

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PARKS &  
CEMETERY COMMITTEE

HELD ON MONDAY 8<sup>TH</sup> JULY 2013

PRESENT: COUN. C J METCALFE (CHAIR)

Mesdames: C Baty, L Wood, K Liddell, V Watson,  
M Milsom & S Simpson

Messrs: D Milsom, D Sillito, C Robbins, W M Jeffrey,  
C Watkins, G Cowie & S Miles

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.**

9. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors:- F Price (holiday), J Alvey (poorly) and A Watson (holiday).

**RECOMMENDED that the apologies submitted be accepted.**

10. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were approved.

i) In connection with Minute No. 2 – Clothing Bank, Acre Rigg Social Club

It was reported that the site of the bank had now been agreed and Planning had confirmed it was acceptable. The Horticultural Supervisor had reservations with this siting and felt it needed to be considered in more detail.

**RECOMMENDED that the guidance of the Horticultural Supervisor be followed and a further report be awaited from him on the matter.**

- ii) In connection with Minute No. 8 – Café in the Park a site meeting had taken place on 19<sup>th</sup> June 2013 to consider this request and a report was to be considered later in the meeting.
- iii) In connection with Minute No. 12 – The Development of Eden Lane Facilities it was agreed at the Council meeting that plenary powers be granted for South Shields to begin investigations and works immediately at Eden Lane in readiness for the Football season. It was further agreed the Facilities Manager liaise with the HR and Corporate Support on other issues and keep Members advised.
- iv) Eden Lane Community Building Steering Group  
At the Council meeting it was agreed that the following Members make up this Group; Councillors R Curtis, R Kyle, C Baty, L Wood, J Measor, M Milsom and four other Members, to be advised, and this Group meet bi monthly.

**RECOMMENDED this item be considered at the Council meeting.**

11. THE MINUTES OF THE MEETING WITH SOUTH SHIELDS FOOTBALL CLUB ON 17<sup>TH</sup> JUNE 2013

A copy of the minutes of the above meeting had been circulated to Members for their information.

It was advised that Mr Kevin Wilkinson was present at this meeting.

**RECOMMENDED that the information given, be noted.**

12. PETERLEE TOWN COUNCIL BUILDING PORTFOLIO – PROPOSED RECOMMENDATIONS

A copy of the above report prepared by the Horticultural Supervisor had been circulated to Members for their consideration.

It was agreed that as this was a lengthy document for Members to digest, this item be deferred to the Council meeting in August 2013.

A Member referred to the tender list that had not yet come to fruition and it was agreed that this be progressed.

**RECOMMENDED that this item be deferred to the Council Meeting in August 2013.**

**FURTHER RECOMMENDED that the tender list be progressed by the Horticultural Supervisor.**

13. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

14. PROPOSED OPTIONS FOR COMMUNITY CAFÉ WITHIN WOODHOUSE PARK, PETERLEE

A copy of the above Report prepared by the Horticultural Supervisor had been circulated to Members for their consideration.

Members had carried out a site visit and discussed in depth the three options submitted by the Horticultural Supervisor.

**RECOMMENDED that Option Three be approved of a mobile unit and tenders be sought and this be on a trial basis and reviewed regularly.**

15. PROVISION OF HORTICULTURAL SERVICES TO ST. CUTHBERT’S CHURCH, PETERLEE

A copy of the above Report prepared by the Horticultural Supervisor had been circulated to Members for their consideration.

**RECOMMENDED it be agreed that partnership working be developed further and that a service level agreement be drafted to include any free gratis service plus additional paid services between Peterlee Town Council and St. Cuthbert’s Church, Peterlee.**