

MINUTES OF THE PAVILION MANAGEMENT BOARD – 6TH JULY 2010

PETERLEE TOWN COUNCIL

THE MINUTES OF THE MEETING

OF THE PAVILION MANAGEMENT BOARD

HELD IN THE WILLIAM JEFFREY ROOM, THE PAVILION, PETERLEE

ON TUESDAY 6TH JULY 2010

PRESENT: COUN T JONES (CHAIR)

Messrs: J Alvey, J Hardy, R Huitson

Mrs V Murphy, Mrs D Miller, A Reid & Mr R Scarth

10. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor W M Jeffrey, R Curtis, J Joyce and P Collins, (Quilters).

11. THE MINUTES OF THE BOARD MEETING HELD ON THE 15TH JUNE 2010, a copy of which had been circulated to each Member, were approved.

12. REPORT OF FACILITIES MANAGER

The Facilities Manager read through his report which covered items such as Pavilion Events, building maintenance repairs, damage claims, concessionary use granted, seating and bike stands.

The Deputy Town Clerk apologised for the delay in claims being settled and explained the reasons for the delay and assured that these would be paid on Tuesday 13th July 2010.

In considering these items the Bowlers Representative confirmed that the bowling mats had been cleaned. Unfortunately they had been badly

damaged by the water penetration from the roof leaks and were not playing well. It was asked if these mats could be replaced. The cost of the mats in March 2010 was £1,265.48.

The Manager had obtained a price for two bicycle stand from the Architect. This was £1,000 in total. It was asked if this could be included with the current contract if the budget allowed.

RECOMMENDED this be taken up with the Architects and the Town Council be asked to consider the issue of replacing the bowling mats.

13. REPORT OF THE SPORTS DEVELOPMENT OFFICER

The report of the Sports Development Officer had been circulated to each Member. Progress with the Kickz project and the PACES project, advertising and meetings held were given. Within the report was a suggestion of a new activity, a luncheon Club and details of this proposal were outline in the report. Members were in support of this suggestion and ask that this be placed before the Town Council for funding, at an estimate of around £500.00.

The Sports Development Officer also asked for consideration of the introduction of an adults 5 A Side football league. This was supported.

RECOMMENDED that approval be given for a Luncheon Club to be established on a trial basis and a request for set up funding be made to the Town Council. FURTHER RECOMMENDED that approval be given for an adult 5 A' Side League being established.

14. REPORTS FROM THE USER GROUPS

PETERLEE PUMAS

The Representative reported that the Teams were doing very well; the men were in the middle of their season, under 15's were doing well and there were more youngsters coming along to play. Counselling sessions were running and there was a Yorkshire Tour planned for August. He did report

however there were problems on Saturdays relating to the use of the kitchen as there was at times a clash with the cricketers. It was discussed and agreed that the issue of kitchen use could be managed and was a matter of timing and co-operation between the users Groups, as had been agreed at the last meeting, with the Manager liaise with the Teams to manage this.

The representative also reported a recent problem where there was a clash using the fixed bed in the umpire's room. The Manager confirmed that this room had been designed for use by Umpires and was not a physio bed. It was a bed to be used in case of emergency and this had been the only room where it could be fixed to the wall. He did advise that there was a first aid room, as required, but it was his understanding that in cases with an injury the person should not be moved and an ambulance be called. Unauthorised access to the umpire's room was not allowed. Members felt that this was an issue that required further investigation and discussion and it was asked that the Manager speak to the Architects and discuss at a future meeting.

RECOMMENDED the Facilities Manager report back on the requirements of First Aid Facilities etc being provided.

FOOTBALL

The Football representative advised that everything was quiet at the moment with the season starting in a few weeks. He offered surplus kitchen/catering equipment to assist with the luncheon club. He did report a problem with persistent dog fouling in the area and it was asked that this be reported to the necessary authorities for action.

RECOMMENDED that Facilities Manager make a report to Durham County Council on the dog fouling problems at Helford Road for their assistance.

PASSFIELD & DISTRICT COMMUNITY ASSOCIATION

The Representative reported that the dancers were doing very well and had been holding many events in an attempt to fund raise towards the rental costs. She was proud to report that the dancers had recently performed at the

Sunderland Empire and were to take part in a big dance display to be held at the Customs House, South Shields.

She did report however that she was concerned at the finances and the charges being requested by the Town Council. She referred to the current rental now being requested, which was part of the arrangement that had been previously agreed, had now reached 50%. She felt the Group could manage to pay 25%, which was the level they were currently paying. She had spent the equivalent of 23 days recently fund raising and making grant applications and referred to the fees paid by the other Groups that would be difficult to increase. The Deputy Town Clerk confirmed that this matter was to be considered with all of the Town Council's fees and charges, as soon as a meeting could be arranged.

RECOMMENDED that the information given be noted, and the capping of charges for the Association be considered as soon as possible.

BOWLERS

The Representative from the Indoor Bowls Club reported that the Group were doing well. They were doing their best to help with fund raising efforts and had to use their own money to go on a planned trip. Mr Laverick offered to help with interest in the Clubs/Groups and suggested flyers could be posted on the Communicare buses.

RECOMMENDED that the information given, be noted.

15. PARTIAL DEMOLITION OF THE EXISTING PAVILION & PROVISION OF CAR PARKING

A progress report was given with these works. Users were asked to relay any problems they encountered to report them the Office immediately.

RECOMMENDED that the information given be noted.

16. NOTICE BOARDS

The Sports Development Officer advised that consideration had been given to this matter previously but to date no decision had been made.

RECOMMENDED that the matter of noticeboards and internal signage be considered at a future meeting.

17. 2010 MONITORING & EVALUATION SUPPORT DAY – NEW AGP & CHANGING ROOMS – TUESDAY 3RD AUGUST 2010

The Deputy Town Clerk advised that the Town Council had a Football Foundation Support Day booked for Tuesday 3rd August 2010. The Meeting was to be lead by Michael Bell, County Development Manager. A Pre-meeting had been held on 30th June 2010 and Officers were confident that the information required was available. Relevant representatives and partners had been invited to attend the Support Day.

RECOMMENDED that a progress report be made to the next meeting.

18. DATE & TIME OF THE NEXT MEETING

The Deputy Town Clerk asked if the Group wanted to meet in August or have the next meeting on 7th September 2010. The Town Council holds a recess period in August.

RECOMMENDED that the next meeting be held on Tuesday 7th September 2010.