

MINUTES OF THE PAVILION MANAGEMENT BOARD OF THE 2ND
NOVEMBER 2010

PETERLEE TOWN COUNCIL
THE MINUTES OF THE MEETING
OF THE PAVILION MANAGEMENT BOARD
HELD IN THE WILLIAM JEFFREY ROOM, THE PAVILION, PETERLEE
ON TUESDAY 2ND NOVEMBER 2010

PRESENT: COUN T JONES (CHAIR)

Messrs: J Hardy, J Alvey, W M Jeffrey, D Langan,

R Curtis & R Huitson

User Groups:-

Rob Laverick	Rugby
Andy Reid	Football
Margaret Skelton	Bowls
Viv Cusworth	Bar

40. APPOINTMENT OF CHAIRMAN

RECOMMENDED that Councillor D Langan be appointed as Chairman for the ensuing year.

The outgoing Chair commented that it had been a pleasure and honour to work with the Management Board in its first year.

41. APPOINTMENT OF THE VICE CHAIRMAN

RECOMMENDED that Councillor J Alvey be appointed as Vice Chairman for the ensuing year.

42. APOLOGIES FOR ABSENCE

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Apologies for absence were submitted and accepted on behalf of Councillor J I Measor and Ken Tears, Kikz Project.

43. THE MINUTES OF THE BOARD MEETING HELD ON THE 12TH OCTOBER 2010, a copy of which had been circulated to each Member, were approved.

Matters Arising

- (i) TV/DVD player

There were no monies in the budget for this provision; a donation of £150 each from the bar users and from Peterlee Pumas was offered; this was accepted and it was agreed the Town Council would fund the installation of the equipment.

RECOMMENDED that this course of action be accepted.

- (ii) Christmas Day Opening

Consideration was given to this request received from bar users to open Christmas day.

RECOMMENDED that the bar be opened from 11.00am – 1.30pm, but only with staff that were willing to work that day. FURTHER RECOMMENDED that this be widely publicized.

- (iii) Review of the Management Board

It was agreed that a review of the Management Board would be carried out and a review meeting every 12 months with officers' reports two weeks before the meetings. It was suggested for future meetings more input from users be encouraged. It was asked how the "Friends of" meetings were progressing it was confirmed the constitution had been agreed and it was hoped new people would join the group. It was suggested that parents etc be invited to be involved.

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The Chairman asked for comments from the Group as to how the operation had been perceived over the last year. One of the Board felt that all sporting groups should be treated fairly. It was agreed that perhaps this was not the best place to discuss this although it was agreed it needed to be considered further.

It was confirmed the use of the building should be considered at this meeting, not necessarily the financial issues. The promotion and survival of the building should be considered at these Meetings. Financial issues should be considered at the appropriate Council committee and then come back to the Management Board. It was stressed that there should be fairness for all and that this was a community building.

RECOMMENDED that the information given, be noted.

44. REPORT OF FACILITIES MANAGER

The Facilities Manager report had been circulated to each Member. The report gave progress on the following items and he went through his report which covered the following items:-

Concessionary use granted

It was reported that the Helford United Fundraising Evening had been granted concessionary use of the Brian Joyce Room on 6th November 2010. **RECOMMENDED that that action taken in granting this use, be endorsed.**

Forthcoming bookings for November

It was reported bookings for private functions were continuing to be consistent with functions being booked in the Main Hall every Saturday and Sunday in November, including from birthday parties, christenings anniversary parties and company Christmas parties. It was asked if any of the business bookings had been taken from the Banqueting Suites. The Manager reported he felt that being hirers able to bring in their own catering was an attractive offer for business customers.

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RECOMMENDED that the information given, be noted.

Pavilion Bar Activities

The Manager reported on the darts & dominoes; quiz night; pool tournament; Sky 3D TV; and the Punters Club and he reported that a race night had been organized.

RECOMMENDED that the information given, be noted.

Dog Fouling

This was being reported to the wardens' for attention.

RECOMMENDED that reports continue to be made whenever necessary.

Miscellaneous

The Pavilion Newsletter was now in circulation and user groups were invited to include information in future publications. It was requested that copies of the newsletter be e mailed to user groups where possible for this to be disseminated.

RECOMMENDED that the Newsletter be e mailed to users as well as being produced in hard copy for delivery/circulation.

Veranda

Two prices had been obtained for this work.

RECOMMENDED that a report be prepared for consideration at a future meeting of the Finance & General Purposes Committee.

Damage to the changing rooms

Two prices had been obtained to carry out this work; one to remove and replace blockwork and another to fill the holes and permission was requested to send this on to the Team involved. It was felt that the blockwork should be replaced. It was also asked that at least one further price be obtained to carry out this work.

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RECOMMENDED that the Manager obtain a further price to replace the damaged brickwork in the changing rooms and the lower of the two prices be forwarded on to the Team in question to pay.

45. REPORT OF THE SPORTS DEVELOPMENT OFFICER

The report of the Sports Development Officer had been circulated to each Member.

A request was made for a breakdown on income from the various classes.

It was asked how the activities for half term went; in reply the Sport Development Officer reported unfortunately not well and take up had been poor.

The Luncheon Club was going well and appreciation was expressed for Jean Joyce help in setting up this project and for Viv Cusworth in agreeing to continue this venture on a temporary basis.

PACES was going well with 77 registered members and the health walk was doing well as was the 5 a side football league. Training courses attended was reported for information.

RECOMMENDED that the information given, be noted.

46. REPORTS FROM THE USER GROUPS

Bowls

It was reported that the indoor bowls was going well with around 30 members to date.

RECOMMENDED that the information given, be noted.

Football

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Football was doing well although details were given of a recent match that could not be played at Helford Road. Assurances had been given that the club would be off the fields for one month to allow necessary maintenance and it had now been three months.

It was suggested that important games be highlighted and communication remain the key to planning fixtures.

The issue of the demountable goals that had been purchased was discussed. The putting up and taking down and fixings were an issue along with health & safety. Officers were aware of this issue and unfortunately there was no easy answer to this problem. A meeting was to be held to discuss the usage of sports pitches with users; members were welcomed to be involved.

RECOMMENDED that a Special Meeting be held on Tuesday 9th November 2010 at 7.00pm.

Rugby

The representative advised that everything was going well with the Club being awarded the Club of the Year Award at East Durham Sports Awards and the Goldmark Standard being re-achieved. A lot of talent was being produced at the Club and the performance was high.

The request for fencing at the site was made and it was suggested that this be considered further at the meeting next week. **RECOMMENDED that this course of action be agreed.**

Bar

It was reported that everything was going well and assurances given that it would be made widely know that the bar was to be open on Christmas Day.

RECOMMENDED that the information given, be noted.

47. DATE & TIME OF THE NEXT MEETING

RECOMMENDED that the next meeting be held on Tuesday 7th December 2010.