

PETERLEE TOWN COUNCIL

THE MINUTES OF THE ESTABLISHMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 2ND JUNE 2014

PRESENT: COUN C J METCALFE (CHAIR)

Mesdames:- L Wood, K Liddell, V Watson, S Simpson, C
Baty & M J Thompson

Messrs:- R Curtis, W M Jeffrey, J Alvey, C Robbins, D Sillito, S
Miles, A Watson, C Watkins, L Cook & R Kyle

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH
THE CODE OF CONDUCT.**

1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of
Councillors G Cowie, (ill), P Price, (ill), D & M Milsom, (on holiday).

1. TO APPROVE THE MINUTES OF THE LAST MEETING

Matters Arising

Minute Number 83 – Town Clerk’s Phased Return to Work

At the Council Meeting in April, and also referred to at the meeting in
May 2014, it was RESOLVED:-

(i) the extracts previously submitted for insertion by the Local
Member, be deleted;

(ii) the matters given above, be included in the minutes;

(iii) Mr Brodie be asked to clarify the reference made to the phased
return arrangement not being followed;

(iv) the Statement submitted by Councillor Watson – call for
resignation of Councillors, be excluded from these minutes and into the
Finance & General Purposes Committee Minutes.



Councillor A Watson asked for an explanation for why these extracts had been agreed to be withdrawn. He felt this was a reasonable thing to ask, having gone to all of the effort of getting them approved and inserted to now not want them included bewildered him. He did not get an explanation.

3. ADVISORY BULLETINS NO. 612

An extract of this bulletin was circulated to each Member for their information.

RECOMMENDED the information given, be noted.

4. LEARNING & DEVELOPMENT

(i) Local Council Advisory Service – Annual Seminar 2014 – 10th July 2014, Shotton Hall

RECOMMENDED a place be reserved for Councillor C J Metcalfe and any other Member wishing to go advise the Office so that a place could be booked.


(ii) Paper chase Training session, Who can do what and how, Tuesday 15th July 2014, Sedgefield

RECOMMENDED places be reserved for Councillor M J Thompson & C Baty and any other Member wishing to go advise the Office so that a place could be booked.

(iii) Say No...Means No – Assertiveness Workshop for Members and Officers, Wednesday 16th July 2014, venue to be confirmed

RECOMMENDED the action taking in reserving one place for the Horticultural Supervisor to attend, be endorsed.

5. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF TH FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE WAS ASKED TO PASS THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1960 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985. 

6. OVERTIME REPORT

The Overtime Report and hours worked by Facilities Staff Report, a copy of which had been circulated to each Member, was considered.

RECOMMENDED the contents of the report be accepted.

7. ABSENCE REPORT

The Sickness Absence Report, detailing sickness absence figures for the previous month, had been circulated to each Member for information.

RECOMMENDED that the contents of the absence report, be accepted.

COUNCILLORS W M JEFFREY & M J THOMPSON DECLARED AN INTEREST AND LEFT THE ROOM FOR THE DURATION OF CONSIDERATION OF THIS ITEM.

8. TOWN CLERK'S GRIEVANCE

Members had been previously circulated with a letter from the Mayor updating them on how he was dealing with this matter and the process that was to be used.

RECOMMENDED the action taken by the former Mayor, Councillor Curtis, in this regard, be endorsed.

9. LOCAL GOVERNMENT PAY

Members were advised of receipt of a letter from the GMB Union regarding the trade dispute on the 2014 pay claim.

RECOMMENDED the information given, be noted and progress be awaited.



10. STAFF SUSPENSION

Members were advised of a recent staff suspension and asked to approve the employment of HR support to deal with the matter immediately.

RECOMMENDED approval be given to this support being engaged at the lowest price possible and Members be updated when appropriate.

A handwritten signature in black ink, appearing to be 'LMA', is located to the right of the recommended text.