OF THE EVENTS WORKING PARTY HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE ON WEDNESDAY 11TH OCTOBER 2017 AT 1.00PM

PRESENT: COUN S MEIKLE (CHAIR)

Mesdame:- K Hawley, K Liddell & S Simpson

Messrs:- R Moore, A Wilkinson & A Watson

24. Apologies for Absence

Apologies had been submitted and accepted from Councillors K Duffy, S McGlen, A C Long, S Miles, M A Cartwright and Mr K Green.

25. The notes from the last meeting held on 19th September 2017, were considered and agreed as a true and correct record. Updates were given as follows:-

(a) Octoberfest, 28th October 2017, Shotton Hall

- Tickets Sold out
- Food van/operator booked
- Novelty games and props to order
- Running order with the band to be discussed and agreed
- Jugs of cocktails be offered
- Agreed a stein could be purchased at £2.50
- all draught beers, lagers and cider be offered at £7.00 per stein
- A smoke/haze be arranged for the bands big entrance

(b) Halloween Party, 31 October 2017, Shotton Hall Banqueting Suites, 5 – 8pm, tickets £4.00

- entertainment booked
- singing pumpkins in the council chamber
- decorations inside and outside the Banqueting Suites
- suggested a smoke/haze machine be used

(c) Remembrance Day Parade, 12 November 2017 at 10.30am, Peterlee Central Club

- Various Regiments Standard Bearers and flags arranged
- Suggested a programme/running order be made for the laying of the wreaths by the various organisations (Councillor Moore to speak to the forces organiser)

- Traffic management and the Police – road closure and times arranged, with advance signage of the closure times and letters sent to all of the shops, taxi companies, bus operators etc
- **Agreed the Safety Officer has the final say on those taking part on the day**
- Tank not taking part
- poppies to be arranged for the Town Council's vehicles
- sports groups be invited to join the Parade
- no replies had been received from the local schools or Brownies/Guides to take part, Rev Jones had given details of contacts and two replies had been received.

(d) Fireworks Night, Saturday 4th November 2017

- the road closure was in place
- the fireworks would fire at 6.30pm, set to rock v pop music, and there would be children's entertainment and rides from 4pm
- **the Organiser asked Members to consider what date/night they wished to have the event on for 2018.**

(e) Christmas Tree Lighting Event

it was felt there needed to be a "switch on" with someone from the community. After discussion it was **agreed the 5 primary Schools be invited to nominate a child from their school, (Key Stage 2), and the five children do the switch on together.**

(f) Various December 2017 – Christmas Party Nights, Shotton Hall

Tickets were going well for all of the dates and updates would continue to be given.

26. Peterlee Show 2017

The Show Co Ordinator gave details of how many entries were in each of the different events/competitions. Interest in organizing the Arts and Crafts competition was reported, and **it was agreed this be declined. Members agreed that gold fish should not be allowed to be given by the fairground as prizes for future Shows. It was agreed that the 100% of the proceeds from the auction at the Horticulture Event be donated to the Hartlepool Hospice.**

Peterlee Show 2018

- **date of the Event agreed as 1 & 2 September 2018**

- the exact costs of the Show had not yet been finalized and the budget for 2018 to be agreed and set during the budget process
- it was agreed the main arena entertainment worked very well and was popular and it was **agreed that prices and types of acts be obtained to consider and book for 2018**
- it was **agreed the main stage be held once again with local bands on the afternoon and it was asked that 3 – 4 main bands be booked, the general genre was agreed**
- **Karen Kennedy be booked to host the main stage**
- the field layout be the same as 2017
- prices for walkabout entertainment be gathered
- Sunday remain as a vintage day with rock and roll bands etc
- The proposal for a trance session from 8 – 10pm on the Saturday night be looked into further in terms of equipment and extra security required etc
- There needed to be increased security/marshals
- There needed to be more porta loos and better signage
- The dog show and horticulture events be considered at a future meeting; the arts and crafts event not be held in 2018
- The Sports Development Officer had proposals for various activities including - a football festival, tug of war, Fun Run, martial arts display, charity cricket match, use of the MUGA etc

27. Howletch Primary School, 50th Birthday Celebrations

Councillor Wilkinson declared an interest as a school governor, and asked for ideas from the group of ways that the school could celebrate this landmark anniversary. One idea was to contact others that were 50, and do a where are they now feature, start a facebook page and get ideas and interest. It was suggested maybe the Town Council could support with a planting scheme(s). **It was agreed that Councillor Wilkinson confirm the date of the anniversary.**