

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PARKS & CEMETERY
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 17th JANUARY 2011

PRESENT: COUN. R CURTIS (CHAIR)

Mesdames: S McDonnell, L Wood & J Black

Messrs: H Bennett MBE, J Hardy, D Milsom,
C J Metcalfe, R Huitson, C Austin, J Alvey,
W M Jeffrey, R Huitson, D Langan,
C Watkins & E W Hall

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE
ANY INTEREST, PREJUDICIAL OR PERSONAL, IN
ACCORDANCE WITH THE CODE OF CONDUCT.**

81. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor G Cowie,
(bronchitis)

RECOMMENDED that the apologies submitted, be accepted.

82. THE MINUTES OF THE LAST MEETING, a copy of which had been
circulated to each Member, were approved.

Matters Arising

Minute No. 77 – Establishment of a Sub Committee to assist in the
planning of procurement of Parks vehicles

RECOMMENDED a sub committee not be established.

FURTHER RECOMMENDED that no Member be involved in the visit to Greenlay Limited.

83. SKATEPARK PROPOSALS

(a) Devilwear

Members were circulated with a copy of a sponsorship proposal for the skatepark received from this company.

RECOMMENDED that this proposal be accepted and the Horticultural Supervisor be given authority to proceed with developing this with Devilwear to support the skate park facility.

b) Youth Pod/Graffiti Art

Members were circulated with a copy of a proposal for the skate park and youth pod to access grant funding to develop these facilities further in Woodhouse Park.

RECOMMENDED that this offer of support be accepted, at no cost to the Town Council.

84. REQUEST TO USE SHOTTON HALL GROUNDS

Members were circulated with a request received from Greenbeans who were working with several schools and children's centres in Peterlee doing environmental/nature projects. In an effort to extend this work a first Forest School was to be set up and a request was made that this be in Shotton Hall Grounds in an area of woodland between Lorimers Close and the Burdon Suite, Shotton Hall. Members supported this suggestion but asked that it be made clear that the grounds had to be used having consideration of other users, safety – particularly in respect to the lake and it be made clear to the children that they were not to come into the grounds without an adult or their parents.

RECOMMENDED that approval be given to this request, and the Horticultural Supervisor work out and agree the details attached to the use.

85. EXCLUDE THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE

PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

86. HORTICULTURAL SUPERVISOR'S REPORT

Consideration was given to the report of the Horticultural Supervisor, a copy of which had been circulated to each Member.

RECOMMENDED that consideration of this report be deferred to the Council Meeting.

87. PORTABLE GOAL POSTS – QUOTATION

Consideration was given to the three prices obtained for this equipment.

RECOMMENDED that this matter be considered further at the Special Finance Meeting to be held on 18th January 2011.

88. LOWHILLS ROAD – EASEMENTS

This report was for Member's information as it had been agreed at the Council Meeting that the offer from Isos Housing to carry out the works as detailed previously, was accepted.

RECOMMENDED that the information given, be noted.

89. CATERING CONTRACT – SHOTTON HALL BANQUETING SUITES

The Town Clerk asked for Member's approval to extend the current contract until the end of September 2011, to allow the documentation and tendering process to be followed thoroughly in the light of suggested changes to the way the contract was delivered.

RECOMMENDED that it be agreed that the current catering contract for Shotton Hall be extended until the end of September 2011.

90. LOCKING UP OF THE CEMETERY

The Leader asked for details of what time the cemetery was closed on an evening. It was also asked what other duties were carried out by the Attendants. The Horticultural Supervisor answered these questions fully.

RECOMMENDED that the information given, be noted.

91. DEVELOPMENT OF THE SKATEPARK

It was reported that the Senior Youth Worker, P.A.Y.P Team, Easington CYPS, Peterlee Youth Centre had been in touch asking for a meeting to be set up with some of the young people from the Youth Club to discuss the skatepark and offering 3 days of support from PAYP during the February school holidays.

RECOMMENDED a meeting of the Skatepark Working Party be arranged.

92. G.I.S MAPPING SYSTEM

It was reported that a demonstration of this system had been re-arranged for Wednesday 26th January 2011 at 9.30am and this was an open invitation for Members to come along and see the system in operation.

RECOMMENDED that the information given, be noted.

93. FUTURE JOBS FUND

Further to the report made to the Establishment Committee Meeting of the 10th January 2011, the Sports Development Officer had advised that there was a one off charge of £100.00 involved with this proposal and she asked for approval to pay this amount for the application to be made.

RECOMMENDED that approval be given for the £100.00 to be paid for the Town Council to join the National Skills Council.