

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PARKS & CEMETERY  
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 10<sup>th</sup> NOVEMBER 2008

PRESENT: Coun. C J METCALFE (CHAIR)

Mesdames: L Wood, M Milsom & J Black

Messrs: J Hardy, D Milsom, D Langan,  
R Huitson, C Austin, T Jones,  
W M Jeffrey, H Bennett MBE,  
J Alvey, R Curtis, G Cowie, R Jones  
& E W Hall

**MEMBERS WERE REMINDED OF THE NEED TO  
DISCLOSE ANY INTEREST, PREJUDICIAL OR  
PERSONAL, IN ACCORDANCE WITH THE CODE OF  
CONDUCT.**

62. APOLOGIES FOR ABSENCE

Apologies had been received from Councillors:- C Robbins, J I Measor, S McDonnell and M Cartwright.

63. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were approved.

In connection with Minute No. 43 – Restoration of Passmore Pavilion the Town Clerk circulated to Members a letter received from the Architects confirming no deliveries would be made to the delivery area outside normal working hours.



**RECOMMENDED** that authority be given for an area of car park adjacent to the play area at Helford Road for use as a delivery area in connection with the restoration works to the Appolo Pavilion.

In connection with Minute No. 60 – ITeC Site the Town Clerk updated Members on negotiations with Modus Properties.

**RECOMMENDED** that the Town Clerk continue to keep Members updated on progress with this item.

In connection with Minute No. 61 – Planters alongside College Burnhope Way, Peterlee it was **RECOMMENDED** that the flower planters be re-sited on both sides of Burnhope Way, in a zig zag design.

64. PARKS SUPERVISOR'S PROGRESS REPORT, a copy of which had been circulated to Members, was considered under the following headings:-

a) LOWHILLS BOWLS CLUB

**RECOMMENDED** that the Supervisor and the Chairman of this Committee represent the Town Council at their A.G.M. to be held on Wednesday 12<sup>th</sup> November 2008, 1.00pm, at the Lowhills Social Club, and advise Members with the outcome accordingly.

b) PROPOSED PLANTING

Cemetery Fenceline

Further to my report dated 14<sup>th</sup> July 2008 regarding the proposed planting scheme of the Cemetery fenceline, where it had been decided that Members had an input into the proposed planting scheme after the Parks inspection held on 19<sup>th</sup> July 2008.

Although there was one exception to the proposed scheme put forward by the Supervisor and the Cemetery Officer, it was noted that the overall scheme to reduce the number of problematic plantings e.g. Rosa Spinosa, Berberis and other plants, and replacing with a more uniform hedge type planting using either conifers or beech hedging which do not trap litter and were good sound barriers were well received. Although the concerns raised were based on cost, it was pointed out that the existing budget

*Cam*

13 Jul  
2009

should more than cover the scheme cost if phased in over a number of years.

Member's attention to the easements to the Eden Lane Primary School were also a "secondary" consideration which would also, in the Supervisor's opinion be looked at, especially as there would be a planting scheme running between the Cemetery and the school site. The Supervisor recommended that a phased removal of problematic planting and replacement with a "softer" planting scheme along with Eden Lane to Horden steps perimeter fenceline.

**RECOMMENDED that permission be granted for the Supervisor to carry out this suggestion.**

c) MUGA USAGE

Usage October – 88 Hours

**RECOMMENDED that the information given, be noted.**

d) EDEN LANE PLAY AREA – REPLACEMENT OF PLAY EQUIPMENT

The Supervisor advised Members that work in connection with the replacement of the play equipment at the existing play area was now nearing completion.

Work was continuing on the installation of the new pieces of youth equipment adjacent the MUGA.

**RECOMMENDED that the information given, be noted.**

65. CEMETERY OFFICER'S PROGRESS REPORT

a) BURIALS AND INTERNMENTS

The following figures had been received from the Cemetery Officer for burials and internments that had taken place from 7<sup>th</sup> October to 4<sup>th</sup> November 2008:-

	<u>Burials</u>	<u>Ashes</u>
October - November	5	0

*CalM*

**RECOMMENDED that the information given, be noted.**

b) MEMORIAL SCHEME

There had been one request for a Memorial Scheme Information Pack during the month of October.

To date purchases made through the memorial scheme include one memorial bench and 5 memorial trees.

**RECOMMENDED that the information given, be noted.**

66. THE MINUTES OF MEETINGS OF THE HELFORD ROADS WORKING PARTY OF 9<sup>TH</sup> SEPTEMBER & 29<sup>TH</sup> OCTOBER 2008, copies of which had been circulated to each Member, were approved.

**RECOMMENDED that a further meeting of the Working Party be held as soon as possible to discuss progress and project costs with the Architect.**

67. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

68. REPORT OF THE PARKS SUPERVISOR

a) Machinery Management

Due to general wear and tear asset 44, a stihl chainsaw, was in need of repair or replacement. The Supervisor had obtained prices for both and recommended replacement of this machine.

A local Member advised he believed that a cheaper purchase could be obtained from another supplier.

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**RECOMMENDED that this Item be deferred to the Full Council Meeting.**

b) Lowhills Road Bowls – Repairs

The Supervisor advised that some major repair works were required to the green at the above location for which he had obtained prices.

**RECOMMENDED that the Horticulture Supervisor determine if this work could be undertaken by the Parks Department Staff.**

69. ADVERTISING ON PETERLEE ROUNDABOUTS

A letter requesting consideration to advertise a local Pizzeria Shop had been received, a copy of which had been circulated to Members. The Town Clerk advised that the County Council's policy was not to permit advertising on roundabouts, but he would get this re-confirmed. As an alternative the Town Clerk asked if Members would consider sponsorship of a Town Council flower bed.

**RECOMMENDED that the Town Clerk progress this matter and keep Members updated with progress.**

70. EDEN LANE – FENCING OF THE PLAY AREA

The Town Clerk sought Members approval to carry out some additional fencing works at Eden Lane Play Area, following completion of the renewal of play equipment at this location. This would create a safer working area during maintenance works. The estimated cost of the fencing was £1,250.00.

**RECOMMENDED that authority be given for this work to proceed.**

