

PETERLEE TOWN COUNCIL

THE MINUTES OF THE PARKS & CEMETERY
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL
PETERLEE

ON MONDAY 10TH SEPTEMBER 2007

PRESENT: COUN G COWIE (CHAIR)

Mesdames: L Wood, J I Measor & J Scott

Messrs: H Bennett MBE, W M Jeffrey, J
Hardy, R Curtis, R Jones, D Langan, C J
Metcalf, R Huitson, D Milsom & C Austin

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY
INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE
WITH THE CODE OF CONDUCT.**

27. APOLOGIES FOR ABSENCE

Apologies were submitted on behalf of Councillors B Scott, E W Hall,
M A Cartwright, T Jones, M Milsom & C Robbins.

28. THE MINUTES OF THE LAST MEETING a copy of which had
been previously circulated, were accepted.

29. ESTATE MANAGER'S PROGRESS REPORT

Consideration was given to the report of the Estate Manager under the
following headings:-

a) FUN IN THE PARK



b) SUMMER BEDDING SCHEME

Members considered the suggestions made by the Horticultural Supervisor but asked that the planting scheme be considered further rather than reducing it.

RECOMMENDED that this course of action be followed.

c) DENE PARKS

Work has been completed on the footpaths within the North & South Denes area. Members asked that the inspections to be carried out by the Parks Development Officer, mentioned in the report, form part of the planned maintenance and asset management regime for the Council's estate.

RECOMMENDED that the information given be noted.

d) SPORTS PITCHES

In considering this item members made reference to the continuing practice of vehicles being parked illegally on the grass verges and fields at Lowhills Road, rather than in the car parks provided particularly on a Sunday afternoon,. The Town Council already had a policy in place to deal with this long standing problem and following considerable discussion it was **RECOMMENDED** that the warning notices be placed on all cars illegally parked over the full weekend period. **FURTHER RECOMMENDED** that a final written warning be sent to all Club Officials of Teams using the Town Council's fields advising that this practice must cease or permission to play matches would be revoked without any further notice.

e) PONY FIELDS

f) EDEN LANE C.C.T.V.

RECOMMENDED that the Horticultural Supervisor look into the cost of purchasing a further CCTV and report back to Members in due course.

g) EDEN LANE PLAY AREA

The current turfed "mound area" within the play area had been vandalised on a number of occasions and was very difficult to maintain. **RECOMMENDED** that approval be given to remove the mound area and carry out such works in house.

h) PURCHASING OF TOOLS

RECOMMENDED that approval be given for the Horticultural Supervisor to enter into negotiations with the District of Easington for the purchase of equipment and small plant. **FURTHER RECOMMENDED** that operatives continue to keep a



plant/tools log with a planned cycle of replacement being followed.

30. HILL RIGG HOUSE – DONATION OF EQUIPMENT

Members were circulated with a copy of correspondence received from the Company Secretary of Hill Rigg House Limited gifting articles of equipment to the Town Council.

RECOMMENDED that a letter of thanks be sent on the Council's behalf.

31. TEMPORARY STORAGE CONTAINER, HELFORD ROAD

Members were circulated with a request for permission to house a 20ft container at Helford Road which was painted and in good condition for the storing of football equipment.

RECOMMENDED that permission be granted for this container to be placed at Helford Road, subject to this being done under the supervision of the Parks Department, and the colour being in keeping with the surroundings.

32. PREVENTING CIGARETTE LITTER IN ENGLAND – GUIDELINES FOR LOCAL AUTHORITIES (DEFRA)

Members were circulated with information relating to the above. Both the Facilities manager and the Horticultural Supervisor were considering the implications of these guidelines on the Town Council and would report back to Members in due course.

RECOMMENDED that the information given, be noted and a further report be awaited.

33. LETTER OF THANKS & APPRECIATION – PETERLEE IN BLOOM 2007



Members were advised of receipt of a letter of thanks and appreciation from a local resident following the recent Peterlee in Bloom Competition.

RECOMMENDED that the letter be received.

34. KEITH CRAIG

The Leader advised that Mr Keith Craig, a long time associate of the Town Council, was very poorly and was in North Tees Hospital.

RECOMMENDED that a card offering the Council's best wishes be sent to Mr Craig.

35. LITTER PICKING AND RUBBISH REMOVAL

The Council Leader asked what was the procedure for litter picking and rubbish removal on Town Council owned land. The Horticultural Supervisor reported that currently the response was more reactionary, but with a practice of cleaning all play areas as soon as they were opened for use. In discussion reference was made to the "Wendy House" at Eden Lane, which was currently being mis used by older youths and it was suggested that it be taken out.

RECOMMENDED that the discussions be noted and increased efforts be made to keep the Town Council's areas tidy and rubbish free and approval be given for the piece of equipment commonly known as the Wendy House, at Eden Lane, be taken out.

Howe