

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PARKS &
CEMETERY COMMITTEE

HELD ON MONDAY 11th NOVEMBER 2013

PRESENT: COUN. C J METCALFE (CHAIR)

Mesdames: C Baty, M Milsom, S Simpson
& M Thompson

Messrs: C Watkins, L Cook, R Kyle,
R Curtis, A Watson, W M Jeffrey,
J Alvey, D Sillito, S Miles,
D Milsom & C Robbins

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT.

32. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors:- L Wood, F Price, V Watson and K Liddell.

RECOMMENDED that the apologies submitted be accepted.

33. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were approved.

Minute No. 24 (ii) South Shields FC

At the Council Meeting it was **RESOLVED the payment for work to the dug outs be clarified with the Horticultural Supervisor.**

The Horticultural Supervisor advised that the invoice was in the process of being sent to South Shields Football Club, the sum of £462.00 to be paid.

Minute No. 28 – Condition of Vehicles

At the Council Meeting it was **RESOLVED that the Town Council logo and Shotton Hall Banqueting Suites be places on every Council vehicle. FURTHER RESOLVED general vehicle inspection duties be covered in induction/refresher training with all staff.**

Reference was made to a previous Parks minute from the meeting held in February 2009 which covered this process.

Minute No. 25 – Building Portfolio & Maintenance – Reserves

At the Council Meeting concern was expressed that essential roofing works required at Eden Lane should be tackled prior to the winter period.

RESOLVED consideration be given to this item at the next Strategic Management Team for urgent action.

The Town Clerk advised that this had been discussed at a Senior Management Team that day and again at a meeting of Senior Management Team to be held on 20th November 2013.

34. PETERLEE LEISURE GARDENERS ASSOCIATION – REPRESENTATIVES

A copy of an email received from the above Association had been circulated to each Member, stating the following people had been elected to represent the Organisation:-

Chairperson	Mr Albert Sculley
Treasurer	Mr Eric Miller
Secretary	Mr Gordon Jones

The Horticultural Supervisor reported he was to arrange regular meetings with the Association and would feedback into future Parks and Cemetery meetings.

RECOMMENDED that the information given, be noted.

35. VERBAL PROGRESS REPORT OF THE HORTICULTURAL SUPERVISOR – PLAY AREA CONDITIONAL SURVEY

The Horticultural Supervisor suggested to Members that a Public Consultation take place to include Members, Officers, local residents and the youth, each ward to meet separately. He advised he would like to involve Groundwork North East on board with possibly a bid to the AAP next year.

Details were given of possible funding opportunities with The Postcode Lottery.

RECOMMENDED that a Public Consultation take place to include Members, Officers, local residents of each Ward and their children; this being a community event to cover all of the Town Council's play areas.

FURTHER RECOMMENDED that it be agreed in principal to relocate Helford Road play area next to the Pavilion.

36. OPEN DAY INVITATION – TUESDAY 26TH NOVEMBER 2013, 10AM – 3PM, THE GLEBE CENTRE, MURTON

A copy of the above invitation had been circulated to all Members, the Horticultural Supervisor advised that he would be attending together with a few members of the Parks Staff, and asked if any Members wished to attend also.

RECOMMENDED that the Horticultural Supervisor attend together with Parks Staff. Members wishing to attend were to contact the Deputy Town Clerk.

37. FIREWORK DISPLAY

A Member raised his concern at the health and safety issues at the recent Fireworks Display held at Helford Road. He had received complaints from the public at the lack of traffic management, especially with the traffic lights on Passfield Way.

Other Members also raised their concerns at the parking issues and emergency access/exits, if a major incident had occurred it would have been catastrophic.

The Horticultural Supervisor advised that the Police had been advised of the event and they confirmed their attendance and support, unless any incident occurred during this time they would take precedent. He also advised that all Town Council staff on duty acted as marshals and stuck rigidly to their posts located within the site. It was noted that the numbers in attendance this year were extremely high compared to recent years, this was due to other neighbouring authorities cancelling their organised firework displays.

RECOMMENDED that in future this event be organised in full co-operation with the Safety Advisory Group, in line with the same format as the Peterlee Show as per the recommendation made by the Pavilion Management Board Meeting held on 6th November 2013.