

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 7TH JANUARY 2013

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- M Milsom, J Black & L Wood

Messrs:- D Milsom, L Cook, C Austin, W M Jeffrey, H Bennett MBE, J Alvey, R Kyle, C Watkins, E W Hall, R Huitson, T A Jones & D Langan

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

50. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted from Councillors J I Measor, (personal) and G Cowie, (ill).

52. THE MINUTES OF THE LAST MEETING a copy of which had been previously circulated, were agreed.

Matters Arising

(a) Minute Number 48 – Structure Review – Progress

RECOMMENDED these meetings be arranged as a matter of urgency, along with a full copy of the report being circulated to each Member.

(b) Minute Number 49 – Staff Grievance - Progress

RECOMMENDED a Special Meeting be held to consider this item further, it being noted that Councillor Jeffrey took no

part in the vote and Councillors T A Jones, J Alvey and C Watkins asked that it be recorded they had voted against the proposal for a Special Meeting.

53. ADVISORY BULLETIN – NUMBERS 595 & 596, NOVEMBER & DECEMBER UPDATES

An extract of these bulletins were circulated to each Member for their information.

RECOMMENDED the information given, be noted.

54. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

55. OVERTIME REPORT

The Overtime Report and hours worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered. It was asked that the number of hours worked by casual staff at the licensed premises, be closely monitored.

RECOMMENDED the contents of the report be accepted.

Councillor C Austin asked that it be recorded that he left the meeting at this point, (8.05pm).

56. ABSENCE REPORT

The Absence Report, detailing staff absence since the last meeting of this Committee, had been circulated to each Member for their information.

RECOMMENDED that the contents of the report, be accepted.