

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE INFORMATION  
CENTRE COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE

ON MONDAY 9<sup>th</sup> FEBRUARY 2009

PRESENT: COUN. J ALVEY (CHAIR)

Mesdames: S McDonnell, L Wood,  
M Milsom & J Black

Messrs: J Hardy, D Milsom, R Huitson,  
C J Metcalfe, C Austin, R Kyle,  
C Robbins, W M Jeffrey, H Bennett  
MBE, R Curtis, D Langan, R Jones &  
E W Hall

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE  
ANY INTEREST PREJUDICIAL OR PERSONAL IN  
ACCORDANCE WITH THE CODE OF CONDUCT.**

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors:- G Cowie  
and M Cartwright.

16. THE MINUTES OF THE LAST MEETING, a copy of which had  
been circulated to each Member, were approved.

17. THE MANAGER'S PROGRESS REPORT, a copy of which had  
been circulated to each Member, was considered under the  
following headings:-

a) EVENTS 2009

The 2009 Peterlee Town Council events list was currently being collated. Upon completion, the information would be added to our own website, the District of Easington's 'What's On' section of their website, Durham County Council events page, and other sources as appropriate. Our events list mainly included events organized by ourselves but could also include those events with which Peterlee Town Council has close links, for example events organized by organizations who may receive assistance from the Town Council.

If any Member had any information which they would like to see in our list, they could contact the Manager with details. The list was updated regularly and details given in the Town Council's quarterly newsletter, 'About Town'.

**RECOMMENDED that the information given, be noted.**

b) PETERLEE TOWN GUIDE

Options were currently being investigated as to the most suitable way of updating and producing the Peterlee Town Guide.

**RECOMMENDED that the information given, be noted.**

c) WORK IN PROGRESS AT THE INFORMATION CENTRE

Many projects were ongoing at the moment, which included: Valentines Day 'Secret Letters'; preliminary organization of Easter Egg Competition; updating of database; re-structure of 'About Town'; preliminary investigations as to the updating and distribution of the Peterlee Town Guide; web site updates; Town twinning; ideas being sought for St. George's Day celebrations; provision of out of hours information; clearance of 2008 and ordering of 2009 stocks of literature.

In connection with the St. George's Day event ideas were being sought. The Town Clerk suggested that a link with local Schools could be an option, which the Organiser would investigate.

**RECOMMENDED that the information given, be noted.**

18. STATISTICS, INCOME & COMMISSION

A copy of the above reports had been circulated to Members for their information.

**RECOMMENDED that the contents of these reports, be received.**